

**Directors:**  
Emily McMurtrey, President  
Steven Brandenburg  
Larry Brandt  
Ryan Heiland  
Ed Martens  
Bill Szmyd  
James Walker



*Little Thompson Water District*

**District Manager:**  
Amber Kauffman, PE  
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Berthoud, CO 80513  
  
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[www.LTWD.org](http://www.LTWD.org)

## Regular Board Meeting Agenda September 21, 2023 - 5:00 P.M.

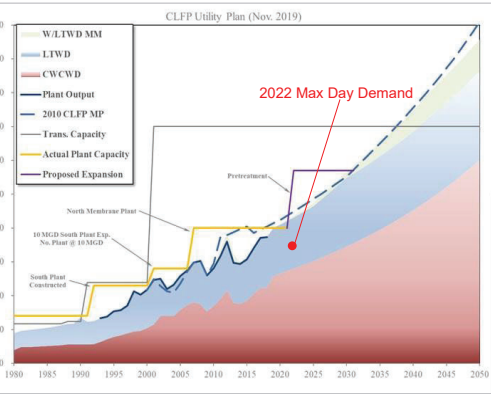
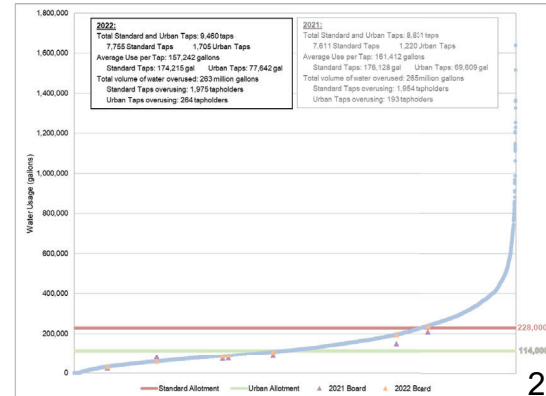
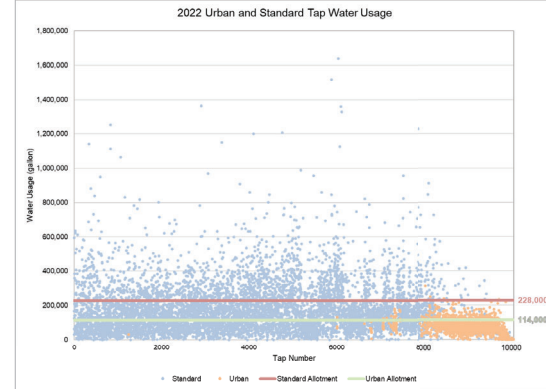
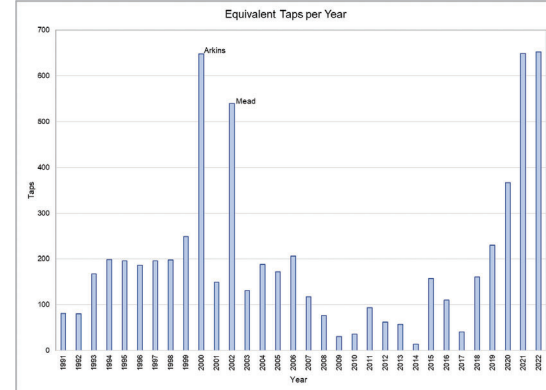
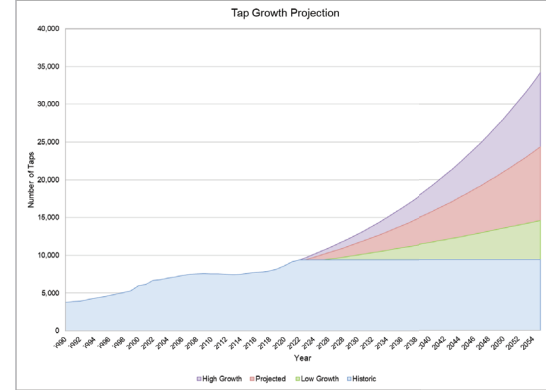
1. Call to Order - *Pledge of Allegiance*
2. Roll Call:
3. Agenda Review:
4. Public Comment on Non-Agenda Items:
5. Consent Items:
  - 5.1. Minutes of the August 17, 2023, Regular Board Meeting ... Page 4
  - 5.2. Tap List 692 ..... Page 18
  - 5.3. August 2023 Disbursements Report ..... Page 19
  - 5.4. August 2023 Financial Report..... Page 25
  - 5.5. Accessibility Policy Update ..... Page 31
6. Discussion Items:
  - 6.1. Appointment of Budget Officer ..... Page 34
  - 6.2. 2024 Budget Review, Proposed Capital Projects, and ..... Page 35  
Non-Operating Expenses
  - 6.3. Carter Lake Filter Plant ..... Page 39
  - 6.4. St. Vrain Water Authority ..... Page 40
  - 6.5. Windy Gap Firing Quarterly Update ..... Page 41
  - 6.6. Public Hearing: Action Item: Motion to Approve:..... Page 43  
Resolution 2023-22 Boulder County Inclusions  
Resolution 2023-23 Larimer County Inclusions  
Resolution 2023-24 Weld County Inclusions  
Resolution 2023-25 Larimer County Exclusions
7. Staff Reports:
  - 7.1. District Manager's Report ..... Page 60
  - 7.2. Business Manager's Report..... Page 62
  - 7.3. District Engineer's Report ..... Page 63
  - 7.4. Water Resources Manager's Report..... Page 67
  - 7.5. Operations Manager's Report and Water Quality Update... Page 70
8. Director Reports:
9. Adjournment.

# "Serving our customers with safe, reliable and good tasting water at a fair price"



## 2022 Strategic Goals for next 3 to 5 Years:

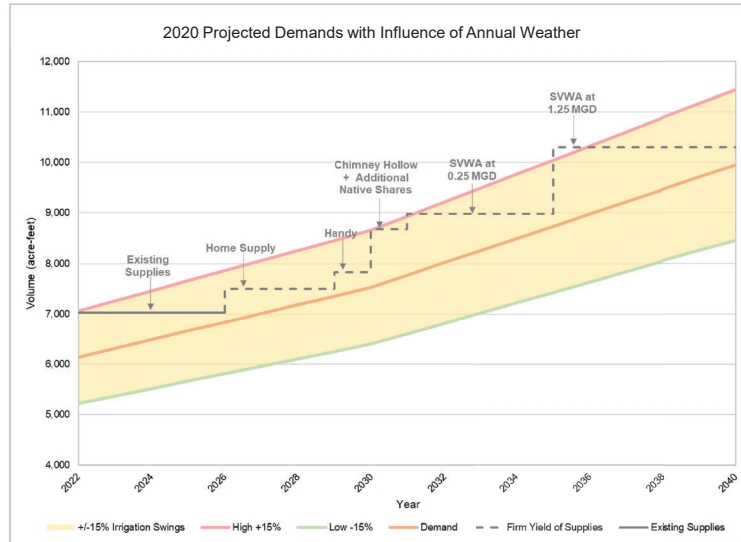
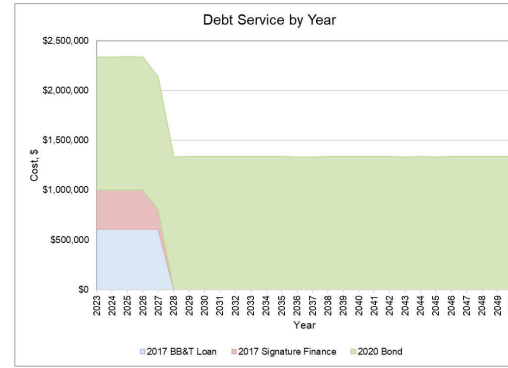
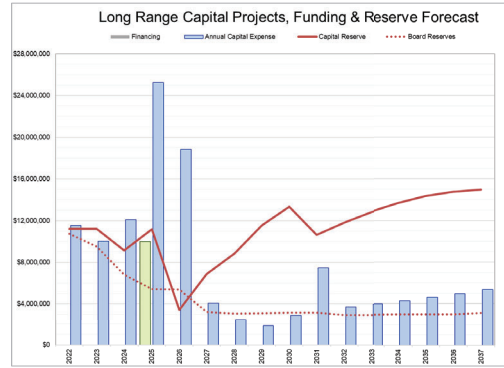
1. In three years have a plan for growth of staff and the necessary office space for those staff. Also consider whether the District will have its own water treatment plant at the same location and determine what that location will be.
2. Have native waters used in the system. This includes the easement acquisition, infrastructure construction, and substitute water supply plan approved for Consolidated Home Supply shares.
3. Plan, document, and begin implementation for use of our wholly consumable waters at SVWA.
4. Evaluate, discuss, and recommend other waters suitable for dedication or purchase, treatment, and delivery. (Other waters do not include ones currently accepted such as Consolidated Home Supply, Handy Ditch, or C-BT.)



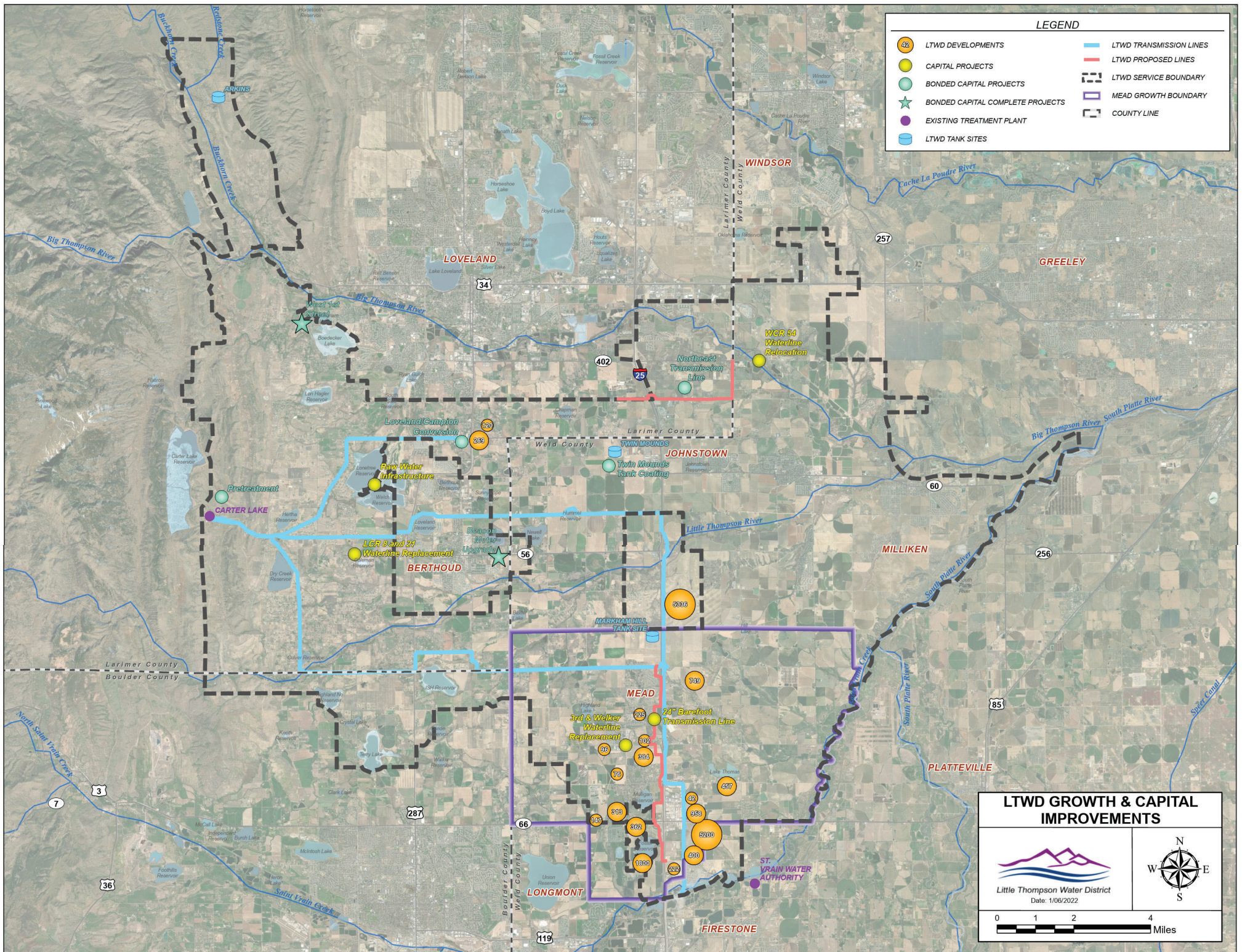
Capital Projects & Equipment - District 2023 Budget	
<b>Capital Projects Funded by Bonding</b>	
Northeast Transmission Line	\$ 1,300,000
Loveland/Campion Conversion Project 1	\$ 1,515,311
<b>Capital Projects Not Funded by Bonding</b>	
54 Bridge-Waterline Relocation	\$ 862,300
Telemetry Improvements	\$ 200,000
County Rd Improvements	\$ 200,000
Small Line Improvements	\$ 75,000
Service Connection Expense	\$ 157,200
Office Furniture & Equip (includes software)	\$ 12,500
Vehicle & Misc. Equipment	\$ 105,800
Dry Creek Feasibility for Floating Photovoltaic	\$ 35,000
LCR S & 21 Waterline Modifications	\$ 300,000
Botterill - LTWD System Modifications	\$ 100,000
3rd & Welker Waterline Replacement	\$ 1,320,000
Twin Mounds Passive Mixing System	\$ 227,000
Buckhorn Tank Mixing System Study	\$ 40,000
<b>Water Resources Expenses</b>	
Water Rights Purchase - Offset *	\$ 800,000
Handy/Home Supply, Raw Water Infrastructure	\$ 1,000,000
Water Rights Adjudication	\$ 800,000
2nd Use Capital	\$ 120,000
<b>Total Capital Expenses - District</b>	<b>\$ 9,170,111</b>
<b>Capital Projects &amp; Equipment - Joint 2023 Budget</b>	
Dry Creek Joint Cost	\$ 150,000
Pretreatment Carter Lake Filter Plant- Bond	\$ 415,625
Garage for Equipment Tractors	\$ 235,000
Road Improvements	\$ 50,000
<b>Total Capital Expenses - Joint</b>	<b>\$ 850,625</b>

Long Term Future Capital Projects	
Campion Line Replacement Program	
Alps Line Replacement/Upgrade	
Markum Hill Storage Tank	
West I-25 Transmission Line	
Raw Water Infrastructure	
Additional Treatment Capacity	

Little Thompson Water District 2022 Water Rights Inventory			
CBT/Windy Gap			
Source	Quantity	Firm Yield Per Unit (AF)	Total Firm Yield (AF)
C-BT Class C Fixed Quota Units	5274	0.7	3,691.8
C-BT Class C Variable Quota Units	6437	0.5	3,218.5
C-BT Class D Griep Farm Units	100	0.5	50.0
Windy Gap Units Firmed by 3K AF Dry Creek Reservoir storage	19	40.0	760.0
Windy Gap Units Firmed Assuming Chimney Hollow Reservoir is Online	12	0.0	0.0
Windy Gap Units Firmed Assuming Chimney Hollow Reservoir is Online and 3K AF Firming storage in Dry Creek Reservoir	7	0.0	0.0
			<b>7,720.3</b>
Native Water Rights			
Source	Quantity	Firm Yield Per Share (AF)	Total Firm Yield (AF)
Big Thompson Ditch and Mfg	0.33	70.6	23.3
Consolidated Home Supply Ditch Company	88.75	3.5	310.6
Handy Ditch Company	57.7	2.5	144.3
			<b>454.9</b>



UPDATED 1/19/2023



**LEGEND**

	LTWD DEVELOPMENTS		LTWD TRANSMISSION LINES
	CAPITAL PROJECTS		LTWD PROPOSED LINES
	BONDED CAPITAL PROJECTS		LTWD SERVICE BOUNDARY
	BONDED CAPITAL COMPLETE PROJECTS		MEAD GROWTH BOUNDARY
	EXISTING TREATMENT PLANT		COUNTY LINE
	LTWD TANK SITES		

**LTWD GROWTH & CAPITAL IMPROVEMENTS**

Little Thompson Water District  
Date: 1/08/2022

**Agenda Item Summary**  
Little Thompson Water District

Date: September 21, 2023

Item: 5.1

Staff: Amber Kauffman, District Manager

**Subject:** Minutes of the August 17, 2023, Regular Board Meeting.

**Staff Recommendation:** Staff recommends approval.

**Discussion:**

This document is a draft copy of the:

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF LITTLE THOMPSON WATER DISTRICT**

The Board of Directors of Little Thompson Water District (LTWD) met in regular session on Thursday, August 17, 2023. Attendance was as follows:

Board of Directors:

Emily McMurtrey, President, Present  
Steven Brandenburg, Present  
Larry Brandt, Present  
Ryan Heiland, Present  
Ed Martens, Present  
Bill Szmyd, Present  
James J. Walker, Present

Staff in Attendance:

Amber Kauffman, District Manager  
Angela Diekhoff, Business Manager  
Brad E. Eaton, District Engineer  
Ken Lambrecht, Operations Manager  
Nancy Koch, Water Resources Manager  
Amanda Hoff, Water Resources Administrator  
Kammy K. Tinney, Business Project Manager  
Judy O'Malley, Recording Secretary

Other Attendees:

Clayton Orback, Little Thompson Water District Engineering Technician I

**CALL TO ORDER**

President Emily McMurtrey called the meeting to order at 5:03 p.m. followed by the recitation of the *Pledge of Allegiance*.

**ROLL CALL**

Roll call was taken. All Directors were present.

**AGENDA REVIEW**

Staff recommended an Executive Session per Colorado Revises Statute 24-6-402 subsection 4 part (e) in order to determine positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators in regard to Discussion Items 6.7 and 6.9.

**It was moved by Director Bill Szmyd, seconded by Director Ed Martens, to enter into Executive Session citing §24-6-402(4)(e) C.R.S. to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators in the matter of Home Supply Shares and Barefoot Second Amended and Restated Agreement for Water Extensions. Motion carried unanimously.**

**PUBLIC COMMENTS ON NON-AGENDA ITEMS**

President McMurtrey opened the Public Comments period. There were no public comments, and the Public Comments period was closed.

**CONSENT AGENDA**

**It was moved by Director Ryan Heiland, seconded by Director Szmyd, to approve the Consent Agenda including:**

- **Minutes of the June 22, 2023, Regular Board Meeting,**

- Tap List 690,
  - Tap List 691,
  - June 2023 Disbursements in the amount \$1,157,075.68:
    - ❖ Operating Account: \$830,785.20:
      - ACH Manual Check Numbers 4629 to 4715 – \$658,678.80,
      - Check Numbers 11352 to 11391 – \$172,106.40,
    - ❖ Payroll Account: (Two Bi-weekly payroll periods in June) for \$326,290.48:
      - ACH Transmittal Vouchers O-2336 to O-2347 – \$172,368.57,
      - ACH Direct Deposit Numbers N-12685 to N-12760 – \$153,921.91,
  - June 2023 Financial Report,
  - July 2023 Disbursements in the amount \$892,669.90:
    - ❖ Operating Account: \$566,919.61:
      - ACH Manual Check Numbers 4716 to 4784 – \$392,094.84,
      - Check Numbers 11392 to 11445 – \$174,824.77,
    - ❖ Payroll Account: (Two Bi-weekly payroll periods in July) for \$325,750.29:
      - ACH Transmittal Vouchers O-2348 to O-2359 – \$169,823.51,
      - ACH Direct Deposit Numbers N-12761 to N-12837 – \$155,926.78,
  - July 2023 Financial Report,
- Motion carried unanimously.

## DISCUSSION ITEMS

### Little Thompson Water District (LTWD)/Central Weld County Water District (CWCWD)/Barefoot Pipeline Capacity Lease:

District Manager Amber Kauffman presented the following information to the Board:

- Barefoot (Brookfield) is concerned about the proposed construction timeline of the pipeline they will be constructing and the related restriction on the number of homes that they can build.
- Barefoot have approached CWCWD to lease space in their half of the existing 24-inch waterline, for payment, to ensure the home building can continue beyond the District's restricted 1,700 single family equivalents (SFE).
  - ❖ Each tap is related to a SFE by the size of the tap.
  - ❖ For example, a two-inch Irrigation tap is equivalent to eight five-eighths-inch Residential taps.
- The lease contract is set up such that the District is leasing capacity in the joint 24-inch pipeline from CWCWD.
  - ❖ CWCWD will send invoices to the District and those invoices will be passed on to Barefoot.
- The lease starts upon notice by the District and has an expiration date of December 31, 2029, unless previously terminated with notice by the District.
  - ❖ Should the lease be required for one additional year, the price increases; however, that cost is still borne by Barefoot.
  - ❖ The District will not incur any additional expenses and the leasing of the capacity is only started, if necessary, upon notification by the District.
- The District already keeps track of all SFE's in Barefoot in order to track their water credits, therefore this contract will not unnecessarily create more work for staff.

Following discussion, it was moved by Director Martens, seconded by Director Heiland, to approve the Tri-Party Agreement Regarding Lease of Pipeline Capacity, with a correction to paragraph five which should reference paragraph two rather than referencing paragraph three. Motion carried unanimously.

