

**Directors:**  
Emily McMurtrey, President  
Steven Brandenburg  
Larry Brandt  
Ryan Heiland  
Ed Martens  
Bill Szmyd  
James Walker



**Little Thompson Water District**

**District Manager:**  
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## Regular Board Meeting Agenda August 17, 2023 - 5:00 P.M.

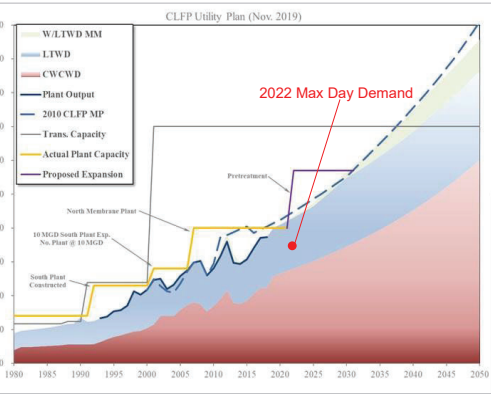