#### Budget Objectives:

Business Manager Angela Diekhoff presented the following budget objection suggestions for 2024 to the Board:

- Projected tap sales at 180 taps for 2024.
- Overall retail rate increase for base rate and tiers to help keep up with inflation (Consumer Price Index<sup>1</sup> (CPI) 2024 = 3.4 percent - published data may adjust before end of September, Staff will adapt accordingly).
- Review and update all wholesale rates.
- Expand water conservation efforts and outreach.
- Continue to fund work on native water change of use (water court).
- Employee merit pay adjustment:
  - ❖ Per guidance from Employers Council, they have been following Employment Cost Index (ECI) last 12 months has averaged for Public Sector 4.7 percent and Private five percent.
  - ❖ Employers Council will release their official report and recommendations in the fall.
  - ❖ The District's competition for employees is both private and public sector; our recommendation would be to Budget minimum of 5.0 percent merit pay adjustments to stay current in today's market.
- Four new employee positions. Holding place currently to see how the market and workload impacts each department if extra help will be needed.
  - ❖ Admin
  - ❖ Two for Operations
  - ❖ Engineering
- Significant Carter Lake Filter Plant (CLFP) Joint Capital projects (pretreatment design/construction)
- Increased Capital Expenses for Raw Water Projects & Bond Projects.
- Board input was requested.

Questions and discussions occurred throughout the presentation for Board clarification on the District's needs.

#### Proposed Taps:

District Engineer Brad Eaton presented the following information to the Board:

- In the District's continued efforts toward curbing overuse and protecting the District's water supplies, staff recognize the need for two additional residential taps that can be offered to present and future customers.
  - ❖ Staff recommend approval of an additional intermediate tap to be used based on lot sizes between 9,001 and 13,000 square feet (sf), with an annual allocation of 0.55 acre-foot (ac-ft) per year.
  - ❖ Staff further recommended implementation of an existing non-residential tap for use in residential applications, based on lot sizes greater than 17,001 sf, with an annual allocation of 1.1 ac-ft per year.
- The presentation outlined the challenges currently facing the District, along with the basis and supporting data for recommending the new tap sizes.

- The bigger goal for introducing new tap sizes is the future success of the District.

Discussion occurred throughout the presentation. Topics included:

- Will additional tap sizes make purchasing a tap more complicated.
- Will additional tap sizes create more over-use by customers rather than curtailing over-use.
- The District does not have control over land use and needs to accommodate growth while promoting water conservation.
  - ❖ More condensed housing is being proposed by developers.
- The Engineering department can control water use on extremely large lots through requirements laid out in Commitment letters.
  - ❖ Domestic Water Agreements (DWA) now have Annual Allotments notated and by signing the documents customers agree to abide by their allotments.
- If approved, tap fees and rate schedules will be provided in the 2024 Budget Presentation.

**It was moved by Director Martens, seconded by Director James Walker, to approve the .55 ac-ft tap for lots between 9,001 and 13,000 sf, and the 1.1 ac-ft tap for lots greater than 17,001 sf effective January 1, 2024. Motion carried unanimously.**

President McMurtrey called for a break at 6:16 p.m. The meeting resumed at 6:26 p.m.

#### Century Homes Urban Tap Request:

District Engineer Eaton presented the following information to the Board:

- Century Homes purchased the Red Barn Development around April 2021 after development design had been started for which a commitment letter had been issued in 2017.
- Century Homes completed their due diligence (prior to closing on the property) under the then current Rules and Regulations which did not restrict any lot from having a Conservation (Urban) Tap.
  - ❖ At the time the Urban Tap was identified as generally appropriate for lots under 10,000 sf.
  - ❖ This was listed on the commitment letter that had been prepared for the development in 2017; however, the commitment letter had expired.
- During the final engineering design of the subdivision, Century Homes was notified that the Red Barn development was going to be required to purchase standard taps for lots in excess of 9,000 sq-ft per the change to District Rules and Regulations.
- This change was approved by the Board on February 10, 2022, and Century Homes was notified in January 2023.
- As a result of the late notification, Staff would propose to accept Century Homes request to allow lots less than 10,000 sq-ft to have an urban tap starting with any taps requested after September 1, 2023.
- Century Homes requested the Urban Tap be allowed on lots up to 10,000 sf and that the new .55 ac-ft tap program be retroactive for any taps purchased prior to January 1, 2024.
- District Manager Kauffman advised the Board that Century Homes was caught in the middle of the District rule change and suggested Century Homes pay a Standard Tap Plant Investment Fee (PIF) and .55 ac-ft of water.

Following discussion, **it was moved by Director Steven Brandenburg, seconded by Director Szmyd, to approve the variance for Century Homes. Motion carried unanimously.**



## New Water Supplies:

Water Resources Manager Nancy Koch presented the following information to the Board:

- Ms. Koch noted that this would be a multi-meeting discussion to determine the direction the District should take based on Board guidance.
- Reasons for exploring new water supplies:
  - ❖ 2022 Strategic Board Objective.
  - ❖ Limited water supplies.
  - ❖ Timing.
  - ❖ Location.
- Based on existing District commitments, 4,000 ac-ft of water is needed for current proposed developments.
  - ❖ If the District does not offer options to obtain raw water, then developers propose impractical ideas.
  - ❖ Staff would like to have a proactive approach to pursue the best options.
- As a utility the District cannot stop growth.
  - ❖ If the District “strangles” growth by not being proactive with water supply solutions the District will hurt current customers and property owners.
- Buying or developing water in anticipation of future demand is a change in current District policy.
  - ❖ The Board has allowed policy changes in the past to accept Windy Gap units and native water shares.
  - ❖ Suggestions for new policy included moving to a Cash-in-Lieu (CIL) system and non-traditional water options including:
    - Accepting water shares from new ditch systems.
    - Be more proactive on ways to stop water loss.
    - District run Non-Potable water systems management.
- Accepting additional Handy and Home Supply Shares:
  - ❖ Infrastructure will be in place.
  - ❖ Will reduce cost per ac-ft of raw water infrastructure.
  - ❖ Current Water Court cases will create a precedent for additional change cases.
  - ❖ The District needs to be proactive.
  - ❖ Also includes water to meet Return Flow Obligations (RFO).
- All new water supplies will:
  - ❖ Be expensive.
  - ❖ Require Staff time to develop.
  - ❖ Require permanent Staff to manage.
  - ❖ Takes years to develop.
  - ❖ Require infrastructure.
- Water supplies available now may not be in the future.
  - ❖ The district may need more than one new supply.
  - ❖ Requests for raw water exceeds our ability to meet them with existing supplies.

Discussion was held throughout the presentation, with the Board requesting clarification on different points. Ms. Koch reiterated this presentation was the opening point of a multi-meeting discussion. Ms. Koch requested Board Members email her with questions, comments, and suggestions to be incorporated into the October Board Meeting presentation.

### Big Thompson Ditch and Manufacturing Company (BTDMC):

Water Resources Administrator Amanda Hoff presented the following information to the Board:

- The BTDMC holds the Number two water right off the Big Thompson River.
- In the historic drought of 2002, BTDMC provided water to its shareholders when many ditches had little or no water available.
- BTDMC shares would be an important addition to the District's water portfolio.
- Although the District has the opportunity to exchange the water up to the Home Supply or Handy ditches to treat, these ditch shares can more easily be used as a source for RFO for its Home Supply and Handy shares.
  - ❖ Replacing RFO is required to change the use of agricultural shares and the District has limited opportunities to meet RFO to the Big Thompson River.
- The District water rights consultant and water rights attorney evaluated shares in the BTDMC using methodology accepted for Loveland's ditch-wide change decree of BTDMC shares.
- Based on this evaluation, Staff recommends that the District accept BTDMC shares for dedication credit at 49.1 ac-ft per share.
  - ❖ The District has been offered eleven-forty-eighths of a BTDMC share.
- If the Board agrees to accept the BTDMC shares, Staff recommends that the District accept the partial share for 11.3 ac-ft for water credit.
  - ❖ Ms. Hoff noted that full shares of BTDMC rarely come on the market.
- Staff also recommended this be added to the list of water rights accepted for dedication in the District Rules and Regulations Section 1505.1.

Following discussion, **it was moved by President McMurtrey, seconded by Director Heiland, to add BTDMC to the District Water Portfolio and to give 11.3 ac-ft of water credit for the partial share. Motion carried by five aye votes, one recusal, and one nay vote.**

### Home Supply Shares:

Water Resources Administrator Hoff presented the following information to the Board:

- As water supplies become scarce and more expensive, it is important to acquire water rights when the opportunity presents itself, and for the District to diversify its water rights portfolio by adding East Slope water.
- Staff feels the District should take opportunities to acquire Home Supply shares as the District is currently going through Water Court for a Home Supply change of use case.
  - ❖ There is precedence to change additional Home Supply shares, and the District has already committed to constructing the necessary infrastructure to use its existing shares.
  - ❖ Home Supply shares rarely come up for sale and the District has been offered 11 shares.
- Staff recommended purchasing these shares and then selling them for CIL to replenish District funds.
- Discussion was held during the Executive Session.

### Aurora Dairy Agreements:

District Manager Kauffman presented the following information to the Board:

- At the direction of the board, Ms. Kauffman was working with Aurora Organic Dairy (AOD) to finalize two agreements.

- Ms. Kauffman reminded the Board of the background creating the need for AOD to dedicate additional water and waterline improvements:
  - ❖ When AOD purchased a property in 2003, their due diligence included a submittal to Weld County for the facility that was forwarded to the District.
  - ❖ AOD was told that they could expect plus or minus 18 ac-ft per year but were evaluating needs at the 98 ac-ft per year level.
    - The District told them they would need to consider dedicating additional water.
    - AOD was also told they would need to improve the interconnect with CWCWD to accommodate required fire flows.
  - ❖ Actual demands grew to nearly 240 ac-ft per year which also restricted additional service on the four-inch line that serves the dairy.
    - No additional water was dedicated and the service to the dairy impacted the District's ability to serve other customers on the existing line.
  - ❖ The District and AOD began discussions regarding additional water dedication and construction of a 12-inch waterline to facilitate the growth that has occurred at the dairy.
  - ❖ Generally, all parties have agreed to two separate agreements obligating AOD to raw water dedication of five ac-ft per year until they reach 126.4 ac-ft to meet the actual usage of the facility within 25 years.
  - ❖ The second agreement obligates AOD to the design and construction of a 12-inch waterline from the intersection of State Highway 66 and Weld County Road (WCR) 13 (also known as Colorado Boulevard) to the existing 12-inch waterline on AOD's property in exchange for one ac-ft of water dedication in the year in which construction is completed and accepted by the District.
  - ❖ This is slightly different than the Board agreed to; however, the total cost increase that the Board said the District would pay for (increase an eight-inch waterline to a 12-inch waterline) only amounts to approximately \$130,000, which is slightly less than the District has listed for the CIL value for one ac-ft of water.
- AOD has already signed the water dedication agreement and signed the waterline agreement on August 10.

Following discussion, **it was moved by Director Szmyd, seconded by Director Heiland, to approve the Agreement for Water Dedication and the Agreement for Waterline Improvements. Motion carried unanimously.**

**Barefoot Second Amended and Restated Agreement for Water Extension Discussion:**

District Manager Kauffman presented the following information to the Board:

- Brookfield and the District are currently parties to an agreement that requires Brookfield to construct the West Interstate-25 (I-25) Transmission line.
  - ❖ This arrangement is not traditional in that infrastructure of this magnitude are usually paid for by the District with PIFs.
- The agreement stated that the development required an 18-inch waterline, but the District required a larger size to facilitate service to future growth in the area.
  - ❖ A 24-inch line was required for that additional future service.
  - ❖ The size of that line was determined many years ago when the Barefoot development was going to have a non-potable system that served all the residential lots and open space.

- ❖ Since then, Brookfield has sold most of their native waters and has not installed a non-potable system, changing the capacity required for Barefoot in the proposed transmission line.
- The current agreement requires the District to pay Brookfield \$1,000 for every tap sold in Barefoot above 1,200 SFEs and developments that needed service directly from this new line to pay a portion to assist in the repayment for the large infrastructure project.
- Since the original agreement, conditions in the District have changed and costs have escalated.
- The agreement is being amended and Staff would like guidance on how to move ahead with the amendment in regard to the financing of this transmission line.
- Discussion was held during the Executive Session.

President McMurtrey called for a second break at 7:42 p.m. The meeting resumed at 7:53 p.m.

#### CLFP:

District Manager Kauffman presented the following information to the Board:

- The July CLFP Board Packet was forwarded to the District Board on Monday, July 10.
- Following is additional information and action that occurred at the meeting on Wednesday, July 9:
  - ❖ Pretreatment:
    - NoCo Engineering was waiting on revised procurement documents for the Dissolved Air Floatation (DAF) equipment.
      - ◇ These documents were expected July 24.
    - NoCo Engineering met with Northern Colorado Water Conservancy District (Northern) to discuss a new connection to the St. Vrain Supply Canal and additional capacity purchase for the canal.
      - ◇ This connection will require improvements.
      - ◇ More details will be forthcoming.
    - NoCo Engineering mentioned that they expect design for the full plant might be done by December 2024 and construction would start in 2025.
    - A schedule revision was requested for the next meeting.
  - ❖ Dry Creek:
    - A proposal was accepted from Solitude to treat Dry Creek Reservoir with Copper Sulfate.
      - ◇ There had not been algae activity high enough to require application.
      - ◇ It was unknown if this service would be needed this year.
    - No mention was made of a new pump for Dry Creek pump station to help treat water year-round.
- The August CLFP board packet was forwarded to the District board on Friday, August 4.
- Following is the additional information and action that occurred at the meeting on Wednesday, August 9:
  - ❖ CLFP Board Elections:
    - There were no changes to officer positions.
  - ❖ Dry Creek Reservoir:
    - Director Brandenburg had questions regarding the River Commissioner saying the reservoir could be drained.
      - ◇ Ms. Kauffman noted there are a lot of hurdles.
      - ◇ CWCWD wants to use copper sulfate to treat taste and odor issues.

- ◇ Ms. Kauffman stated the water cannot be treated or pumped from the reservoir if we don't reduce the sulfate.
- ◇ Discussion occurred regarding releasing Dry Creek Reservoir water downstream and how that can affect ditches and wetlands.
- ◇ If the District were to spill some of its water from the reservoir it would need to refill before the end of the water year (September 30, 2023).
- ❖ CLFP Accounts:
  - CLFP would pay both Districts back monies paid in advance for treatment earlier than usual.
    - ◇ There had not been as much water treated in 2023 as in recent years.
  - The CLFP Board discussed whether the plant should be cash positive rather than both districts pre-paying for treatment.
  - The CLFP Board decided the paybacks should not be made to begin the process of making CLFP cash positive.
- ❖ Pretreatment:
  - The CLFP Board agreed to send out Notice of Award on the DAF system.
  - The next step would be contracts.
  - Additional cost may arise due to the generator at the south plant being an older model and standards are much more strict today.
- ❖ Other:
  - Several projects were deferred as not enough information was presented to the CLFP Board.
  - Director Brandenburg noted there had been geosmin in Carter Lake Reservoir.
    - ◇ Ms. Kauffman noted that Northern had been pulling water from the top of Carter Lake Reservoir and by changing that and pulling water from a lower location solved the problem.
  - Director Brandenburg noted CLFP Manager Rick Whittet would give the District Board Members a tour of CLFP prior to the next meeting.

#### St. Vrain Water Authority (SVWA):

District Manager Kauffman presented the following information to the Board:

- A tour of the SVWA plant was attended by Directors Larry Brandt, Walker, Martens, and Szmyd, as well as District Manager Kauffman, Water Resources Administrator Hoff, Business Project Manager Kammy Tinney, Civil Engineer Andy Thomas, and District Engineering Technician I Clayton Orback.
  - ❖ The SVWA plant was not operating at the time of the tour as it is currently only in operation a few hours a day.
  - ❖ A piece of equipment Director Martens has a patent for was in place at the plant.
- The July SVWA board packet was forwarded to the District Directors on Monday, July 10.
- Following is additional information and action that occurred at the meeting held on Monday, July 10:
  - ❖ The board had a presentation by Vercada to discuss the water plant security systems and options for active and passive security systems.
  - ❖ The discussion regarding administrative services was postponed until August.
  - ❖ The Engineering Support Services contract will be presented in August.
  - ❖ The authority is working on a contract for controls service and support.
  - ❖ The website is coming along.
  - ❖ The injection well is performing well.

- ❖ Substantial completion was issued in mid-June for the water treatment plant, but SVWA and the Town of Firestone (Firestone) are having trouble getting the contractor to finish the project.
  - Liquidated damages in the contract started in April 2022.
  - Some of the subcontractors had not been paid by the general contractor.

Discussion followed regarding other issues SVWA has had with contractors walking off the job and bonding being engaged to cover payments.

- Additional discussion regarding security was planned for the September meeting.
- A proposal for Firestone to perform the administrative duties was not ready.
- SVWA is on the same budget schedule as the District.
  - ❖ District Staff requested budget details to use in District planning.
- An On-Call Engineering position was approved.
- SVWA was still working on control service and support.

[Public Hearing: Action Item: Resolutions 2023-19 and 2023-20 Inclusions and 2023-21 Exclusions:](#)

President McMurtrey opened the Public Hearing. There were no public comments, and the Public Hearing was closed.

**It was moved by Director Szmyd, seconded by Director Brandenburg, to adopt Resolution 2023-19 Inclusions (Buescher, Keegan/Talyor, Kelley, Ruhland), Resolution 2023-20 Inclusions (Stokesberry), and Resolution 2023-21 Exclusions (CB Signature Homes, Golden Eye Investments, Huth). Motion Carried unanimously.**

## STAFF REPORTS

[District Manager's Report: District Manager Kauffman reported on the following:](#)

- Meeting Summaries:
  - ❖ Ms. Kauffman and Staff met with representatives from the Turion development on June 26 to discuss potential water sources for dedication.
    - It was indicated that the project is still planning to move ahead, albeit slowly.
  - ❖ Ms. Kauffman met with Matt LeCerf, Town Manager of Johnstown (Johnstown), to discuss the new Intergovernmental Agreement (IGA) on July 13.
    - Mr. LeCerf had his attorney do a review of the IGA and make formal comments.
    - Ms. Kauffman sent the version with formal comments on to District counsel, Mike Westbrook, for review.
  - ❖ The Northern Colorado Water Alliance group met on July 14 to update the group on individual projects and achievements and discuss regional opportunities.
    - Several entities are updating demand models or raw water master plans with climate impacts and receiving grants from Colorado Water Conservation Board (CWCB) to do so.
    - A defined opportunity came out of the meeting with the discussion of water dedication, water assignment, water management and effectiveness of the methods.
    - Also of interest to the group was non-potable systems.
  - ❖ Anticipated September Board Meeting Topics:
    - Budget Officer Designation.

- 2024 Capital Budget.
- 2023 Goals update.

**Business Manager's Report: Business Manager Angela Diekhoff reported on the following:**

- Office Update:
  - ❖ Update to Emailing of Bills
    - Ms. Diekhoff spoke with four companies in the past year, as well as having spoken with other companies in past years at conferences.
      - ◇ So far, Ms. Diekhoff had not found a company that will just email bills.
      - ◇ The companies will require, at a minimum, to take over the District payment processing and some want the District to change over to their billing software.
      - ◇ Issues with changing to a new payment software include:
        - Reaching all District customers, especially customers that use autopay, bank bill pays, and paperless billing set up through Xpress Bill Pay (XBP), and customers' banks to have them switch to a new payment system.
        - XBP accepts payments for Accounts Receivable, Tap Fees and Miscellaneous Fees.
        - The companies Ms. Diekhoff has interviewed can only take payments for Utility Bills.
      - ◇ Ms. Diekhoff has put in requests with XBP regarding wanting full email bills.
        - XBP has had other requests of this nature and Ms. Diekhoff has been advised it is something that they will be looking into later.
        - XBP do not have a timeline of when this could happen.
        - Ms. Diekhoff will continue research and contact other vendors in hopes of finding a vendor that can just email bills.
    - ❖ The Rave Reverse notification has been implemented.
      - The test run with employees and board members was successful.
      - A successful first run with an emergency shut down that involved approximately 260 customers was deployed.
      - Ms. Diekhoff has issued four notifications to date, even on her vacation.
- Eye on Water (EOW):
  - ❖ The postcard going out to promote EyeOnWater has been a huge success so far.
  - ❖ Offering a \$10 incentive brought in over 300 new users.

**District Engineer's Report: District Engineer Eaton reported on the following:**

- There were 20 Tap Commitment Requests for June and July. The year-to-date total was 48.
- Capital Projects:
  - ❖ Security guards were removed from the Twin Mounds Tank site as the contractor had to begin working nights due to the heat during the day.
  - ❖ The Loveland/Campion project had been awarded to Timber Wolf Excavating.
    - Engineering Staff completed thorough research before awarding the bid.
  - ❖ The 3<sup>rd</sup> and Welker project was reinstated as it was discovered the District vault at the northwest corner will need to be relocated.
    - No water lines are to be replaced.
  - ❖ Engineering Staff received a response from Union Pacific Railroad in regards to a District email sent November 8, 2022, regarding the Botterill and District System Modifications.

- Development Projects:
  - ❖ One new development, Lemmon Family Trust Conservation, is beginning entitlement process with Larimer County.
  - ❖ Several projects are in different phases with a few wrapping up and going into final acceptance.
- Other Engineering & Geographic Information System (GIS) Activities:
  - ❖ Engineering staff remain extremely busy with capital and development projects.
    - Development construction and inspections remained active.
    - Development review and referrals remained steady.
    - A new Staff member, Andy Thomas, was added in the role of Civil Engineer II to the Engineering Department.
  - ❖ Last fall a monitoring system was deployed in Dry Creek Reservoir.
    - The system was damaged in the spring storms and repairs are still being worked on.
    - The Berthoud Fire and Rescue (Berthoud Fire) Dive Team helped install an anchoring system to keep the monitoring buoys in place.

**Water Resources Manager's Report: Water Resources Manager Nancy Koch and Water Resources Administrator Hoff reported on the following:**

- Water use for the months of June and July had been far below projections.
- The Seasonal Temperature and Precipitation Outlooks for the District area showed equal chances of being below or above normal for August, September, and October 2023.
- Civil Engineer II Thomas would like to begin updating the Engineering Report with data from the past few years.

**Operations Manager's Report and Water Quality Update: Operations Manager Ken Lambrecht reported on the following:**

- Leak repairs and Locate Requests were close to the five-year averages.
- Monthly Total Coliform were within acceptable parameters.
- Lead and Copper sampling was scheduled in July.
  - ❖ One sample was not taken correctly, and the results returned were above the action level.
  - ❖ The sample was provided by a new customer, the sampling instructions were reviewed, a new sample was taken, and the results were in the normal range.
- Telemetry Upgrade Project:
  - ❖ The contractor was currently procuring the equipment.
  - ❖ Installation was expected to begin on Monday, September 6, 2023.
- Fire Alarm System:
  - ❖ Permit approval from Berthoud Fire had not been received to date.
  - ❖ The alarm contractor spoke with Berthoud Fire about the status and was advised to go ahead with the project.
    - The alarm contractor has decided to wait for the permit approval.
- Staffing:
  - ❖ The District Backhoe Crew Leader resigned to move out of state and be closer to family.
  - ❖ Crew Leader Valve Exerciser Alan Cordova was leading the Backhoe Crew during the search for a new Backhoe Crew Leader.
- 6,028 of a total of 6,460 valves had been exercised.



## DIRECTOR REPORTS

Director Brandt advised that he had the soil on his property tested by Colorado State University. He had been told there was too much alkalinity to grow anything. Mr. Brandt noted that his blackberry, raspberry, and goji bushes were so large he could not walk between them. Director Heiland stated he was part of the team that installed a new soccer field at the University of Colorado, Boulder. He noted the strict parameters for tolerance of the leveling of the field. He also noted that the first game on the new field was being played during the District Board Meeting.

The Board went into Executive Session, at 8:51 pm. The Board returned from Executive Session at 9:41 p.m.

**It was moved by President McMurtrey, seconded by Director Martens, to fund the purchase of Home Supply Shares. Motion passed unanimously.**

**It was moved by President McMurtrey, seconded by Director Brandenburg, to adjourn the meeting at 9:50 p.m.**

Respectfully submitted,

*Amber Kauffman*

**Agenda Item Summary**  
Little Thompson Water District

Date: September 21, 2023

Item: 5.2

Staff: Amber Kauffman, District Manager; Holly Suess, Conservation Specialist; Judy O'Malley, Administrative Assistant

**Subject: Tap List 692****Staff Recommendation: Staff recommends approval.****Discussion:****TAP LIST 692 ~ NEW AND AMENDED CONTRACTS**

TAP #	NAME	5/8 INCH MINI	5/8 INCH URBAN	5/8 INCH STANDARD	OTHER	WATER RIGHTS	CIL
10246	Barefoot Residential LLC		X			.35 AF	
10247	Barefoot Residential LLC		X			.35 AF	
10248	Richfield Homes LLC		X			.35 AF	
10249	Barefoot Residential LLC		X			.35 AF	
10250	Barefoot Residential LLC			X		.70 AF	
10251	Barefoot Residential LLC			X		.70 AF	
10252	Barefoot Residential LLC			X		.70 AF	

	5/8 INCH MINI	5/8 INCH URBAN	5/8 INCH STANDARD	OTHER	WATER RIGHTS	CIL
<b>AUGSUT 2023 TOTALS</b>	<b>0</b>	<b>4</b>	<b>3</b>	<b>0</b>	<b>3.50 AF</b>	<b>0 AF</b>
<b>YEAR-TO-DATE 2023 TOTALS</b>	<b>0</b>	<b>128</b>	<b>22</b>	<b>5</b>	<b>59.90 AF</b>	<b>2.50 AF</b>
<b>TAPS BUDGETED 2023</b>	<b>0</b>	<b>220</b>	<b>5</b>			

Tap Commitments	Balance
Taps with Water Rights Satisfied/Water Dedications	53
Dormant Taps	5
<b>Total Other Tap Commitments</b>	<b>58</b>

**MISC. RECEIVABLES**

TAP #	NOTES	ACCESSORY DWELLINGS	UPSIZED TAPS	ADDITIONAL ALLOCATION	CIL
1591		1	0	0	.10 AF
		ACCESSORY DWELLINGS	UPSIZED TAPS	ADDITIONAL ALLOCATION	CIL
<b>AUGUST 2023 TOTALS</b>		<b>1</b>	<b>0</b>	<b>0</b>	<b>.10 AF</b>
<b>YEAR-TO-DATE 2023 TOTALS</b>		<b>2</b>	<b>2</b>	<b>1</b>	<b>2.92 AF</b>

# Agenda Item Summary

Little Thompson Water District

Date: September 21, 2023

Item: 5.3 Disbursements

Staff: Angela Diekhoff, Business Manager

**Subject:** August 2023 Disbursements.

**Staff Recommendation:** Approval.

## August 2023 Disbursements

Request approval of the August 2023 Cash Disbursements in the amount of \$1,251,880.16

Operating Account: \$759,794.18

ACH Manual Check Numbers 4785-4860 – \$334,092.90.

Check Numbers 11446 to 11708– \$425,701.28.

Payroll Account: \$492,085.98 (Three bi-weekly payroll periods paid in August)

ACH Transmittal Vouchers 2360 to 2376 – \$233,573.07.

ACH Direct Deposit Numbers 12838 to 12945– \$258,512.91.

## **Discussion:**

All expenses are for normal operating costs, except for \$398,908.53 for Capital Cost – District, \$44,026.10 for Capital Cost – Joint.

**Little Thompson Water District  
Cash Disbursements Summary  
Check Issue Dates: 8/01/2023 to 8/31/2023**

Employee Related Expenses	\$	492,085.98
Capital Cost-District	\$	398,908.53
Filter Plant Ops Expense	\$	84,835.53
Inventory	\$	56,789.26
Capital Cost-Joint	\$	44,026.10
Valve Repairs and Maintenance	\$	21,745.00
Sys Repairs	\$	21,508.08
O & M	\$	17,322.20
Water Resources General Eng	\$	14,367.75
Master Meter Maint & Repairs	\$	11,100.27
Purchased Water Expenses	\$	9,793.76
Credit Card-Conf/Sem-\$829; Membership-\$19; Computer Cost-\$54; Office Sup-\$301; Bld/Grnds-\$830;Office Exp-\$1729; Uniforms-\$101;Misc-\$4039	\$	7,901.65
St. Vrain Authority	\$	7,745.43
Bldg/Grnds	\$	5,710.91
Office Expenses	\$	5,523.65
Communication Expenses	\$	5,349.71
Water Conservation	\$	4,965.00
Service Contract	\$	4,883.28
Vehicles Expenses	\$	4,716.31
Operations - Utilities	\$	4,551.17
Telemetry Expense	\$	4,206.50
Legal Expenses	\$	4,168.30
Insurance-Worker Compensation	\$	3,351.00
Fire Hyd Meter Deposits	\$	2,765.30
Dry Creek Reservoir Expense	\$	2,523.45
Locate Expense	\$	2,353.07
Safety Expenses	\$	1,640.72
Uniforms	\$	1,401.71
WQ - Monthly Sampling	\$	1,282.50
Insurance-Property & Casualty	\$	897.50
WQ - CDPHE	\$	865.00
WQ - Lead & Copper	\$	783.00
Permit Expenses	\$	700.00
Soil Amendment Rebates	\$	500.00
Bulk Water Revenue	\$	258.00
Computer Equipment Expenses	\$	174.63
GIS	\$	120.00
Customer Refund Overpayments	\$	59.91
<b>Total</b>	<b>\$</b>	<b>1,251,880.16</b>

**Little Thompson Water District**  
**Cash Disbursements Detail**  
**Check Issue Dates: 8/01/2023 to 8/31/2023**

**Operations**

Check Number	Check Issue Date	Payee	Description	Amount
11455	8/9/2023	Gopher Excavation Inc	Capital Cost-District-LCR 8 & 21	\$ 267,753.60
11468	8/9/2023	Swedish Industrial Coatings, LLC	Capital Cost-District-5MG Twin Mounds Tank Coating	\$ 93,631.69
4795	8/10/2023	Carter Lake Filter Plant	Filter Plant Ops Expense	\$ 84,835.53
4799	8/10/2023	Core & Main LP	Inventory	\$ 44,294.12
4833	8/24/2023	Carter Lake Filter Plant	Capital Cost-Joint-Pretreatment Design	\$ 25,056.10
4812	8/10/2023	Orback Construction	Valve Repairs and Maintenance	\$ 21,745.00
11467	8/9/2023	Stone Heating and Air, LLC	Capital Cost-District-Furn & Equip Replacement	\$ 21,500.00
4833	8/24/2023	Carter Lake Filter Plant	Capital Cost-Joint-CLFP Vehicles & Equipment	\$ 18,970.00
4818	8/10/2023	Snowmelt Water Engineering, LLC	Water Resources General Eng	\$ 14,220.00
4819	8/10/2023	Stratus Information Systems (ITX)	O & M	\$ 12,950.48
4792	8/10/2023	Badger Meter	Master Meter Maint & Repairs	\$ 10,998.15
4848	8/24/2023	Northern Co Water Cons Dist	Purchased Water Expenses	\$ 9,632.30
4788	8/3/2023	Adams Bank MasterCard	Credit Card-Conf/Sem-\$829; Membership-\$19; Computer Cost-\$54; Office Sup-\$301; Bld/Grnds-\$830;Office Exp-\$1729; Uniforms-\$101;Misc-\$4039	\$ 7,901.65
4837	8/24/2023	Dana Kepner Company Inc	Inventory	\$ 7,767.00
11486	8/23/2023	St. Vrain Water Authority	St. Vrain Authority	\$ 7,745.43
4800	8/10/2023	CR LAND SERVICES, LLC	Capital Cost-District-Northeast Transmission Line	\$ 7,360.00
11455	8/9/2023	Gopher Excavation Inc	Sys Repairs-Labor/Equipment	\$ 5,232.75
4814	8/10/2023	Resource Central	Water Conservation	\$ 4,965.00
4846	8/24/2023	Loveland Barricade	Sys Repairs	\$ 4,520.50
4843	8/24/2023	INFOSEND INC	Service Contract	\$ 4,133.57
4823	8/10/2023	WildRock PR & Marketing, LLC	Office Expenses	\$ 3,800.00
11455	8/9/2023	Gopher Excavation Inc	Capital Cost-District-Servie Connection Expense	\$ 3,750.00
4829	8/17/2023	PINNACOL	Insurance-Worker Compensation	\$ 3,351.00
4794	8/10/2023	Carlson Hammond & Paddock	Legal Expenses	\$ 3,282.30
4801	8/10/2023	Dana Kepner Company Inc	Inventory	\$ 2,993.00
4854	8/24/2023	Timber Line Electric & Control	Telemetry Expense	\$ 2,727.50
11457	8/9/2023	LG Everist Inc	Sys Repairs	\$ 2,397.94
4797	8/10/2023	Certified Laboratories	O & M	\$ 2,159.63
4808	8/10/2023	Loveland Barricade	Sys Repairs	\$ 2,006.00
11489	8/23/2023	Waas Campbell Rivera Johnson & Velasquez	Capital Cost-District-Northeast Transmission Line	\$ 2,004.42
4811	8/10/2023	On-Demand Concrete	Sys Repairs	\$ 1,900.71
11461	8/9/2023	ORION ENVIRONMENTAL INC	Fire Hyd Meter Deposits	\$ 1,867.30
4860	8/31/2023	Poudre Valley REA	Operations - Utilities	\$ 1,844.46
11480	8/23/2023	Hotsy Equipment of No Colorado Inc.	O & M	\$ 1,792.00
4824	8/10/2023	Poudre Valley REA	Operations - Utilities	\$ 1,781.76

Check Number	Check Issue Date	Payee	Description	Amount
4836	8/24/2023	Core & Main LP	Inventory	\$ 1,735.14
4822	8/10/2023	UNCC	Locate Expense	\$ 1,702.80
4838	8/24/2023	Eggers Electric	Bldg/Grnds	\$ 1,493.74
4821	8/10/2023	Timber Line Electric & Control	Telemetry Expense	\$ 1,479.00
11473	8/23/2023	Bobcat of the Rockies	Vehicles Expenses	\$ 1,449.98
4850	8/24/2023	PIONEER	Bldg/Grnds	\$ 1,414.65
11475	8/23/2023	Colorado Analytical	Dry Creek Reservoir Expense	\$ 1,376.00
11474	8/23/2023	City of Longmont	WQ - Monthly Sampling	\$ 1,282.50
11450	8/9/2023	Brand X Hydrovac Services	Sys Repairs-Labor/Equipment	\$ 1,275.00
11463	8/9/2023	Ronan Protective Group	Capital Cost-District-5MG Twin Mounds Tank Coating	\$ 1,272.00
4857	8/24/2023	XCEL Energy	Bldg/Grnds	\$ 1,177.81
4856	8/24/2023	COMCAST	Communication Expenses	\$ 1,165.05
4815	8/10/2023	Rocky Mtn Quick Lube	Vehicles Expenses	\$ 1,142.01
4834	8/24/2023	Carter Lake Filter Plant	Dry Creek Reservoir Expense	\$ 1,125.00
11477	8/23/2023	Crystal Landscape Supplies Inc	Sys Repairs	\$ 1,026.76
4831	8/22/2023	AT&T Mobility	Communication Expenses	\$ 1,001.49
4793	8/10/2023	B-Town Automotive	Vehicles Expenses	\$ 972.12
4828	8/17/2023	Sam's Club	Office Expenses	\$ 966.44
4785	8/2/2023	Verizon Wireless	Communication Expenses	\$ 936.79
11460	8/9/2023	MI Sports	Uniforms	\$ 915.25
11466	8/9/2023	SEED SPRAYERS HYDROSEEDING	Fire Hyd Meter Deposits	\$ 898.00
11487	8/23/2023	Starr & Westbrook PC	Legal Expenses	\$ 886.00
11451	8/9/2023	CDPHE	WQ - CDPHE	\$ 865.00
4802	8/10/2023	Ferguson Waterworks	Capital Expenses-District-Small Line Abandonment	\$ 856.82
4849	8/24/2023	On-Demand Concrete	Sys Repairs	\$ 787.35
11492	8/23/2023	Weld Cty Public Health & Env	WQ - Lead & Copper	\$ 783.00
4832	8/24/2023	AVI-SPL LLC	Capital Cost-District-Furn & Equip Replacement	\$ 780.00
4813	8/10/2023	PIONEER	Sys Repairs	\$ 766.05
4840	8/24/2023	Frontier Business Products	Service Contract	\$ 718.74
11446	8/3/2023	MEADOWS CONCRETE CONSTRUCTION	Sys Repairs-Concrete & Flow	\$ 702.98
4798	8/10/2023	Cintas Corporation #737	Safety Expenses	\$ 700.01
11454	8/9/2023	Glatfelter Public Practice (GPP)	Insurance-Property & Casualty	\$ 680.00
4835	8/24/2023	Cintas Corporation #737	Bldg/Grnds	\$ 670.11
4839	8/24/2023	Ferguson Waterworks	Locate Expense	\$ 650.27
11448	8/9/2023	ARIEL OR MICHAEL BUTLER	Soil Amendment Rebates	\$ 500.00
4858	8/29/2023	Verizon Wireless	Communication Expenses	\$ 475.36
4787	8/3/2023	Poudre Valley REA	Operations - Utilities	\$ 460.36
4790	8/7/2023	Verizon Wireless	Communication Expenses	\$ 411.28

Check Number	Check Issue Date	Payee	Description	Amount
4841	8/24/2023	Home Depot Credit Services	O & M	\$ 402.50
4855	8/24/2023	United Power Inc	Operations - Utilities	\$ 401.92
11481	8/23/2023	Larimer County Engineering Dept.	Permit Expenses	\$ 400.00
4807	8/10/2023	John Deere Financial	Bldg/Grnds	\$ 399.83
4859	8/30/2023	Town of Berthoud	Bldg/Grnds	\$ 376.21
4789	8/4/2023	CenturyLink	Communication Expenses	\$ 375.04
4791	8/7/2023	COMCAST	Communication Expenses	\$ 356.88
11447	8/9/2023	American Leak Detection	Sys Repairs-Labor/Equipment	\$ 350.00
4786	8/2/2023	Verizon Wireless	Communication Expenses	\$ 337.07
11472	8/23/2023	Berthoud Ace Hardware	Vehicles Expenses	\$ 320.74
11491	8/23/2023	Weld County Public Works Dept.	Permit Expenses	\$ 300.00
11459	8/9/2023	MadMar Welding, LLC	Vehicles Expenses	\$ 300.00
11483	8/23/2023	RAY PETERSBURG	Sys Repairs	\$ 291.51
4820	8/10/2023	Technolink of the Rockies	Communication Expenses	\$ 290.75
4809	8/10/2023	Mobile Lab USA LLC	Safety Expenses	\$ 289.00
11462	8/9/2023	Prairie Mountain Media	Office Expenses	\$ 276.08
4816	8/10/2023	Safety Services Inc.	Safety Expenses	\$ 275.00
4852	8/24/2023	Safety Services Inc.	Safety Expenses	\$ 275.00
11478	8/23/2023	FIORE & SONS	Bulk Water Revenue	\$ 258.00
4847	8/24/2023	Napa Auto Parts	Vehicles Expenses	\$ 224.39
4845	8/24/2023	John Deere Financial	Uniforms	\$ 222.48
4842	8/24/2023	InfoArmor, Inc.	Insurance-Property & Casualty	\$ 217.50
11453	8/9/2023	Crystal Landscape Supplies Inc	Sys Repairs	\$ 195.78
11452	8/9/2023	CMM Services, LTD	Office Expenses	\$ 182.88
4804	8/10/2023	Home Depot Credit Services	Computer Equipment Expenses	\$ 174.63
11469	8/9/2023	T & T OK Tire	Vehicles Expenses	\$ 174.24
11484	8/23/2023	Scheels All Sports	Uniforms	\$ 159.99
11476	8/23/2023	Consolidated Home Supply Ditch	Water Resources General Eng	\$ 147.75
4796	8/10/2023	Central Weld County Water District	Purchased Water Expenses	\$ 128.47
4805	8/10/2023	IMEG	GIS	\$ 120.00
11485	8/23/2023	Security and Sound Design Inc.	Office Expenses	\$ 115.00
11488	8/23/2023	Stone Heating and Air, LLC	Bldg/Grnds	\$ 110.00
4851	8/24/2023	Rocky Mtn Quick Lube	Vehicles Expenses	\$ 108.84
11470	8/23/2023	Arapahoe Rental	Master Meter Maint & Repairs	\$ 102.12
4817	8/10/2023	Sam's Club	Safety Expenses	\$ 101.71
11464	8/9/2023	S & S Sanitation	Bldg/Grnds	\$ 68.56
11458	8/9/2023	LTWD Petty Cash Fund	Office Expenses	\$ 60.79
11471	8/23/2023	BERT ASA	Customer Refund Overpayments	\$ 59.91
11479	8/23/2023	Green Hills Sod Farm Inc	Sys Repairs	\$ 54.75
11465	8/9/2023	Scheels All Sports	Uniforms	\$ 52.49

Check Number	Check Issue Date	Payee	Description	Amount
11456	8/9/2023	Larimer Cty False Alarm Reduct	Office Expenses	\$ 50.00
11490	8/23/2023	Weld County Clerk & Recorder	Office Expenses	\$ 43.00
4830	8/21/2023	City of Loveland Water & Power	Purchased Water Expenses	\$ 32.99
4803	8/10/2023	Frontier Business Products	Service Contract	\$ 30.97
4853	8/24/2023	Sam's Club	Office Expenses	\$ 29.46
4827	8/15/2023	XCEL Energy	Operations - Utilities	\$ 29.30
4844	8/24/2023	Jax Outdoor Gear	Uniforms	\$ 29.00
4810	8/10/2023	Napa Auto Parts	Vehicles Expenses	\$ 23.99
11482	8/23/2023	MI Sports	Uniforms	\$ 22.50
4806	8/10/2023	Jax Outdoor Gear	Dry Creek Reservoir Expense	\$ 22.45
11449	8/9/2023	Berthoud Ace Hardware	O & M	\$ 17.59
4825	8/11/2023	XCEL Energy	Operations - Utilities	\$ 17.57
4826	8/14/2023	XCEL Energy	Operations - Utilities	\$ 15.80
11708	8/29/2023	SEMA CONSTRUCTION	void	\$ -
11436	8/8/2023	MadMar Welding, LLC	void	\$ -
<b>Total Operations</b>				<b>\$ 759,794.18</b>

## Payroll

Check Number	Check Issue Date	Payee	Description	Amount
2360	7/31/2023	EFTPS	Federal Withholding Tax Pay Period: 7/30/2023	\$ 30,656.28
2361	7/31/2023	CDOR	CO State Withholding Tax Pay Period: 7/30/2023	\$ 4,395.00
2362	7/31/2023	COLONIAL LIFE INSURANCE	COLONIAL LIFE Pay Period: 7/30/2023	\$ 367.45
2363	7/31/2023	COLORADO RETIREMENT ASSOCIATION	401 Contributions Pay Period: 7/30/2023	\$ 13,503.07
2364	7/31/2023	COLORADO RETIREMENT ASSOCIATION	457 Contributions Pay Period: 7/30/2023	\$ 9,272.70
2365	7/31/2023	Alerus	HEALTH SAVINGS ACCOUNT Pay Period: 7/30/2023	\$ 2,029.24
2366	8/14/2023	EFTPS	Federal Withholding Tax Pay Period: 8/13/2023	\$ 34,222.64
2367	8/14/2023	CDOR	CO State Withholding Tax Pay Period: 8/13/2023	\$ 4,333.00
2368	8/14/2023	CEBT	Insurance CEBT Pay Period: 8/13/2023	\$ 51,104.12
2369	8/14/2023	COLORADO RETIREMENT ASSOCIATION	401 Contributions Pay Period: 8/13/2023	\$ 13,503.09
2370	8/14/2023	COLORADO RETIREMENT ASSOCIATION	457 Contributions Pay Period: 8/13/2023	\$ 9,506.41
2371	8/14/2023	Alerus	HEALTH SAVINGS ACCOUNT Pay Period: 8/13/2023	\$ 2,054.24
2372	8/28/2023	EFTPS	Federal Withholding Tax Pay Period: 8/27/2023	\$ 29,928.77
2373	8/28/2023	CDOR	CO State Withholding Tax Pay Period: 8/27/2023	\$ 4,234.00
2374	8/28/2023	COLORADO RETIREMENT ASSOCIATION	401 Contributions Pay Period: 8/27/2023	\$ 13,232.94
2375	8/28/2023	COLORADO RETIREMENT ASSOCIATION	457 Contributions Pay Period: 8/27/2023	\$ 9,195.88
2376	8/28/2023	Alerus	HEALTH SAVINGS ACCOUNT Pay Period: 8/27/2023	\$ 2,034.24
12838-12873	8/2/2023	Direct Deposit	Pay Period Ending 7/30/2023	\$ 77,288.29
12874-12909	8/15/2023	Direct Deposit	Pay Period Ending 8/13/2023	\$ 100,427.45
12910-12945	8/31/2023	Direct Deposit	Pay Period 8/27/2023	\$ 80,797.17
<b>Total Payroll</b>				<b>\$ 492,085.98</b>
<b>Total Cash Disbursements</b>				<b>\$ 1,251,880.16</b>



# Agenda Item Summary

Little Thompson Water District

Date: September 21, 2023

Item Number: 5.4

Staff: Angela Diekhoff, Business Manager

**Subject:**

Discussion of the Financial Reports

**Staff Recommendation:**

Staff recommend acceptance of the August Financial Reports.

**Discussion:**

**OPERATING FUND:**

Operating Revenue – We have collected \$7,795,663, which is \$2,081,173 less than budgeted.

Operating Costs – We have spent \$8,827,668, which is \$1,004,721 less than budgeted.

Operating Gain (Loss) – We have an operating loss of \$1,032,005, which is \$1,076,452 more than budgeted.

**NON-OPERATING FUND:**

Non-Operating Revenue – We have collected \$4,214,788, which is \$903,071 more than budgeted.

Capital Costs – District – We have spent \$1,188,205, which is \$5,352,066 less than budgeted.

Detail of the year-to-date District Capital Projects:

Capital Costs – District	Actual YTD	YTD Budget	Annual Budget
County Rd Improvements	\$ 22,168	\$ 150,000	\$ 200,000
Service Connection Expense	138,190	\$ 104,800	157,200
Telemetry Improvements	-	80,000	200,000
Small Line Abandonment	1,518	60,000	75,000
Northeast Transmission Line	210,904	866,664	1,299,996
5MG Twin Mounds Tank Coating	244,150	-	-
Loveland/Campion Conversion	33,880	1,010,208	1,515,312
54 Bridge-Waterline Relocation	-	862,299	862,299
Dry Creek Feasibility	-	-	35,000
Twin Mounds Passive Mixing Sys	-	-	227,000
Buckhorn Pump Station	-	40,000	40,000
3rd & Welker Waterline Replace	28,369	528,000	1,320,000
LCR 8 & 21 Waterline Modification	269,033	300,000	300,000
Botterill-LTWD System Modification	-	100,000	100,000
<b>Total Capital Projects</b>	<b>\$ 948,211</b>	<b>\$ 4,101,971</b>	<b>\$ 6,331,807</b>
Vehicle Replacement Program	51,856	80,000	80,000
Furn & Equip Replacement	30,265	12,500	12,500
Miscellaneous Equipment	11,927	7,800	7,800
Ops Equipment Replacement	3,915	18,000	18,000
Office Upgrade-Fire Alarm System	17,015	-	-
Office Upgrade-Front Lobby	35,423	-	-
<b>Total Vehicles and Equipment</b>	<b>\$ 150,400</b>	<b>\$ 118,300</b>	<b>\$ 118,300</b>
Water Rights - CBT	-	400,000	400,000
Water Rights - Other	-	400,000	400,000
Water Resources Gen Eng	70,533	600,000	600,000
Water Resources Gen Legal	19,060	133,336	200,004
Raw Water Infrastructure	-	666,664	999,996
2nd Use Infrastructure Study	-	120,000	120,000
<b>Total Water Rights</b>	<b>\$ 89,594</b>	<b>\$ 2,320,000</b>	<b>\$ 2,720,000</b>
<b>Total Capital Costs – District</b>	<b>\$ 1,188,205</b>	<b>\$ 6,540,271</b>	<b>\$ 9,170,107</b>

Capital Costs - Joint: We have spent \$377,498, which is \$473,127 less than budgeted.

Detail of the year-to-date Joint Capital Projects:

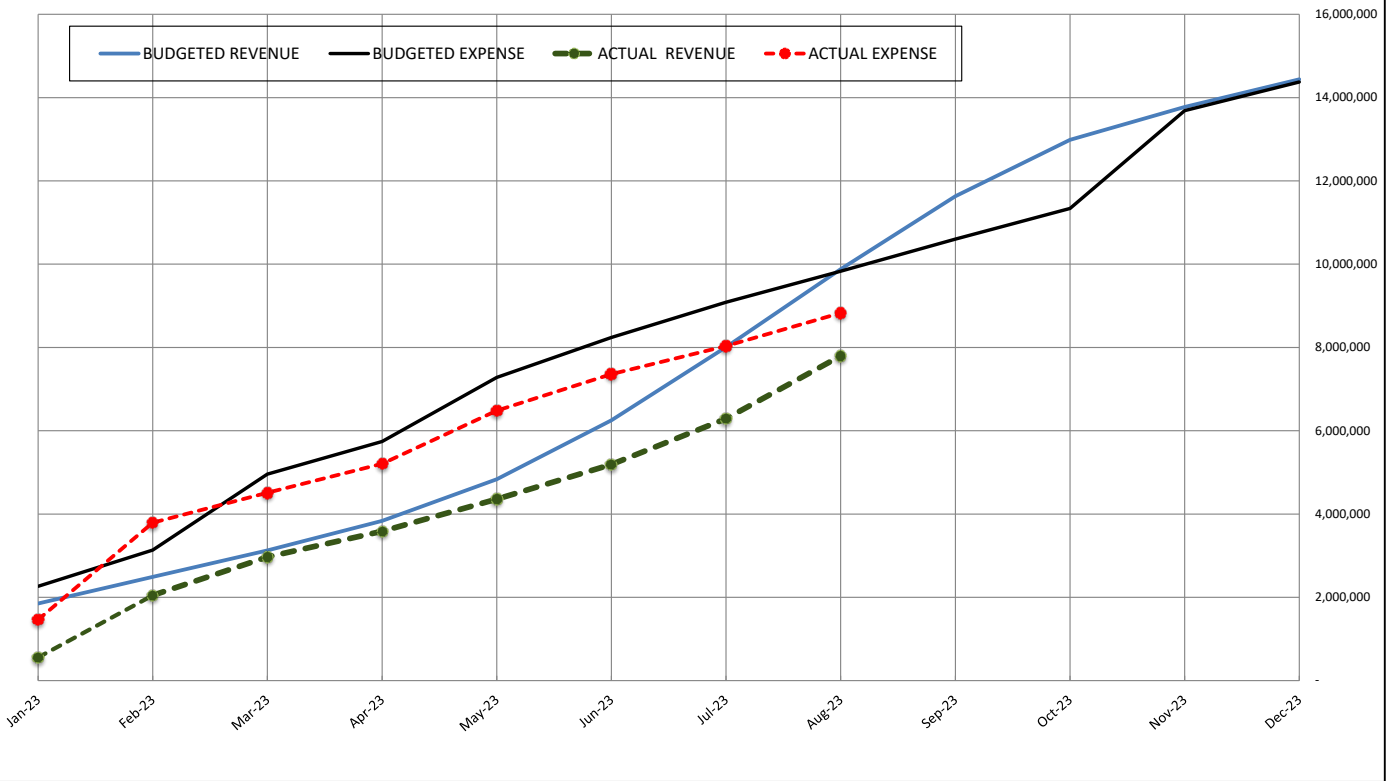
<b>Capital Costs – Joint</b>	<b>Actual YTD</b>	<b>YTD Budget</b>	<b>Annual Budget</b>
Dry Creek-Joint Cost	\$ -	\$ 150,000	\$ 150,000
Dry Creek-Joint Cost-Monitoring Sys	\$ 5,966	\$ -	\$ -
CLFP Vehicles & Equipment	133,019	235,000	235,000
Pretreatment Design	206,190	415,625	415,625
Road Improvements	-	50,000	50,000
CLFP North Plant-Filter	32,322	-	-
<b>Total Capital Projects</b>	<b>\$ 377,498</b>	<b>\$ 850,625</b>	<b>\$ 850,625</b>

Non-Operating Gain (Loss) – We have a net non-operating gain of \$2,649,085, which is \$6,728,264 more than budgeted.

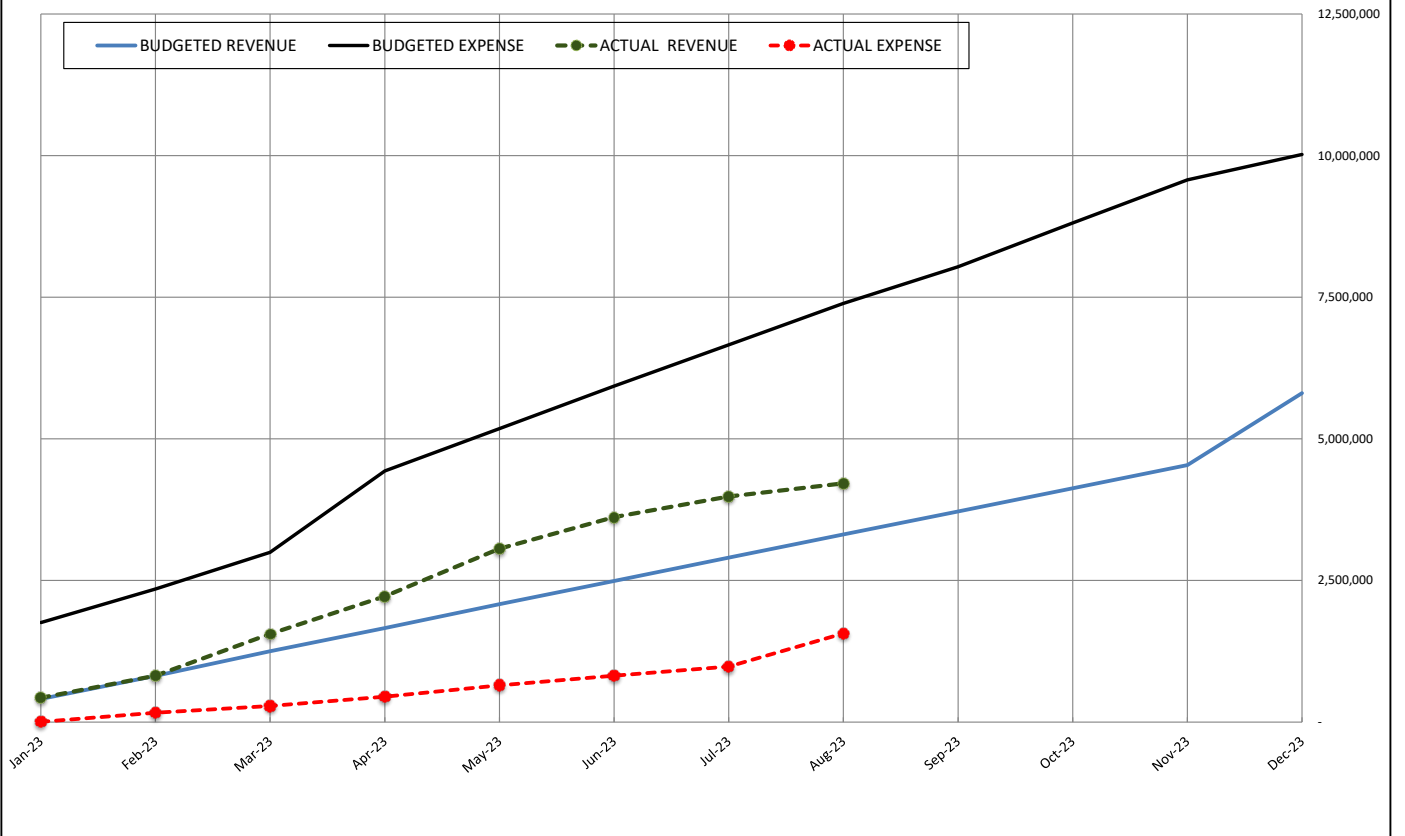
**CHANGE IN WORKING CAPITAL:**

<b>Year-To-Date Change in Working Capital</b>				
	<b>Actual</b>	<b>Budget</b>	<b>Budget/Actual Comparison</b>	<b>Approved Budget</b>
Operating Gain ( Loss)	(1,032,005)	44,447	(1,076,452)	63,890
Non-Operating Gain (Loss)	2,649,085	(4,079,179)	6,728,264	(4,213,519)
<b>Total Gain (Loss)</b>	<b>\$ 1,617,080</b>	<b>\$ (4,034,732)</b>	<b>\$ 5,651,812</b>	<b>\$ (4,149,629)</b>

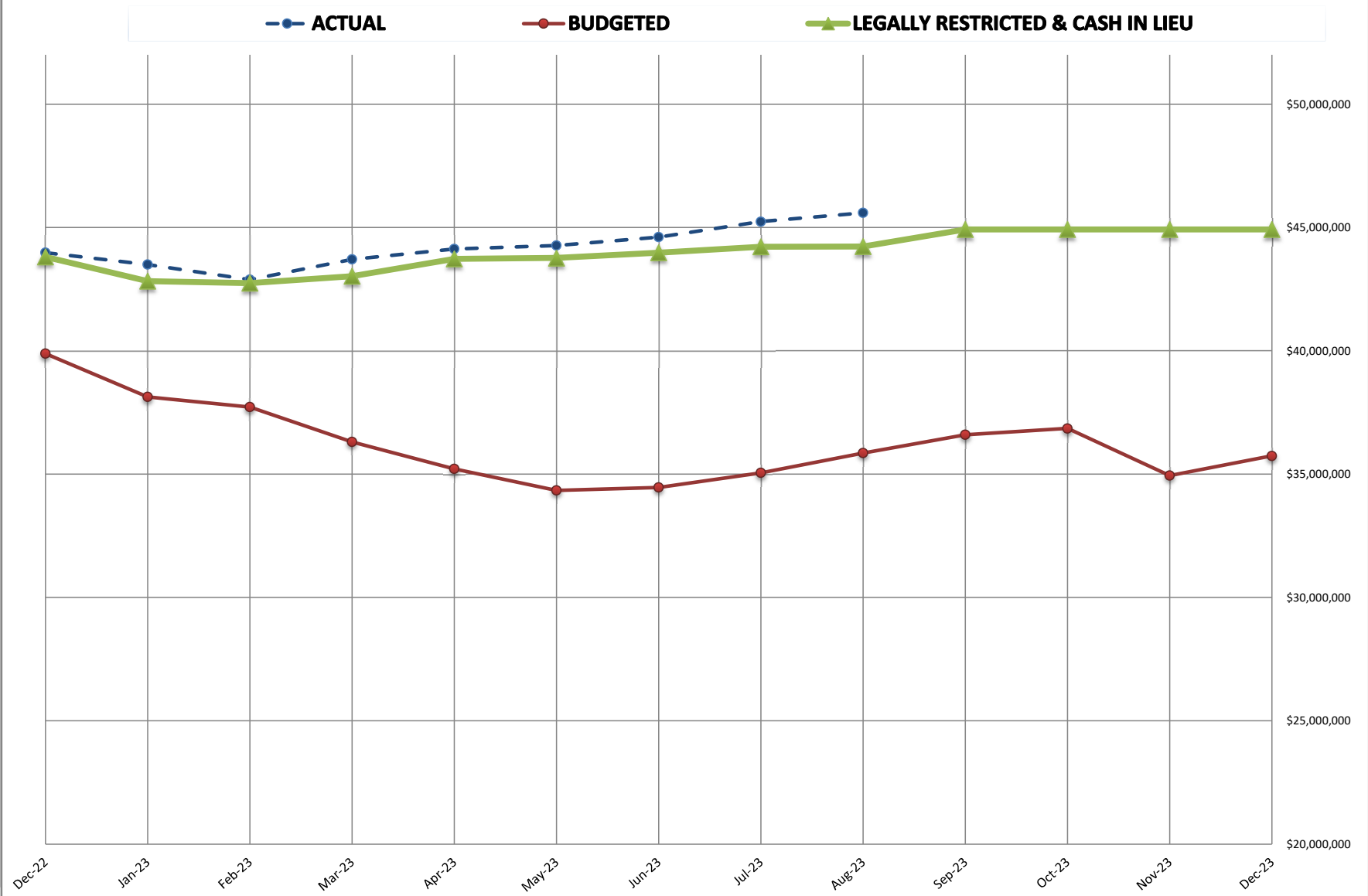
### 2023 OPERATING REVENUE & EXPENSE CUMULATIVE



### 2023 NON OPERATING REVENUE & EXPENSE CUMULATIVE



## LITTLE THOMPSON WATER DISTRICT 2023 WORKING CAPITAL GRAPHICAL COMPARISON



**LITTLE THOMPSON WATER DISTRICT**

**BALANCE SHEET**

**August 31, 2023**

	Prior Month	YTD 2023	Actual 2022
<b>CURRENT ASSETS</b>			
Board Designated Reserves	\$ 40,859,495	\$ 41,547,541	\$ 42,151,005
Cash In Lieu	\$ 3,356,096	\$ 3,369,096	\$ 1,656,260
<b>Total Cash &amp; Cash Equivalents</b>	<b><u>\$ 44,215,591</u></b>	<b><u>\$ 44,916,637</u></b>	<b><u>\$ 43,807,265</u></b>
<b>ACCOUNTS RECEIVABLE</b>			
A/R - Water Revenue	\$ 1,051,786	\$ 1,371,644	\$ 692,696
A/R - Misc Revenue	\$ 341,370	\$ (42,234)	\$ 152,156
Accrued Int Receivable	\$ 64,073	\$ 17,813	\$ 14,205
Projects Passthrough Projects	\$ 16,221	\$ (28,169)	\$ 68,893
<b>Total Accounts Receivable</b>	<b><u>\$ 1,473,450</u></b>	<b><u>\$ 1,319,054</u></b>	<b><u>\$ 927,949</u></b>
<b>OTHER ASSETS</b>			
Inventory	\$ 427,959	\$ 468,691	\$ 469,674
Prepaid Expenses	\$ 25,656	\$ 25,656	\$ 25,656
<b>Total Other Assets</b>	<b><u>\$ 453,615</u></b>	<b><u>\$ 494,347</u></b>	<b><u>\$ 495,330</u></b>
<b>CAPITAL ASSETS</b>			
Filter Plant - Joint Venture	\$ 2,734,755	\$ 2,734,755	\$ 2,734,755
Dry Creek Reservoir Dam	\$ 7,442,974	\$ 7,442,974	\$ 7,442,974
Land - Dry Creek Reservoir	\$ 6,508,922	\$ 6,508,922	\$ 6,508,922
Distribution System	\$ 81,958,709	\$ 81,958,709	\$ 81,958,709
Land & Easements	\$ 2,931,355	\$ 2,931,355	\$ 2,931,355
CLFP - Depreciable Asset	\$ 11,197,297	\$ 11,197,297	\$ 11,197,297
Vehicles, Field & Office Equipment	\$ 3,240,384	\$ 3,240,384	\$ 3,240,384
Construction in Progress	\$ 12,513,870	\$ 12,513,870	\$ 12,513,870
Accumulated Depreciation	\$ (42,450,689)	\$ (42,450,689)	\$ (42,450,689)
Water Rights	\$ 108,692,679	\$ 108,692,679	\$ 108,692,679
<b>Total Capital Assets</b>	<b><u>\$ 194,770,255</u></b>	<b><u>\$ 194,770,255</u></b>	<b><u>\$ 194,770,255</u></b>
<b>Total Assets</b>	<b><u>\$ 240,912,911</u></b>	<b><u>\$ 241,500,293</u></b>	<b><u>\$ 240,000,799</u></b>
<b>CURRENT LIABILITIES</b>			
A/P - Supplies	\$ 915,442	\$ 1,221,913	\$ 1,334,758
Wages Payable	\$ 607,036	\$ 529,853	\$ 534,594
Bond/Loan Interest Payable	\$ 166,813	\$ 166,813	\$ 166,813
Current Portion Long Term Debt	\$ 0	\$ 0	\$ 0
<b>Total Current Liabilities</b>	<b><u>\$ 1,689,291</u></b>	<b><u>\$ 1,918,579</u></b>	<b><u>\$ 2,036,165</u></b>
<b>LONG TERM LIABILITIES</b>			
Bonds & Notes Payable	\$ 27,894,778	\$ 27,894,778	\$ 27,894,778
Unamortized Premiums - Discounts	\$ 4,201,274	\$ 4,201,274	\$ 4,201,274
<b>Total Long Term Liabilities</b>	<b><u>\$ 32,096,051</u></b>	<b><u>\$ 32,096,051</u></b>	<b><u>\$ 32,096,051</u></b>
<b>Total Liabilities</b>	<b><u>\$ 33,785,342</u></b>	<b><u>\$ 34,014,631</u></b>	<b><u>\$ 34,132,216</u></b>
<b>NET ASSETS</b>			
NET ASSETS	\$ 205,868,582	\$ 205,868,582	\$ 205,116,271
Net Revenue Over Expenses	\$ 1,258,986	\$ 1,617,080	\$ 752,311
<b>Total Equity</b>	<b><u>\$ 207,127,568</u></b>	<b><u>\$ 207,485,662</u></b>	<b><u>\$ 205,868,582</u></b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b><u>\$ 240,912,911</u></b>	<b><u>\$ 241,500,293</u></b>	<b><u>\$ 240,000,799</u></b>

**LITTLE THOMPSON WATER DISTRICT  
INCOME AND EXPENSE SUMMARY  
FOR MONTH ENDING AUGUST 31, 2023**

	Current Month Actual	Current Month Budget	Month Comp Bud/Act	2023 YTD Actual	2023 YTD Budget	YTD Comp Bud/Act	2023 Adopted Budget
<b>OPERATING REVENUE</b>							
Water Revenue Base Fee	321,452	321,064	388	2,540,646	2,527,581	13,065	3,813,445
Water Revenue Tier I	138,047	167,197	(29,150)	1,134,258	1,043,717	90,541	1,574,885
Water Revenue Tier II	357,933	414,551	(56,618)	1,034,401	1,565,004	(530,603)	2,503,350
Water Revenue Tier III	209,605	306,372	(96,767)	470,890	951,101	(480,211)	1,526,805
Water Revenue Tier IV	197,707	314,062	(116,355)	638,690	1,207,803	(569,113)	1,829,183
Water Revenue Tier V	130,259	268,184	(137,925)	277,707	832,947	(555,240)	1,237,475
Water Surcharge	4,574	16,000	(11,426)	5,726	21,000	(15,274)	42,000
Water Revenue Wholesale	40,832	30,000	10,832	179,060	227,500	(48,440)	342,000
Water Revenue Rental	-	-	-	42,643	40,000	2,643	40,000
Bulk Water Revenue	97,795	25,000	72,795	172,006	156,000	16,006	212,000
Other Revenue	5,977	5,350	627	43,302	47,850	(4,548)	61,160
Windy Gap Firming Passthrough	-	-	-	1,256,333	1,256,333	0	1,256,333
<b>Total Operating Revenue</b>	<b>1,504,181</b>	<b>1,867,780</b>	<b>(363,599)</b>	<b>7,795,663</b>	<b>9,876,836</b>	<b>(2,081,173)</b>	<b>14,438,636</b>
<b>OPERATING EXPENSES</b>							
Water Treatment	218,319	171,691	46,628	1,233,953	1,350,483	(116,530)	2,017,931
System Maintenance	114,119	90,600	23,519	821,860	728,200	93,660	1,059,700
Administration and General	80,615	58,731	21,884	704,449	780,918	(76,469)	1,040,262
Engineering	12,271	13,120	(849)	66,439	348,950	(282,511)	365,560
Assessments	9,979	1,000	8,979	2,287,641	2,458,500	(170,859)	2,462,500
Joint Operations	(4,641)	26,445	(31,086)	45,997	215,635	(169,638)	289,265
St Vrain Authority Operations	7,745	-	7,745	35,982	75,000	(39,018)	75,000
Wages & Benefits	353,511	383,976	(30,465)	2,944,372	3,187,728	(243,356)	4,727,472
Bond & Loan Payments	-	-	-	686,974	686,975	(1)	2,337,056
<b>Total Operating Expenses</b>	<b>791,919</b>	<b>745,563</b>	<b>46,356</b>	<b>8,827,668</b>	<b>9,832,389</b>	<b>(1,004,721)</b>	<b>14,374,746</b>
<b>Operating Gain(Loss)</b>	<b>712,262</b>	<b>1,122,217</b>	<b>(409,955)</b>	<b>(1,032,005)</b>	<b>44,447</b>	<b>(1,076,452)</b>	<b>63,890</b>
<b>NON OPERATING REVENUE</b>							
Plant Investment Fees	81,690	211,758	(130,068)	1,895,115	1,694,064	201,051	2,541,096
Cash in Lieu of Water Rights	13,000	132,708	(119,708)	376,800	1,061,664	(684,864)	1,592,496
NonRes Cash in Lieu of Water	-	-	-	592,800	-	592,800	-
Water Resource Fee	8,000	18,750	(10,750)	173,500	150,000	23,500	225,000
Tap Installation Revenue	4,900	22,458	(17,558)	128,600	179,664	(51,064)	269,496
Interest Income	105,134	15,000	-	707,512	120,000	587,512	180,000
Native Water Dedication Fee	-	-	-	4,500	15,000	(10,500)	15,000
Gain (Loss) Sale of Asset	-	-	-	-	-	-	-
Contrib Water Court	-	-	-	-	-	-	-
Capital Investment/Impact Fee	-	-	-	-	-	-	-
Passthrough Revenue	-	-	-	29,901	25,575	4,326	887,875
Other Fees	18,991	8,500	10,491	306,061	65,750	240,311	96,250
Windy Gap Firming Project	-	-	-	-	-	-	-
Windy Gap Firming Assessments	-	-	-	-	-	-	-
<b>Total Non Operating Revenue</b>	<b>231,715</b>	<b>409,174</b>	<b>(267,593)</b>	<b>4,214,788</b>	<b>3,311,717</b>	<b>903,071</b>	<b>5,807,213</b>
<b>NON OPERATING EXPENSES</b>							
Capital Improvements - District	486,100	626,709	(140,609)	948,211	4,101,971	(3,153,760)	6,331,807
Vehicles & Equipments Costs	22,280	5,000	17,280	150,400	118,300	32,100	118,300
Water Right Purchases	-	-	-	-	800,000	(800,000)	800,000
Water Rights - Windy Gap	-	-	-	-	-	-	-
Water Rights Adjudication	27,511	100,000	(72,489)	89,594	1,520,000	(1,430,407)	1,920,000
St Vrain Authority Treatment	-	-	-	-	-	-	-
<b>Total Capital Costs - District</b>	<b>535,891</b>	<b>731,709</b>	<b>(195,818)</b>	<b>1,188,205</b>	<b>6,540,271</b>	<b>(5,352,066)</b>	<b>9,170,107</b>
Capital Improvements - Joint	49,992	-	49,992	377,498	850,625	(473,127)	850,625
<b>Total Non Operating Expenses</b>	<b>585,883</b>	<b>731,709</b>	<b>(145,826)</b>	<b>1,565,703</b>	<b>7,390,896</b>	<b>(5,825,193)</b>	<b>10,020,732</b>
<b>Non Operating Gain(Loss)</b>	<b>(354,168)</b>	<b>(322,535)</b>	<b>(121,767)</b>	<b>2,649,085</b>	<b>(4,079,179)</b>	<b>6,728,264</b>	<b>(4,213,519)</b>
<b>Net Revenue Over Expenses</b>	<b>358,094</b>	<b>799,682</b>	<b>(531,722)</b>	<b>1,617,080</b>	<b>(4,034,732)</b>	<b>5,651,812</b>	<b>(4,149,629)</b>

**Agenda Item Summary**  
Little Thompson Water District

Date: September 21, 2022

Item: 5.5

Staff: Judy O'Malley, Administrative Assistant

**Subject:** Update to the Little Thompson Water District Website Accessibility Policy

**Staff Recommendation:** Staff recommends approval.

**Discussion:** All Colorado public entities must fully comply with the ADA Web Content Accessibility Guidelines (WCAG) 2.1 AA standards by July 1, 2024. Version 2.2 was released in August 2023, and was immediately adopted as the State of Colorado Accessibility Standards. As these standards are likely to change over time (possibly frequently), Staff recommends that anywhere the District Accessibility Policy specifies "WCAG 2.1 AA" be updated to "current WCAG standards". Please see the suggested changes on the following page.

## Little Thompson Water District Accessibility Policy

This accessibility policy was approved by the Little Thompson Water District (LTWD) Board of Directors on June 9, 2022.

LTWD is fully committed to providing accessible facilities, elements, and channels of communication to all members of the public. As part of this commitment LTWD has a policy of providing an accessible website compatible with the current Web Content Accessibility Guidelines (WCAG ~~2.1 AA~~) and commercial screen reading software. All features of the website are coded to allow individuals with vision and other impairments to understand and use the website to the same degree as someone without disabilities. We welcome feedback and can often resolve issues in a timely manner if they arise.

If you need any special assistance or accommodations, please contact our Compliance Officer at 970-344-6306.

### Ongoing Compliance Information

Compliance Officer:

LTWD has designated Judy O'Malley as its Compliance Officer for website disability-related accommodations. The Compliance Officer has received training in website accessibility and updates the site in accordance with these best practices. Email Judy O'Malley at [jomalley@ltwd.org](mailto:jomalley@ltwd.org) to report an issue.

Compliance Procedures and Reports:

In addition to coding our website to the current WCAG ~~2.1 AA~~ standards, LTWD scans its website quarterly to ensure ongoing compliance, and makes timely changes to any inaccessible items if any are found. In our ongoing commitment to transparency, beginning June 30, 2022, we will make the reports available to the public.

- Accessibility Compliance Report (beginning June 30, 2022)

### Linked Documents and Third Parties

Please note that this site may link out to third-party websites, such as state or federal agencies, that do not have accessible content. This site may also include documents provided by third-parties included in our Board Meeting Agenda/Packets, for example. While we cannot control the accessibility of content provided by third-parties, we are happy to assist any member of the public with reading and accessing content on our site.

See an opportunity for us to improve? Please contact our Compliance Officer at 970-344-6306.

### Report an Accessibility Issue



We are committed to your ability to access all content. Per LTWD's internal processes, issues or requests for accommodation reported via the form below will be responded to by the Compliance Officer or designee within five business days.

YOUR NAME (required): \_\_\_\_\_

EMAIL ADDRESS (required): \_\_\_\_\_

ADDRESS (required): \_\_\_\_\_

ACCOUNT # (optional): \_\_\_\_\_

Phone # (optional): \_\_\_\_\_

ACCESSIBILITY CONCERN (required): \_\_\_\_\_

**Agenda Item Summary**  
Little Thompson Water District

Date: September 11, 2023  
Item: 6.1 Appointment of Budget Officer  
Staff: Kammy Tinney, Business Project Manager

**Subject:** Appointment of Budget Officer

**Staff Recommendation:** Recommend Board action to appoint the District Manager as the Budget Officer for preparation of the 2024 Budget.

**Discussion:** Statute requires that the governing body of each local government shall designate or appoint a person to prepare the budget and submit the same to the governing body on or before October 15 of each year, pursuant to Sections 29-1-104 and 29-1-105, C.R.S.

While statute requires “*a person*” at a minimum the Board may appoint a committee or group if so desired. Section 203.3 of the District’s Rules and Regulations designates the District Manager as responsible for preparation of the annual budget. Strict compliance with statute requires the Board to annually appoint the Budget Officer (or committee or group) to prepare the District budget for consideration by the Board.

The following motion is suggested for Board action:

Ratify (or Confirm) appointment of District Manager to serve as Budget Officer for preparation of the 2024 Budget per Section 203.3 of the Little Thompson Water District Rules and Regulations.

## **Agenda Item Summary**

### Little Thompson Water District

Date: September 21, 2023

Item: 6.2, 2024 Budget Review, Proposed Capital Projects, and Non-Operating Expenses

Staff: Brad E. Eaton, PE, District Engineer

**Subject:** 2024 Budget, Review of Proposed Capital Expenditures & 5-Year Financial Forecast

The following is a summary of the proposed District capital expenditures for 2024 along with the 5-year capital expenditure forecast.

The 2024 expenditures include the typical construction projects for the District and joint projects for Carter Lake Filer Plant (CLFP) as provided by CLFP staff. Additionally, the capital budget includes the ongoing vehicle/equipment purchases.

The 5-year capital expenditure forecast includes projects and expenses based on our current anticipated needs for improvements/replacements along with additional budget for projects yet to be defined. The list and general description of District capital projects for 2024 is as follows with the 5-year expenditure forecast following the 2024 list.

#### Projects Continuing in 2024 Funded by Bonding

- Northeast Transmission Line – New transmission line along Larimer County Road 16 connecting the Twin Mounds storage tanks on the west of I-25, along with infrastructure upgrades east of I-25, to supply the northeast quadrant of the system with additional pressure and flow. This transmission line will also provide redundant west/east supply when other supply lines require maintenance or repair. Project was delayed in 2021 due to CDOT and final plans for the interchange at I-25 and LCR 16. Pipe cost increases since this project was originally budgeted have added 3 million dollars to the project.
- Loveland/Campion Conversion, Project 1 – As a part of a 2020 intergovernmental agreement with the City of Loveland, the District became the service provider for approximately 130 customers who were City of Loveland customers. Some of the waterlines and services that will now be maintained and served by the District are at the end of their useful life and require replacement. This project will replace select mainlines, service lines and meter pits. Project design and bidding is complete. A contractor has been selected with work beginning in late September and be completed by the end of June 2024.

#### 2024 Projects Not Funded by Bonding

- Supervisory Control and Data Acquisition (SCADA)/Telemetry System Upgrades – Replacement and upgrades to aging equipment and software, along with implementation of the 2020 SCADA master plan and the addition of various new systems as needed. Additionally, the use of cell service will continue to be evaluated in place of the current radio-based telemetry.
- County Road Improvements – For the currently unknown road projects that impact our waterlines.

- Small Line Improvement Projects – For upgrades to waterlines and associated facilities that are determined to be problematic to the overall operation of select parts of the system.
- New Service Connection Expense – Capital cost budget item is offset by a portion of tap fees paid by others.
- Office Furniture & Equipment – Furniture and computer equipment for new staff along with miscellaneous updates to various existing office assets.
- Vehicles & Equipment – Ongoing budget item for replacement of aging vehicles, along new vehicles for additional staff, new mini excavator, a second pothole machine for the State mandated lead service line inventory project as well as other associated misc. equipment.
- Dry Creek Floating Photovoltaic Study – Feasibility study for the use of floating solar panels on Dry Creek to generate electric power or hydrogen gas. This project is out to RFP and may carry over into early 2024.
- Botterill System Modifications – Modifications and upgrades to existing infrastructure that are currently inaccessible within railroad right of way near the intersection of WCR 54 & 15-1/2. This project is being carried over from 2023 due to delays with permitting from the railroad.
- 3<sup>rd</sup> & Welker – The Town of Mead plans to make substantial improvements to their primary intersections located at WCR 34 (Welker) and WCR 7 (3<sup>rd</sup> St.). The intersection upgrades will require the existing LTWD control vault on the northwest corner of the intersection to be relocated. This project is being carried over from 2023 due to delays imposed by the Town of Mead.
- Twin Mounds Passive Mixing System – Replace the existing active mixing system that requires power and maintenance, with a passive system that will utilize the existing hydraulic forces for mixing without power or maintenance.
- Twin Mounds Exterior Cathodic Protection – With the recent tank rehabilitation project, it was recommended by our steel integrity inspector to install an exterior cathodic protection system to further protect the steel floor that is in contact with the ground below.
- Buckhorn Tank Mixing System Study – An analysis to determine system and tank modifications to enhance mixing at the Buckhorn tank during winter operations.
- Security Lighting & Cameras at Tank Sites – Enhance security at all tank sites with solar powered, motion activate lights and cameras.
- Office Remodel – Improvements to the hallway between the front office and the east addition along with new offices for future staff.

The following tables summarize the projected 2024 and 5-year capital projects along with the projected non-operating expenditures:

<b>LITTLE THOMPSON WATER DISTRICT FIVE YEAR FINANCIAL FORECAST</b>							
<b>Summary of Capital Improvement Program</b>	2023 Budgeted	2023 Projected					
	<b>2023</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>
<b>Capital Expenses - District</b>							
<b><u>Capital Projects Funded by Bonding</u></b>							
Northeast Transmission Line	\$1,300,000	\$750,000	\$2,583,333	\$5,066,667			
Loveland/Campion Conversion Project 1	\$1,515,311	\$500,000	\$2,628,000				
<b><u>Capital Projects Not Funded by Bonding</u></b>							
WCR 54 Bridge - Waterline Relocation *	\$862,300	\$999,300					
SCADA Telemetry	\$200,000	\$140,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
County Road Improvements	\$200,000	\$200,000	\$225,000	\$225,000	\$250,000	\$250,000	\$250,000
Small Line Improvement Projects	\$75,000	\$75,000	\$100,000	\$100,000	\$125,000	\$125,000	\$125,000
Campion Line Project 2							\$1,000,000
Alps Line							\$200,000
Lebsack Lane							\$130,800
Markham Tank				\$150,000	\$7,000,000		
St. Vrain Water Authority (SVWA) Capital Fees							\$7,000,000
New Service Connection Expense *	\$157,200	\$157,200	\$236,500	\$280,000	\$300,250	\$308,500	\$316,925
Office Furniture & Equipment	\$12,500	\$3,500	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Office Computer Server Replacement						\$500,000	
Vehicles & Misc Equipment	\$80,000	\$55,000	\$453,500	\$130,000	\$132,520	\$135,170	\$137,874
Dry Creek Feasibility For Floating Photovoltaic	\$35,000	\$35,000	\$40,000				
Buckhorn Pump Station VFDs & Pumps							
Place Holder		\$0		\$750,000	\$825,000	\$907,500	\$998,250
LCR 8 & 21 Water System Modifications	\$300,000	\$300,000					
Botterill System Modifications	\$100,000	\$0	\$48,070				
3rd & Welker Waterline Replacement	\$1,320,000	\$20,000	\$400,000				
Tw in Mounds Passive Mixing	\$227,000	\$0	\$249,700				
Tw in Mounds Exterior Cathodic Protection		\$0	\$87,000				
Buckhorn Tank Mixing System Study	\$40,000	\$0	\$45,000				
Security Lighting & Cameras at Tank Sites			\$17,600				
Office Remodel (Eng. & Ops)			\$125,000				
<b>Water Resources Expenses</b>							
Water Rights Purchase - Offset *	\$800,000	\$800,000	\$2,100,000	\$2,598,750	\$3,176,250	\$3,633,630	\$4,150,724
H2 Infrastructure Construction (Handy/CHS)	\$1,000,000	\$150,000	\$500,000	\$1,250,000	\$5,033,333	\$5,033,333	\$5,033,333
RFO Infrastructure Construction		\$150,000	\$250,000	\$1,000,000	\$2,650,000	\$2,650,000	\$2,650,000
2nd Use Capital - SVWA	\$120,000		\$120,000	\$1,000,000	\$2,720,000	\$2,720,000	\$2,720,000
Water Rights Adjudication	\$800,000	\$800,000	\$500,000	\$350,000	\$350,000	\$350,000	\$300,000

<b>LITTLE THOMPSON WATER DISTRICT FIVE YEAR FINANCIAL FORECAST</b>							
<b>Summary of Capital Improvement Program</b>	2023 Budgeted	2023 Projected					
	<b>2023</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>
<b>Shared Expenses - Joint LTWD 1/2</b>							
Unspecified Place Holder			\$25,000	\$120,000	\$145,000	\$170,000	\$2,000,000
Chlorine Scrubber Replacement				TBD			
Filter Rehabilitation (South Plant)			\$55,000			\$162,500	
Influent Piping Painting							
Clarifier Concrete Work							
West 5MG Tank Painting							TBD
East 5MG Tank Painting							TBD
Membrane Replacement (North Plant)			\$300,000				\$750,000
Dry Creek	\$150,000	\$150,000					
Algal Mitigation			\$87,500	TBD	TBD	TBD	
<b>Joint Capital - Joint LTWD 1/2</b>							
Plant Expansion Design			\$500,000				
Plant Expansion Construction			\$2,500,000	\$7,500,000	\$7,500,000	\$5,000,000	
Vehicles & Equipment (Both Plants)			\$75,000				
Low Flow Pump (Dry Creek)			\$500,000				
Construct 7 MG Tank							
Garage for equipment/tractors	\$235,000						
Road Improvements	\$50,000						
Pretreatment Carter Lake Filter Plant-Bond	\$415,625						
Future Plant							
New Storage Building at Dry Creek			\$61,000				
New Boat, Motor & Trailer for Sampling			\$7,500				
Upgrade Boat Ramp at Dry Creek			\$15,000				
<b>Total Capital Expenses - Joint - LTWD 1/2</b>		\$150,000	\$4,126,000	\$7,620,000	\$7,645,000	\$5,332,500	\$2,750,000
<b>Total Capital Projects</b>		\$5,285,000	\$15,059,703	\$20,745,417	\$30,432,353	\$22,170,634	\$27,987,906

# Agenda Item Summary

Little Thompson Water District

Date: September 21, 2023

Item: 6.3

Staff: Amber Kauffman, District Manager

**Subject:** Carter Lake Filter Plant

**Staff Recommendation:** Informational Only

**Discussion:**

Steve had requested a presentation to the LTWD board by Josh Cook of NoCo Engineering regarding the pretreatment project. Due to scheduling, this presentation will be delayed until October.

The September CLFP board meeting was delayed for the SDA conference. The meeting was moved to September 20. The September CLFP board packet was not available before publication of this LTWD board packet. The packet will be forwarded as available and information and action that occurs at the meeting on Wednesday, September 20 will be provided at the LTWD board meeting.

**Agenda Item Summary**  
Little Thompson Water District

Date: September 21, 2023

Item: 6.4

Staff: Amber Kauffman, District Manager

**Subject:** St. Vrain Water Authority (SVWA)

**Staff Recommendation:** Informational only

**Discussion:**

The August SVWA board packet was forwarded to the Directors at LTWD on Friday, September 8. Below is the summary of discussion points from the meeting held on Monday, September 11.

- The Firestone staff and Dave Lindsay have begun the budgeting process for 2024. Currently no capital is budgeted although I think some of the expenses shown as operating will be switched to capital based on conversation in the meeting.
- The board had an executive session presentation to discuss the water plant security systems.
- The authority is working on a contract for controls service and support. The vendor that the Authority had do the installation did a good job but is connected to the contractor and the relationship with the contractor is not good. Therefore, the Authority is looking for other options.
- The Authority and Firestone are still having trouble getting the contractor to finish the project. Firestone has begun conversations with the bonding company.



# Agenda Item Summary

Little Thompson Water District

Date: September 21, 2023

Item: 6.5

Staff: Amber Kauffman, District Manager

**Subject:** Windy Gap Firming Project (WGFP) Quarterly Update

**Staff Recommendation:** Informational only

**Discussion:**

Windy Gap Operations Subcommittee

Amanda and I continue to attend the Operations Subcommittee meetings.

Windy Gap Deliveries

This year, as of September 1, there was 10,627 acre-feet (ac-ft) of Windy Gap pumped water delivered and 1,674 ac-ft of Windy Gap water delivered during the spill timeframe. This was out of an estimated need of 37,100 ac-ft by all owners. Other Windy Gap water has been delivered as "in-lieu" by using C-BT and exchanging it for Windy Gap to gain the wholly consumable water. So far this year 6,668 ac-ft has been delivered in this manner.

Colorado River  
Connectivity  
Channel  
(CRCC)

Included is an image that was taken by a drone in August showing the amount of work that has been happening along the Windy Gap reservoir and Colorado River Connectivity Channel.





The new embankment and new channel are showing significant improvements. Additionally, an image illustrating the construction of the connectivity channel is shown below that illustrates the placement of vegetation and debris for fish habitat and rocks for the streambed.

Chimney Hollow

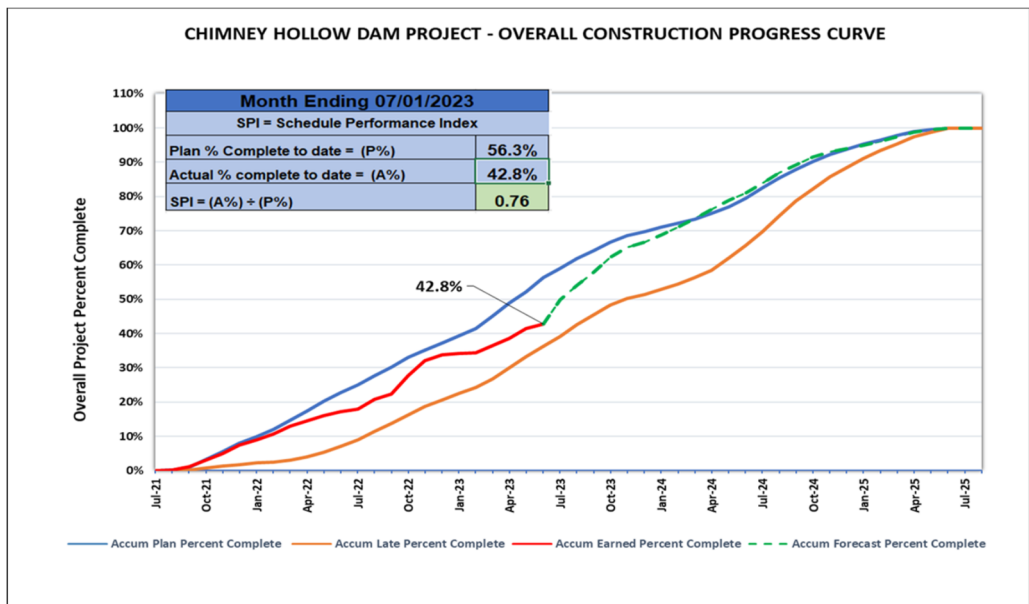
Weather has affected the

production at Chimney Hollow and resulted in a nearly two-week delay in estimated completion as shown in the chart below. Crews have been working 24 hours per day, 6 days per week to try to get ahead. Grouting continues to impact schedule as does the embankment fill at the current location.

WGFP Mitigation

Enhancements: No new news.

WGFP Enhancement Donor Fund Advisory Committee – no new news



**Agenda Item Summary**  
Little Thompson Water District

Date: September 21, 2023

Item: 6.6 Public Hearing Action Item

Staff: Judy O'Malley, Administrative Assistant

**Subject:** LTWD Boulder County Inclusions – Resolution 2023-22  
LTWD Larimer County Inclusions – Resolution 2023-23  
LTWD Weld County Inclusions – Resolution 2023-24  
LTWD Larimer County Exclusions – Resolution 2023-25

**Staff Recommendation:** Staff recommends approval authorizing the Board President and Secretary to complete the documents required to include and exclude the properties, as listed below, to the Little Thompson Water District.

**Discussion:** The inclusions and exclusions for the properties listed below are being done to comply with District Rules and Regulations. See the attached location maps.

LITTLE THOMPSON WATER DISTRICT  
835 E. HIGHWAY 56  
Berthoud, Colorado 80513  
970-532-2096

**RESOLUTION 2023-22**

A RESOLUTION TO GRANT PETITIONS  
FOR PROPERTY INCLUSION INTO THE  
LITTLE THOMPSON WATER DISTRICT

**"RESOLVED** that **LITTLE THOMPSON WATER DISTRICT** grant the Petitions for Inclusion of Land into the District by the following property owners of the properties described as follows:

Property Owner: Paul Fleming III & Amber Towers  
Parcel Number: 120505000023  
Property Address: 8850 N County Line Rd., Longmont, CO 80503  
Legal Description: :PT NW 1/4 5-3N-69 36 ACS M/L PER DEED 1726494 08/28/97 BCR NCWA C1751(2) 2 AFU, COUNTY OF BOULDER, STATE OF COLORADO

for the inclusion of their properties in said District. It is resolved that the President and Secretary of the District do any and all things necessary to include such properties into the District."

"I hereby certify that the above Resolution was duly and regularly adopted by the Little Thompson Water District at a meeting of the Board of Directors held on September 21, 2023."

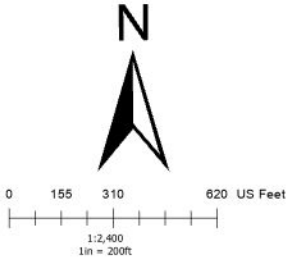
\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary

[SEAL]



# LTWD INCLUSION: PAUL FLEMMING III & AMBER TOWERS



This map is for display purposes only and is not survey accurate. Do not use for legal convenience. Map printed 4/2023.

LITTLE THOMPSON WATER DISTRICT  
835 E. HIGHWAY 56  
Berthoud, Colorado 80513  
970-532-2096

**RESOLUTION 2023-23**

A RESOLUTION TO GRANT PETITIONS  
FOR PROPERTY INCLUSION INTO THE  
LITTLE THOMPSON WATER DISTRICT

**"RESOLVED** that **LITTLE THOMPSON WATER DISTRICT** grant the Petitions for Inclusion of Land into the District by the following property owners of the properties described as follows:

Property Owner: The 4321 S Arthur Trust  
Parcel Number: 9402106001  
Property Address: 4321 S Arthur Ave, Loveland, CO 80537  
Legal Description: LOT 1, HICKS 2ND, COUNTY OF LARIMER, STATE OF COLORADO

Property Owner: Ross H. Woods & Patricia E. Woods  
Parcel Number: 0502105011  
Property Address: 3801 Powderhorn Dr., Loveland, CO 80538  
Legal Description: LOT 4B, CARLE AMDT, COUNTY OF LARIMER, STATE OF COLORADO

Property Owner: Ross H. Woods & Patricia E. Woods  
Parcel Number: 0502107003  
Property Address: 3803 Powderhorn Dr., Loveland, CO 80538  
Legal Description: LOT 3B, AMND LOTS 2B AND 3B OF AMND REPLAT, CARLE SUB (20090052536), COUNTY OF LARIMER, STATE OF COLORADO

Property Owner: Ross H. Woods & Patricia E. Woods  
Parcel Number: 0502107002  
Property Address: 3805 Powderhorn Dr., Loveland, CO 80538  
Legal Description: LOT 2B, AMND LOTS 2B AND 3B OF AMND REPLAT, CARLE SUB (20090052536), COUNTY OF LARIMER, STATE OF COLORADO

for the inclusion of their properties in said District. It is resolved that the President and Secretary of the District do any and all things necessary to include such properties into the District."

"I hereby certify that the above Resolution was duly and regularly adopted by the Little Thompson Water District at a meeting of the Board of Directors held on September 21, 2023."

\_\_\_\_\_  
President

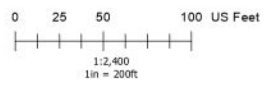
Attest: \_\_\_\_\_  
Secretary

[SEAL]



4321 S Arthur Ave  
Loveland, CO  
Parcel: 9402106001

# LTWD INCLUSION: THE 3421 S ARTHUR TRUST

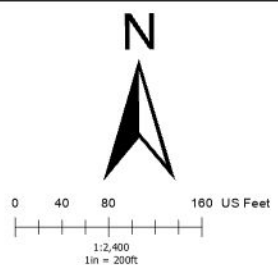


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Do not use for legal convenience.  
Map printed 6/2023.



3801 Powderhorn Dr  
3803 Powderhorn Dr  
3805 Powderhorn Dr  
Loveland, CO  
Parcel:  
0502105011  
0502107003  
0502107002

# LTWD INCLUSION: ROSS & PATRICIA WOODS



This map is for display purposes only and is not survey accurate.  
Do not use for legal conveyance.  
Map printed 6/2023.



LITTLE THOMPSON WATER DISTRICT  
835 E. HIGHWAY 56  
Berthoud, Colorado 80513  
970-532-2096

**RESOLUTION 2023-24**

A RESOLUTION TO GRANT PETITIONS  
FOR PROPERTY INCLUSION INTO THE  
LITTLE THOMPSON WATER DISTRICT

**"RESOLVED** that **LITTLE THOMPSON WATER DISTRICT** grant the Petitions for Inclusion of Land into the District by the following property owners of the properties described as follows:

Property Owner: Central Garden & Pet Company

Parcel Number: 120721000043

Property Address: 2385 Highway 66, Longmont, CO 80504

Legal Description: 25581-B PT SW4 21 3 68 BEG SW COR SEC S89D45'E 2076.21' TO C/L GREAT WESTERN RR N20D38'E 91.46' TO NLY LN HWY 66 N89D41'W 7.46' TO TRUE POB N89D41'W 88.51' N118.66' N20D38'E 679.2' N45D56'E 93.6' S69D21'E 83' TH 7' FROM & PARALLEL OF C/L TRACK S20D38'W 844.79' TO POB, COUNTY OF WELD, STATE OF COLORADO

Property Owner: Kiona Goodman & Diego Fuentes

Parcel Number: 120709401015

Property Address: 530 Main St., Mead, CO 80542

Legal Description: MEA 25423 L8 & L10 & L12 BLK21U, COUNTY OF WELD, STATE OF COLORADO

for the inclusion of their properties in said District. It is resolved that the President and Secretary of the District do any and all things necessary to include such properties into the District."

"I hereby certify that the above Resolution was duly and regularly adopted by the Little Thompson Water District at a meeting of the Board of Directors held on September 21, 2023."

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary

[SEAL]



2358 Hwy 66  
Longmont, CO  
Parcel: 120721000043

Hwy 66

Gr 5

Gr 5-15

# LTWD INCLUSION: CENTRAL GARDEN & PET COMPANY



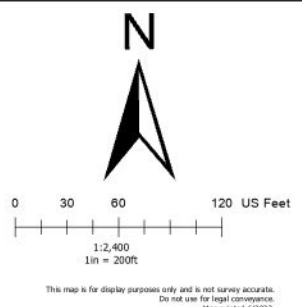
0 100 200 400 US Feet  
1:2,400  
1 in = 200ft

This map is for display purposes only and is not survey accurate.  
Do not use for legal convenience.  
Map printed 4/2023.



530 Main St  
Mead, CO  
Parcel: 120709401015

# LTWD INCLUSION: KIONA GOODMAN & DIEGO FUENTES



LITTLE THOMPSON WATER DISTRICT  
835 E. HIGHWAY 56  
Berthoud, Colorado 80513  
970-532-2096

**RESOLUTION 2023-25**

A RESOLUTION TO GRANT PETITIONS  
FOR PROPERTY EXCLUSION FROM THE  
LITTLE THOMPSON WATER DISTRICT

**"RESOLVED** that **LITTLE THOMPSON WATER DISTRICT** grant the Petitions for Exclusion of Land from the District by the following property owners of the properties described as follows:

Property Owner: Todd L. Gabriel

Parcel Number: 9423340001, 9423340002, 9423340003, 9423340004, 9423340005, 9423340006, 9423340007, 9423339013, 9423339014, 9423339015, 9423339016, 9423339017, 9423339018, 9423339019, 9423339020, 9423339021, 9423339022, 9423338008, 9423338009, 9423337001, 9423337002, 9423337003, 9423337004, 9423337005, 9423339012, 9423337006, 9423339011, 9423339010, 9423339009, 9423339008, 9423339007, 9423339006, 9423339005, 9423339004, 9423339003, 9423339002, 9423339001, 9423337012, 9423337011, 9423337010, 9423337009, 9423337008, 9423337007, 9423336022, 9423336023, 9423338001, 9423338002, 9423338003

Property Address: TRACT A, TRACT B, TRACT C, TRACT D, TRACT E, TRACT F, TRACT G, 1040 BUCK VALLEY DR, 1044 BUCK VALLEY DR, 1048 BUCK VALLEY DR, 1052 BUCK VALLEY DR, 1056 BUCK VALLEY DR, 1060 BUCK VALLEY DR, 1064 BUCK VALLEY DR, 1068 BUCK VALLEY DR, 1072 BUCK VALLEY DR, 1076 BUCK VALLEY DR, 1096 BLUE BELL RD, 1100 BLUE BELL RD, 1104 BLUE BELL RD, 1108 BLUE BELL RD, 1112 BLUE BELL RD, 1116 BLUE BELL RD, 1120 BLUE BELL RD, 1123 SUMMIT VISTA DR, 1124 BLUE BELL RD, 1127 SUMMIT VISTA DR, 1131 SUMMIT VISTA DR, 1135 SUMMIT VISTA DR, 1139 SUMMIT VISTA DR, 1143 SUMMIT VISTA DR, 1147 SUMMIT VISTA DR, 1151 SUMMIT VISTA DR, 1155 SUMMIT VISTA DR, 1159 SUMMIT VISTA DR, 1163 SUMMIT VISTA DR, 1167 SUMMIT VISTA DR, 501 HILLSVIEW DR, 505 HILLSVIEW DR, 509 HILLSVIEW DR, 513 HILLSVIEW DR, 517 HILLSVIEW DR, 521 HILLSVIEW DR, 525 S 10TH ST, 529 S 10TH ST, 533 S 10TH ST, 537 S 10TH ST, 541 S 10TH ST, Berthoud, CO 80513

Legal Description: Tracts A, B, C, D, E, F, & G, LOT 22 & 23, BLOCK 1, LOTS 1 THROUGH 12, BLOCK 2, LOT 1, 2, 3, 8, & 9, BLOCK 3, LOT 1 THROUGH 22, BLOCK 4 PER RECORDED PLAT & DEDICATION OF THE VILLAGE AT ROSE FARM, BER (20200100966), RECORDED AT RECEPTION NUMBER 20200100966 ON DECEMBER 3, 2020, IN THE LARIMER COUNTY CLERK AND RECORDER'S OFFICE, COUNTY OF LARIMER, STATE OF COLORADO

Property Owner: Todd L. Gabriel

Parcel Number: 9423341021, 9423341020, 9423341019, 9423341018, 9423341004, 9423341003, 9423341002, 9423341001

Property Address: 1039 SPARTAN AVE, 1043 SPARTAN AVE, 1047 SPARTAN AVE, 1051 SPARTAN AVE, 1107 SPARTAN AVE, 1111 SPARTAN AVE, 1115 SPARTAN AVE, 1119 SPARTAN AVE, BERTHOUD, CO 80513

Legal Description: LOT 1 THROUGH 4, & 18 THROUGH 21, BLOCK 1, PER RECORDED PLAT & DEDICATION OF THE VILLAGE AT ROSE FARM AMNDED PLAT, BER (20210113379), RECORDED AT RECEPTION NUMBER 20210113379 ON DECEMBER 15, 2021, IN THE LARIMER COUNTY CLERK AND RECORDER'S OFFICE, COUNTY OF LARIMER, STATE OF COLORADO

Property Owner: Reid S. Ludlow, Smilin 11 LLC, Jean E. Cowles  
 Parcel Number: 9422000001  
 Property Address: 229 Berthoud Pkwy., Berthoud, CO 80513  
 Legal Description: E 1/2 OF 22-4-69; BER, LESS APRX 3 AC IN NW COR TO LAR CO PER 514-115, LESS 1.337 AC RD ROW PER 1024-558, LESS 0.72 AC RD ROW PER 97035299, LESS STATE HWY, LESS RD ROW PER 2001095116, LESS RD ROW PER 2001095117, LESS RD, COUNTY OF LARIMER, STATE OF COLORADO

Property Owner: Reid S. Ludlow, Smilin 11 LLC, Jean E. Cowles  
 Parcel Number: 9422105005  
 Property Address: S Berthoud Pkwy, Berthoud, CO 80513  
 Legal Description: LOT 5, LUDLOW FARMS, BER (20110018205), COUNTY OF LARIMER, STATE OF COLORADO

Property Owner: Reid S. Ludlow, Smilin 11 LLC, Jean E. Cowles  
 Parcel Number: 9422105001, 9422105002, 9422105003, 9422105004, 9422405006, 9422405007, 9422405008, 9422405009, 9422406001  
 Property Address: N/A  
 Legal Description: LOT 1 THROUGH LOT 4, LOT 6 THROUGH LOT9, & TRACT A , LUDLOW FARMS, BER (20110018205), COUNTY OF LARIMER, STATE OF COLORADO

Property Owner: Peggy Ann Reichert Trust  
 Parcel Number: 9524400002  
 Property Address: 1100 S. Saint Louis Ave., Loveland, CO 80537  
 Legal Description: COM AT SE COR SEC 24-5-68; TH S 89 17' 00" W 981.03 FT; TH N 02 17' 00" E 300.40 FT TPOB; TH N 02 17' 00" E 32.60 FT; THS 75 22' 00" E 403 FT; TH S 86 40' 20" E 889.42 FT; TH N 20 48' 40" E 363.87 FT; THN05 56' 00" W 70., COUNTY OF LARIMER, STATE OF COLORADO

Property Owner: WWW Properties, LLC  
 Parcel Number: 8516208002  
 Property Address: 1350 N. County Rd. 9, Loveland, CO 80537  
 Legal Description: Lot 2, Block 1, CHILSON-STROH FARMS SECOND SUB AMNDED NO 1, LOV, (20200007596), COUNTY OF LARIMER, STATE OF COLORADO

Property Owner: WWW Properties, LLC  
 Parcel Number: 8516208001  
 Property Address: 3905 Mountain Lion Dr., Loveland, CO 80537  
 Legal Description: Lot 1, Block 1, CHILSON-STROH FARMS SECOND SUB AMNDED NO 1, LOV, (20200007596), COUNTY OF LARIMER, STATE OF COLORADO

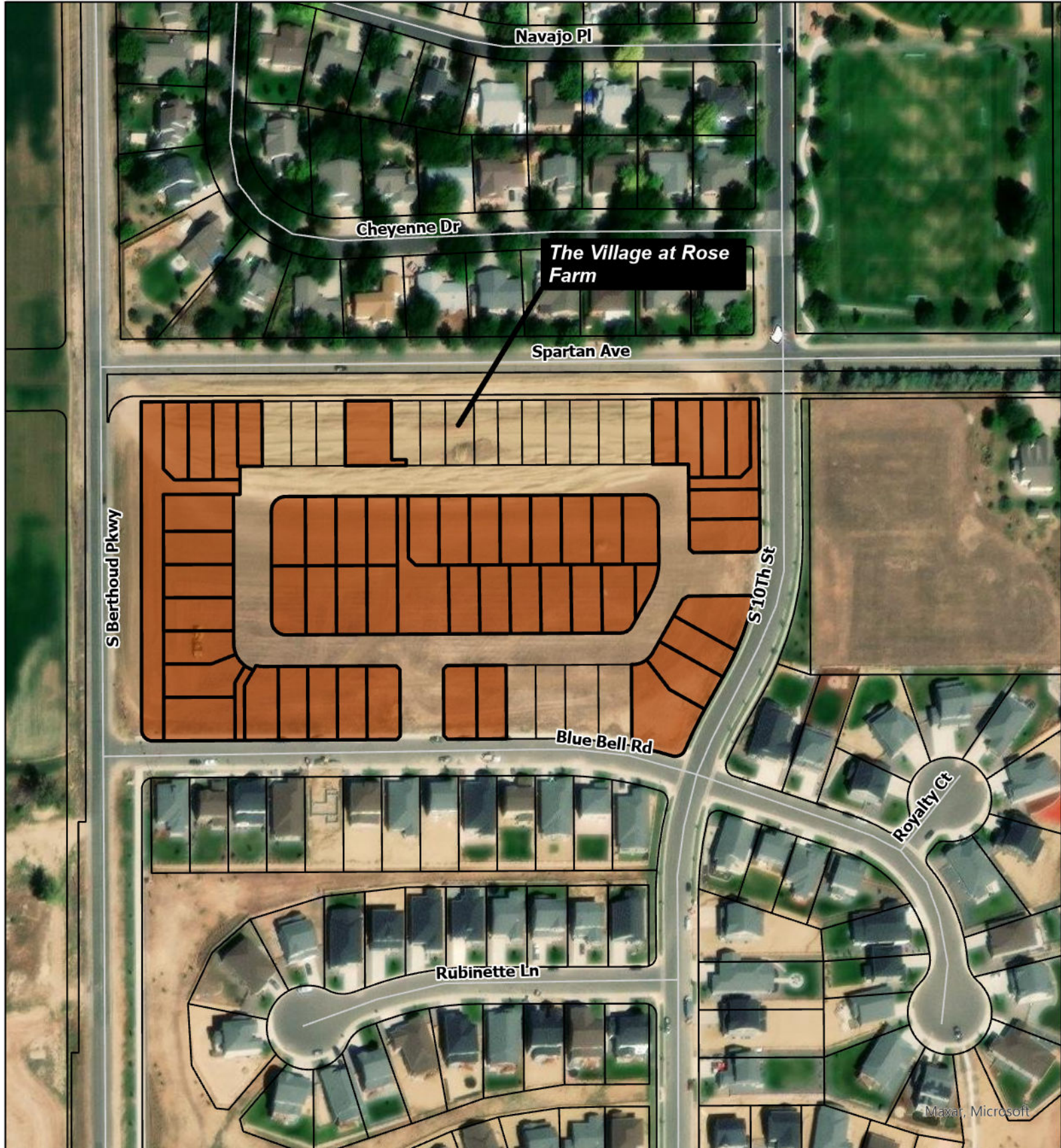
for the exclusion of their properties from said District. It is resolved that the President and Secretary of the District do any and all things necessary to exclude such properties from the District."

"I hereby certify that the above Resolution was duly and regularly adopted by the Little Thompson Water District at a meeting of the Board of Directors held on September 21, 2023."

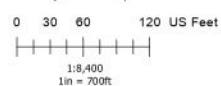
\_\_\_\_\_  
 President

Attest: \_\_\_\_\_  
 Secretary

[SEAL]



# LTWD EXCLUSION: TODD GABRIEL

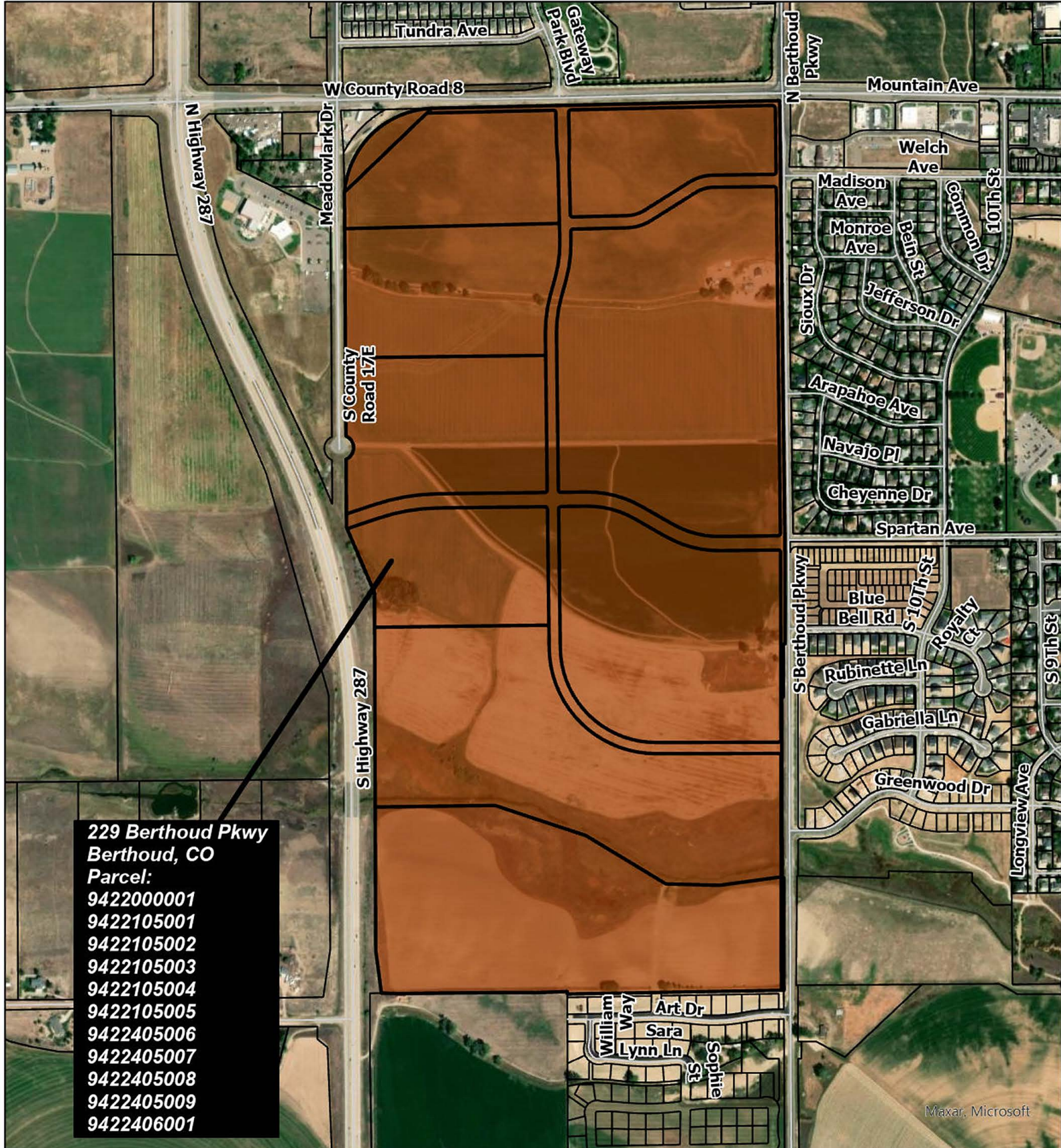


This map is for display purposes only and is not survey accurate. Do not use for legal conveyance. Map printed 5/2023.

<b>PARCEL ID</b>	<b>OWNER</b>	<b>DEVELOPMENT</b>
9423340001	Todd Gabriel	The Village at Rose Farm
9423340002	Todd Gabriel	The Village at Rose Farm
9423340003	Todd Gabriel	The Village at Rose Farm
9423340004	Todd Gabriel	The Village at Rose Farm
9423340005	Todd Gabriel	The Village at Rose Farm
9423340006	Todd Gabriel	The Village at Rose Farm
9423340007	Todd Gabriel	The Village at Rose Farm
9423339013	Todd Gabriel	The Village at Rose Farm
9423339014	Todd Gabriel	The Village at Rose Farm
9423339015	Todd Gabriel	The Village at Rose Farm
9423339016	Todd Gabriel	The Village at Rose Farm
9423339017	Todd Gabriel	The Village at Rose Farm
9423339018	Todd Gabriel	The Village at Rose Farm
9423339019	Todd Gabriel	The Village at Rose Farm
9423339020	Todd Gabriel	The Village at Rose Farm
9423339021	Todd Gabriel	The Village at Rose Farm
9423339022	Todd Gabriel	The Village at Rose Farm
9423338008	Todd Gabriel	The Village at Rose Farm
9423338009	Todd Gabriel	The Village at Rose Farm
9423337001	Todd Gabriel	The Village at Rose Farm
9423337002	Todd Gabriel	The Village at Rose Farm
9423337003	Todd Gabriel	The Village at Rose Farm
9423337004	Todd Gabriel	The Village at Rose Farm
9423337005	Todd Gabriel	The Village at Rose Farm
9423339012	Todd Gabriel	The Village at Rose Farm
9423337006	Todd Gabriel	The Village at Rose Farm
9423339011	Todd Gabriel	The Village at Rose Farm
9423339010	Todd Gabriel	The Village at Rose Farm
9423339009	Todd Gabriel	The Village at Rose Farm
9423339008	Todd Gabriel	The Village at Rose Farm
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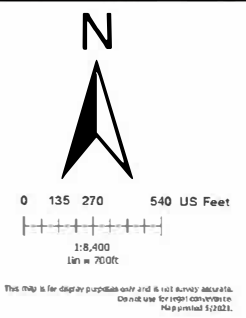
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9423341002	Todd Gabriel	The Village at Rose Farm
9423341001	Todd Gabriel	The Village at Rose Farm
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9422105004	Todd Gabriel	The Village at Rose Farm
9422105005	Todd Gabriel	The Village at Rose Farm
9422405006	Todd Gabriel	The Village at Rose Farm
9422405007	Todd Gabriel	The Village at Rose Farm
9422405008	Todd Gabriel	The Village at Rose Farm
9422405009	Todd Gabriel	The Village at Rose Farm
9422406001	Todd Gabriel	The Village at Rose Farm
8516208002	Todd Gabriel	The Village at Rose Farm
8516208001	Todd Gabriel	The Village at Rose Farm





229 Berthoud Pkwy  
 Berthoud, CO  
 Parcel:  
 9422000001  
 9422105001  
 9422105002  
 9422105003  
 9422105004  
 9422105005  
 9422405006  
 9422405007  
 9422405008  
 9422405009  
 9422406001

# LTWD EXCLUSION: REID LUDLOW, SMILIN 11 LLC & JEAN COWLES





# LTWD EXCLUSION: PEGGY ANN

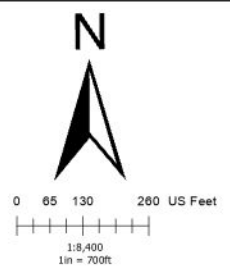


0 62.5 125 250 US Feet  
1:8,400  
1in = 700ft

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Map printed 3/2023.



# LTWD EXCLUSION: WWW PROPERTIES LLC



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## **Agenda Item Summary**

Little Thompson Water District

Date: September 21, 2023

Item: 7.1

Staff: Amber Kauffman, District Manager

**Subject:** Manager's Report

**Staff Recommendation:** Informational Only

**Discussion:**

**NEWS:**

LTWD had a winning bid for one unit of Windy Gap. The contract and payment details will be ironed out over the next several weeks. Currently the plan is to make this water and the Home Supply water we purchased available to developers at the start of the new year at the then current cash-in-lieu price. If the board prefers to handle this differently, we can discuss it at the October meeting.

**Meetings summary**

On August 31, Angela and I met with representatives from Adams Bank to discuss our relationship and their security situation. It was a great meeting leaving Angela and I with a good sense of comfort to continue banking with them.

On August 31, LTWD staff met with Town of Berthoud staff to discuss opportunities to move ahead with considerations for return flow obligations. The steps were small but hopeful.

On September 5, LTWD staff met with City of Loveland staff to continue conversations regarding return flow obligations. Both parties are contributing to the long-term success of the other. The relationship continues to share in wins!

Brookfield and LTWD staff met on September 7 to discuss several items, including the current cost of the transmission line; the schedule in which Brookfield believes they will sell homes; the Windy Gap Firming project schedule and costs; and LTWD's new taps, among other things. There was a good conversation, and I am hopeful on a path for the participation of LTWD in the repayment for the transmission line.

Jim and I attended the SDA conference September 12-14. Sessions were focused on HR topics, employment law, generational differences, and fire/metropolitan district issues but there were some good nuggets to pull from the presentations. Some important ones were tied to employee handbook items, employee wellness, and how to engage employees at varying ages and perspectives.

Stan, Rick, and I are meeting on September 18 at CWCWD offices to discuss a variety of topics.

**Anticipated October Board Meeting Topics:**

NoCo Engineering presentation on CLFP Pretreatment Project  
2024 Proposed Budget  
2023 Budget Amendment  
New Waters Series – Episode 1

## 2023 Goals Update

### Raw Water Supply Planning

- Handy Ditch shares into water court - **Expected by end of year**
- Easement acquisition for delivery of native water to Dry Creek - **Proposals received, contract pending**
- Either a trade agreement or lease of second use water in the St. Vrain River - **State accepted methodology, reaching out to potential leasees.**
- Dry Creek Reservoir Management Plan and feasibility for floating solar - **Initial study done, floating solar out to RFP**
- Non-residential tap research for water allotment assignment - **In progress**

### Treatment and Transmission

- Master Plan progress with accurate calibration using updated fire hydrant data - **Reassignment for help to new employee**
- Determination of necessary long term treatment capacity and priority locations
- Two transmission lines under construction - **Not likely due to easement acquisition**

### Relationships with Others

- A successful Joint Board meeting with CWCWD - **Needs board help**
- Resume and maintain regular Manager Meetings with Rick and Stan
- Update the IGA with Johnstown - **Draft with Amber to review**
- Update the IGA with Longs Peak and Mead after transition of ownership in Mead Crossing - **Waiting on piping changes, likely next year**

### Business Management

- 3rd Party HR services - **Not Recommended by Employers Council**
- Low income assistance evaluation - **Working on new program**
- Adjust rates after recommendations of rate study are presented - **Completed**
- Implement reverse notification system - **Completed**
- Update Employee Handbook - **In process**
- Email bills - **Not likely**
- Rewrite Sections 8 (Main Line Extensions) and 9 (Easements) of District Rules and Regulations - **In process**
- Research census data to "know our customers" - **Completed**
- Develop metrics to improve on processes - **In process/on-going**
- Complete staffing analysis and plan for next 10 years - **Completed**

### Operations and Technology

- Complete GPS of cross-country lines - **80% complete**
- Develop telemetry upgrade plan and begin implementation - **Completed**
- Create database for Lead Service Line Inventory - **Policy published September 11**
- Update Lead and Copper sample site list - **Policy published September 11 by the State**
- All operations staff (Not currently a Distribution 4) level up one Distribution level (BIG GOAL) - **Not likely, still trying**
- Complete first cycle of valve exercising - **We will be close - impacted by staffing change**

# Agenda Item Summary

Little Thompson Water District

Date: September 21, 2023

Item: 7.2 Business Manager's Report

Staff: Angela Diekhoff-Business Manager

**Subject:** September Board Meeting, Business Manager Report.

**Staff Recommendation:** For Information.

**Discussion:**

**Office Update:**

Budget Season:

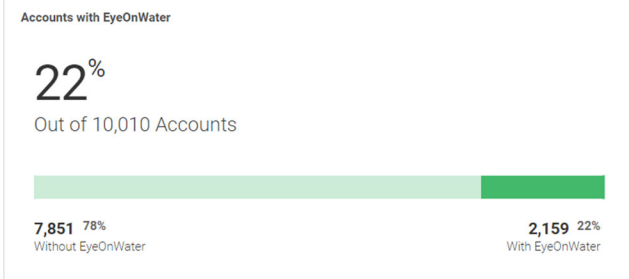
September 21, 2023-Brad has presented the Capital Budget

October 19, 2023- Rough draft for guidance.

Supplemental Budget for water purchases

November 16, 2023-Review and Final Approval if accepted.

December 14, 2023- Final Approval if needed and, Mill Levy Certifications for all three Counties.



## Agenda Item Summary

Little Thompson Water District

Date: September 21, 2023

Item: 7.3 District Engineer Report

Staff: Brad Eaton, P.E. - District Engineer

**Subject:** September Board Meeting, Engineering Report.

**Staff Recommendation:** For Information.

**Discussion:**

COMMITMENT TO SERVE REQUESTS: 11 new tap requests for August bringing the 2023 total to 59. (2022 TOTAL: 5011).

2023 CAPITAL PROJECTS *FUNDED BY BOND PROCEEDS	PROJECT STATUS	<u>BUDGETS</u> TOTAL / 2022 / SPENT TO DATE
<b>*NORTHEAST TRANSMISSION LINE (#70-137-00000)</b>	CR Land Services continues to negotiate easement offers with property owners. 4 of 21 easements have been secured to date.	\$5,400,000 / \$1,300,000 / \$494,421
<b>*TWIN MOUNDS 5 MILLION GALLON (MG) TANK REHAB (#70-138-00000)</b>	The final interior coating is complete, and the tank has been disinfected and filled. Exterior coating to be complete by 3 <sup>rd</sup> week in Sept. weather permitting.	\$1,650,000 / \$825,000 / \$2,282,175
<b>*LOVELAND / CAMPION CONVERSION PROJECT #1 (#70-139-00000)</b>	Project awarded to Timber Wolf Excavating for \$2,001,628.97 which is substantially below our anticipated budget. Construction start is anticipated for Sept. 18, with completion June 2024.	\$1,520,000 / \$1,520,000 / \$219,968
<b>COUNTY ROAD IMPROVEMENTS (#70-100-00000)</b>	Ongoing budget item driven by County Road improvement projects.	\$200,000 / \$200,000 / \$56,421
<b>SCADA IMPROVEMENTS (#70-103-00000)</b>	A system wide inventory and needs assessment has been completed by Hebert Instrumentation. Equipment replacement priorities are under review by staff.	\$200,000 / \$200,000 / \$0
<b>SMALL LINE IMPROVEMENTS (#70-121-00000)</b>	Ongoing budget item to replace various small waterlines.	\$75,000 / \$75,000 / \$11,442
<b>54 BRIDGE WATERLINE RELOCATION (#70-142-00000) (PASS THROUGH #1128)</b>	Relocate approx. 1,200 feet (ft) of 12-inch waterline to accommodate Weld County Road (WCR) 54 bridge widening at the Big Thompson River. Project costs will be reimbursed by Weld County. Bids received and being evaluated.	\$732,000 / \$732,000 / \$50,708
<b>DRY CREEK FLOATING PHOTOVOLTAIC FEASIBILITY STUDY (#70-143-00000)</b>	RFP out to evaluate feasibility of installing photovoltaic panels on Dry Creek Reservoir for hydrogen or electric production.	\$35,000 / \$35,000 / \$0
<b>WATER SYSTEM MASTER PLAN UPDATE (#53-400-00000)</b>	The project has been restarted and LTWD staff continues to gather data for the consultant.	\$150,000 / \$75,000 / \$5,266
<b>RAW WATER INFRASTRUCTURE (#73-105-00000)</b>	Staff expect to engage Horrocks Engineers for land acquisition and preliminary survey beginning later this month.	TBD / \$400,000 / \$28,398
<b>3<sup>RD</sup> &amp; WELKER – MEAD (#70-147-00000)</b>	A review of field survey of the existing LTWD vault at the northwest corner of 3 <sup>rd</sup> & Welker has revealed that the existing structure will require relocation by LTWD.	\$1,320,000 / \$1,320,000 / \$94,425

2023 CAPITAL PROJECTS *FUNDED BY BOND PROCEEDS	PROJECT STATUS	BUDGETS
		TOTAL / 2022 / SPENT TO DATE
<b>LARIMER COUNTY ROAD (LCR) 8 AND 21 WATERLINE MODIFICATIONS (MODS.)</b> (#70-148-00000)	Construction is complete and final payment is out to public notice.	\$300,000 / \$300,000 / \$269,033
<b>BUCKHORN TANK MIXING SYSTEM STUDY</b> (#70-146-00000)	Develop project scope and solicit proposals in summer of 2023.	\$40,000 / \$40,000 / \$0
<b>TWIN MOUNDS PASSIVE MIXING SYSTEM</b> (#70-145-00000)	Develop design and solicit bids fall of 2023. Construction winter of 2023.	\$227,000 / \$227,000 / \$0
<b>BOTTERILL / LTWD SYSTEM MODS.</b> (#70-149-00000)	Design and bids are complete. Final coordination attempts with the railroad continue; however, the RR is slow to respond.	\$100,000 / \$100,000 / \$5,000

**New Development Projects:** One New Development Projec,.45 Lot Residential

Active Development Name	Lots / type of development	Status
The Highlands	225 Residential	Filing 2 final acceptance issued.
St. Acacius (aka Lakeside Canyon)	222 Residential	Phase 2 final acceptance issued.
Range View Estates	75 Residential	Final acceptance is pending.
Home Depot Distribution Center	Industrial/Commercial	Final acceptance pending.
Horizon Hills Offsite	Offsite 16-inch waterline	Final acceptance pending.
Horizon Hills	269 Residential (modular)	Under construction.
Red Barn	457 Residential	Initial acceptance issued, final acceptance issued for select portions.
Elevation 25 (Formerly Mann Farms)	7 Commercial	Initial acceptance issued.
Root Shoot Malting – Facility Expansion	Commercial	Phase 2 in design.
Gopher Gulch RV Park	145 RV spaces	Under construction.
Barefoot Offsite Ronald Reagan Phase 3	Offsite for Residential	Under construction.
Barefoot Lakes Filing 6	193 Residential	Phase 1A final acceptance issued.
Hawks Ridge Subdivision	120 Residential plus commercial	Design approved. No recent activity.
Mead Place	313 Residential, Multifamily & Commercial	Design approved. No recent activity.
Waterfront	1,800 Residential plus Commercial	In final design. No recent activity.
Meadow Ridge	958 Single Family Equivalent (SFE) - Residential & Commercial	In final design.
Mead Village	96 Residential	Project from 2016 becoming active.
Raterink Lot 2	1 Commercial	No current activity.
Grand Meadow (aka Douthit)	400 Residential	No current activity.
Turion - Revised	3,660 Residential plus commercial - total buildout.	No current activity.
Schulz Property	Single Industrial Lot	Beginning entitlement process with Mead. Commitment letter issued. No recent activity
Buffalo Highlands	1,269 Lot Residential Plus Commercial	In design
Lemmon Family Trust Conservation	45 Residential Lots	Commitment letter issued. Beginning entitlement process with Larimer County.



## **OTHER ENGINEERING DEPARTMENT ACTIVITIES**

1. Engineering staff remain extremely busy with capital and development projects, along with the water court change case.

Development construction and inspections remain active. Capital project inspections began with LCR 8/21 project and will soon shift to the Loveland / Campion and 54 Bridge projects. Development review and referrals remained steady for the month of August.

2. Our new engineer Andy Thomas is coming up to speed quickly and will be a great asset to the District.
3. Twin Mounds interior coating is complete, disinfected and the tank was recently filled. Weather patterns and demand will determine if the tank remains online into October.

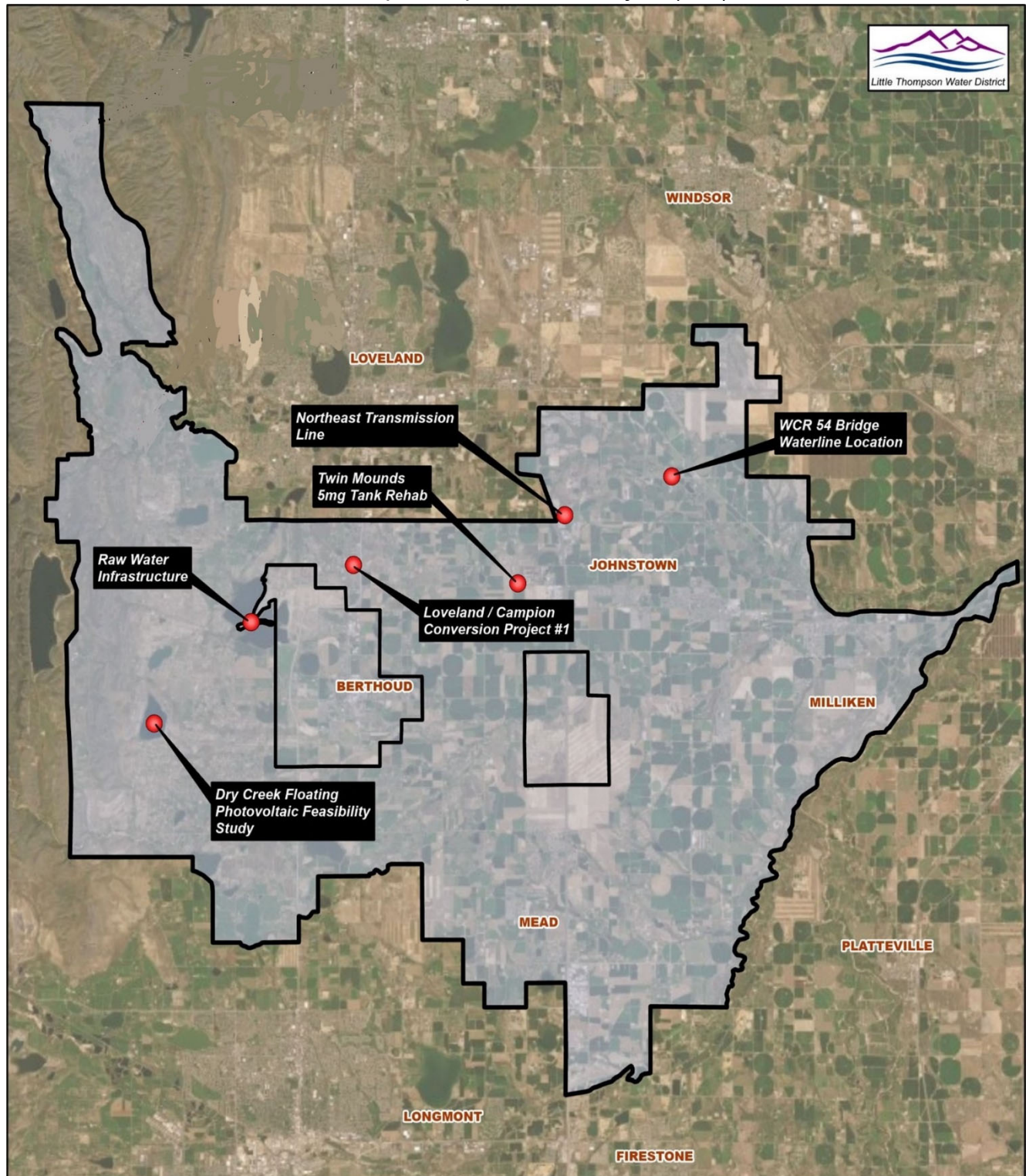


Completed interior coating.



New roof vent installed and functions significantly better than the original vent.

## 2023 LTWD Capital Improvement Project (CIP) Locations



### **Additional District Wide CIPs:**

1. Water System Master Plan Update
2. Small Line Improvements
3. County Road Improvements
4. Supervisory Control and Data Acquisition (SCADA) / Telemetry Improvements

# Agenda Item Summary

## Little Thompson Water District

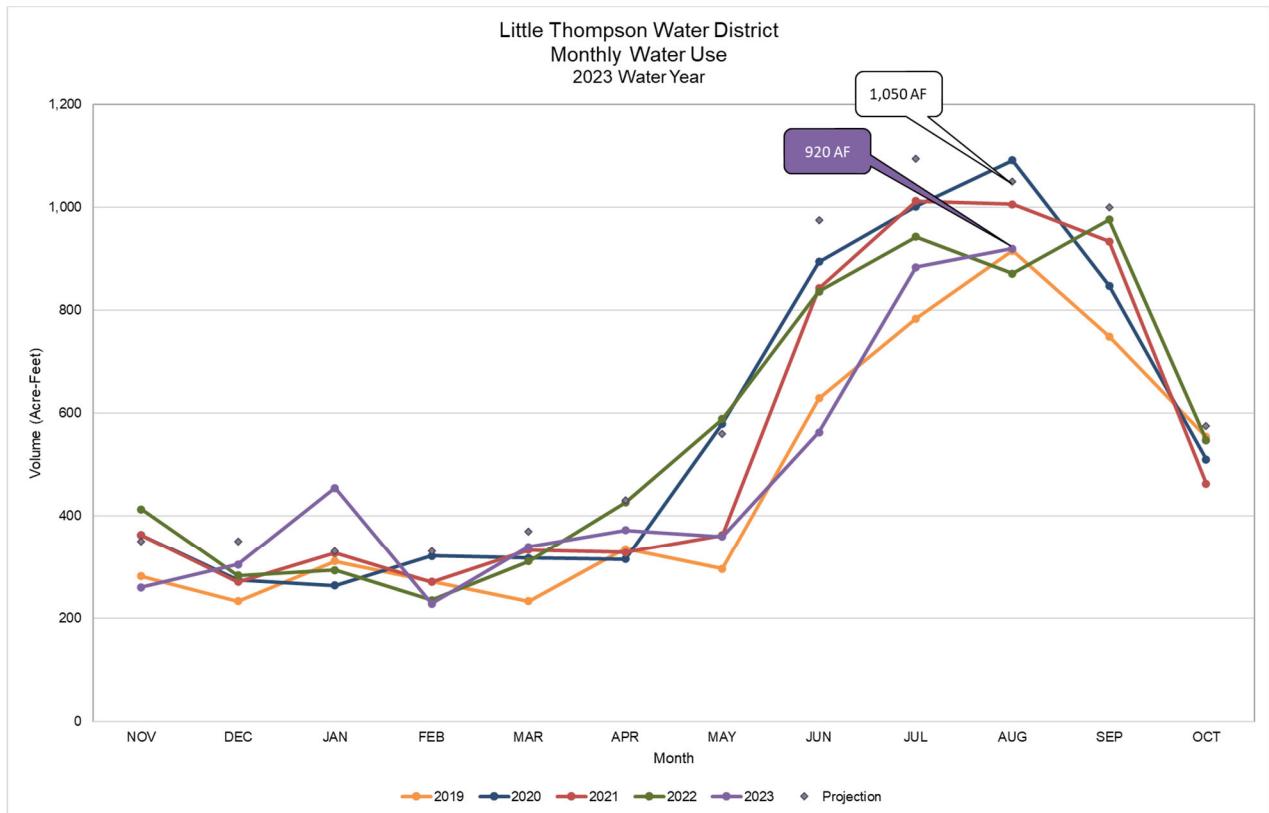
Date: September 21, 2023

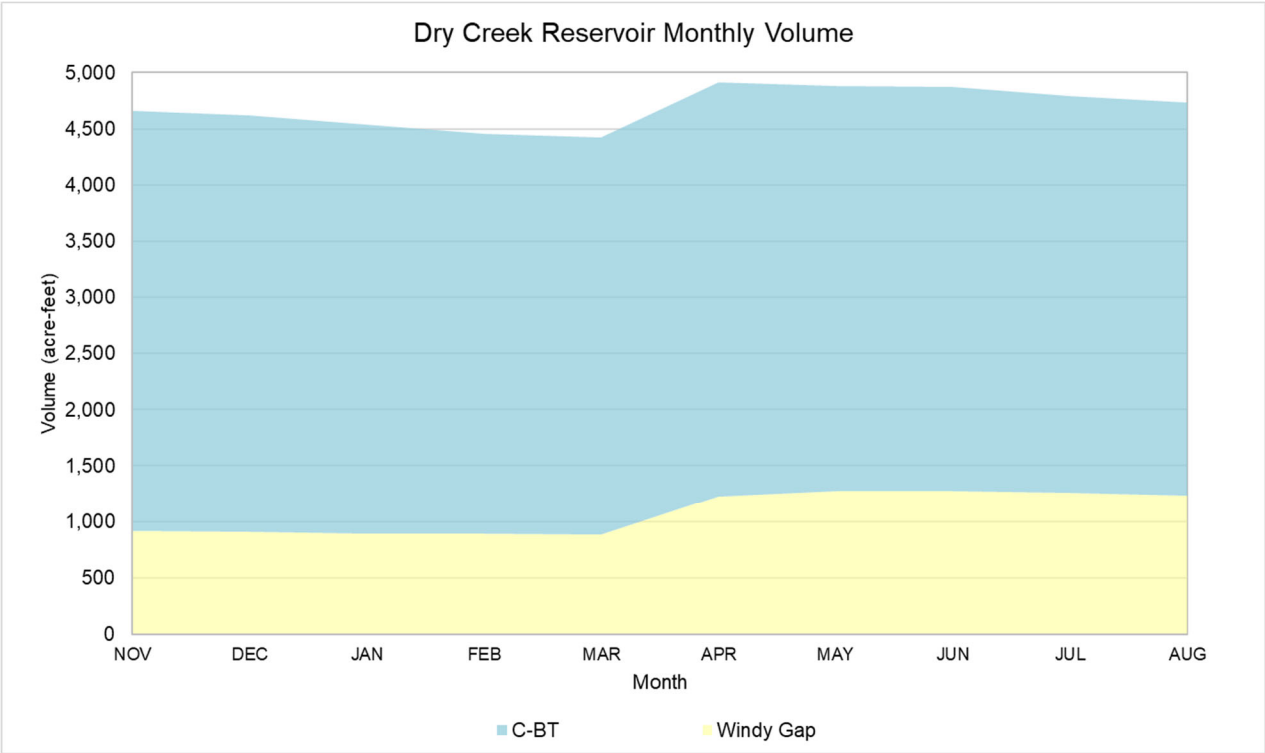
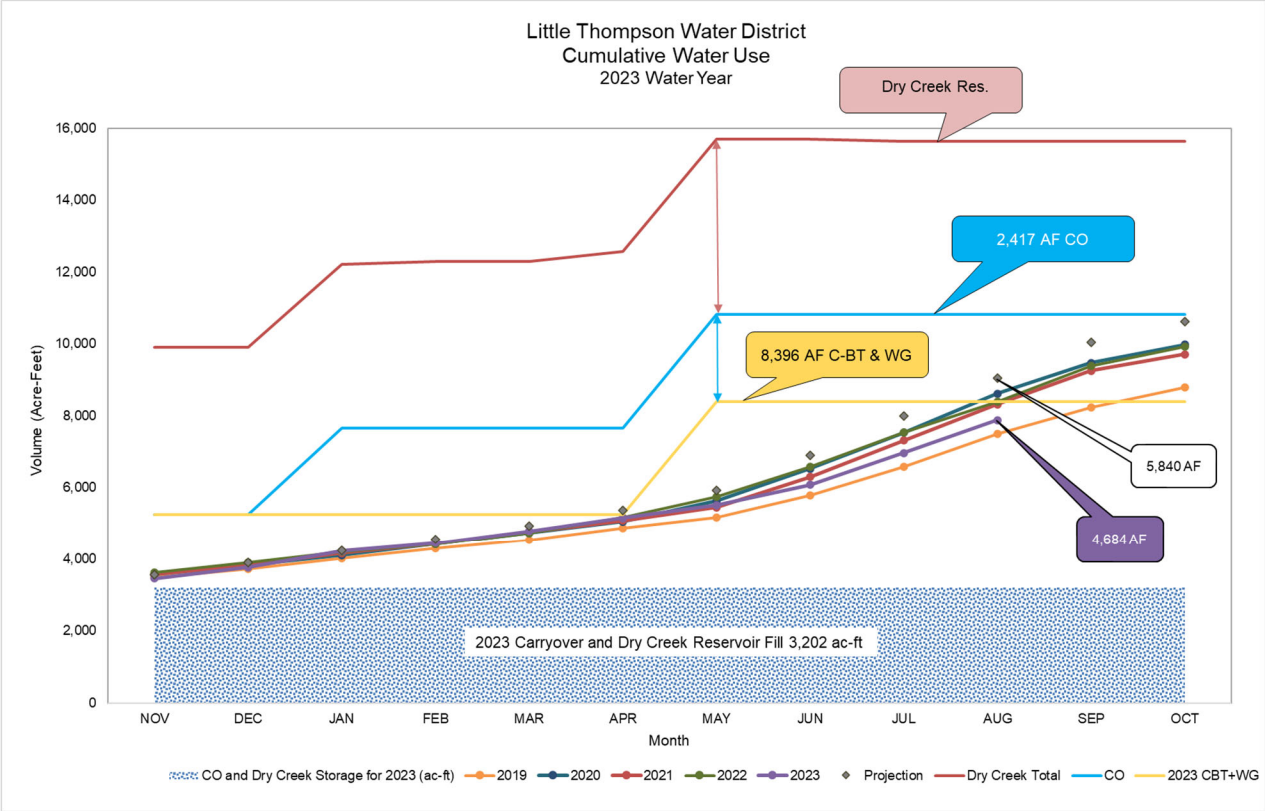
Item: 7.4 Water Resources Managers Report

Staff: Amanda Hoff, Water Resources Administrator

**Subject:** September Water Use

**Staff Recommendation:** Information Only





# New Water Supply Presentation October 2023

## Mead Community Day



**2024**  
**Waters of the State**  
**Drought Communications**  
State of Colorado

A photograph showing a dry, cracked lake bed with a small boat resting on the cracked earth. The background shows a hazy, overcast sky and distant hills.

# Agenda Item Summary

Little Thompson Water District

Date: September 7, 2023

Item: 7.5

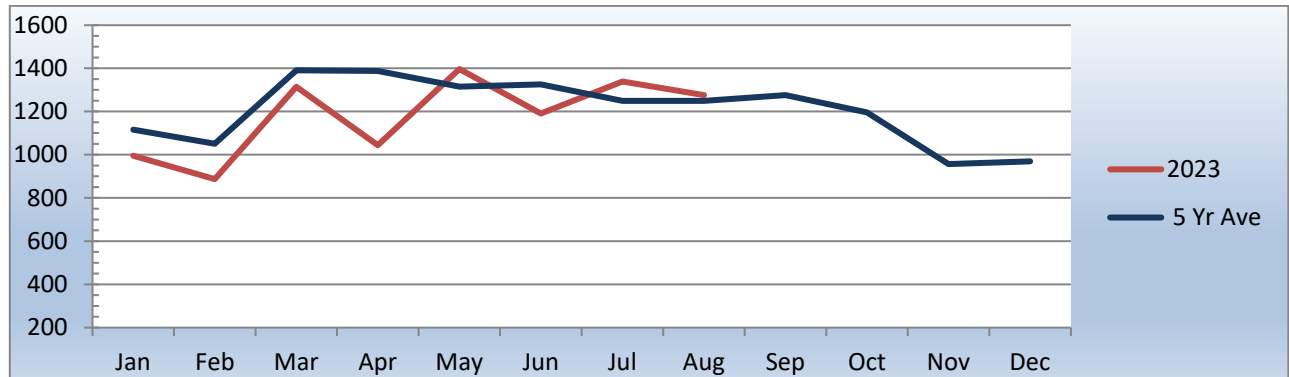
Staff: Ken Lambrecht, Operations Manager

**Subject:** Operations and Water Quality Report

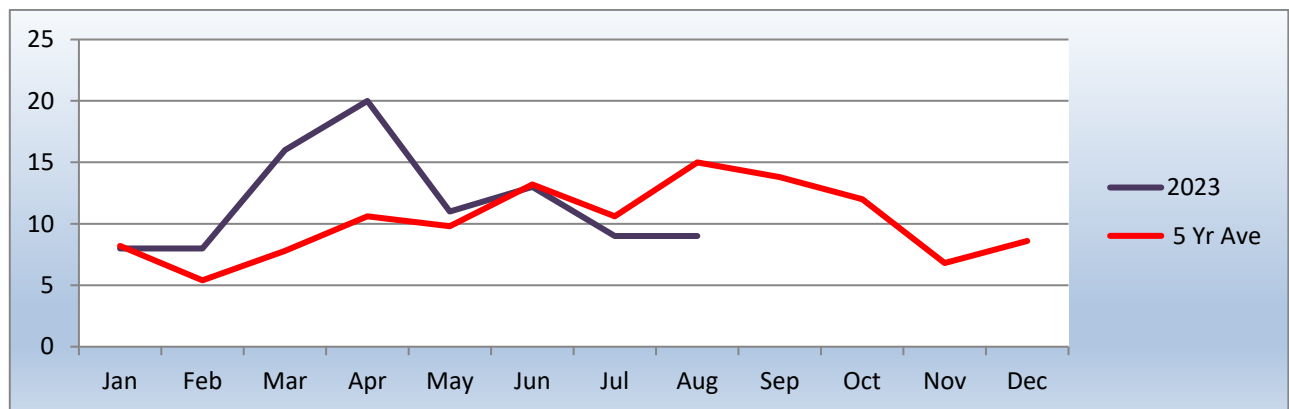
**Staff Recommendation:** For Informational Purposes

**Discussion:** Information for the Board of Directors

## Locate Requests:



## Leak Repairs:



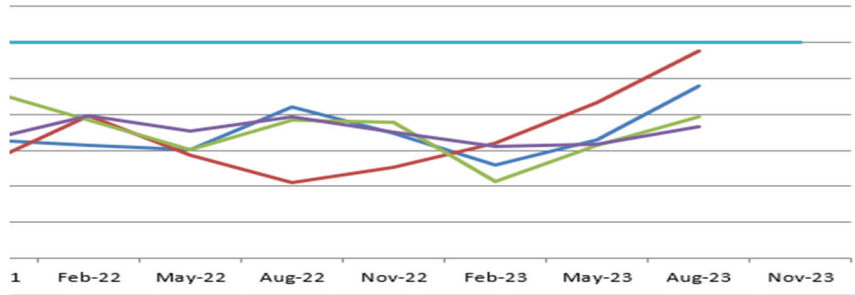
## Monthly Water Quality Report:

### Monthly Water Quality Samples:

Monthly Total Coliform samples were within acceptable parameters.

### Disinfection Byproducts 2 (DBP2)

August is our typical peak month. This sample period showed an increase in the HAA5's, but still below the MCL. TTHM's appear to be in the normal range.



### Customer Taste & Odor Work Orders:

Created Date	Service Order Number	Service Address	City	Description
08/03/2023	21897	COVE ST	FIRESTONE	Taste & Odor TASTE AND ODOR- Customer called and said that for the last month since they moved in they have noticed a natural gas smell when using water throughout the home, seems more noticeable with hot water, no discoloration or change in taste, plumber flushed hot water heater LTWD went out and spoke with customers, removed meter head through 08/08/2023 so they can flush pipes. Smell is due to new materials.
08/28/2023	22038	HUCKLEBERRY WAY	LOVELAND	Taste & Odor TASTE & ODOR: Customer called & said that there is something stringy in their water. She said it is especially noticeable when they fill the sink to soak dishes it will form in the water. She said the neighbor told her we haven't flushed the hydrant in a few years. Please call when you are going out & also check the last time the hydrant was flushed. I sent her info on the "Pink Stuff". LTWD flushed the main for 1 hour, 3,600 gallons. CL 1.0 PH 7.3. told homeowner how to flush hot water heater. took meter head off over weekend for customer to flush.

### Project Updates and Notes:

#### Fire Alarm System:

Waiting for permit approval.

#### Telemetry Upgrades:

Made selection on equipment and contractor. Currently the Contractor is procuring the equipment. Installation is scheduled to begin early September.

#### Valve Exercising:

6,028 valves have been exercised out of a total of 6,460. No change since last month.

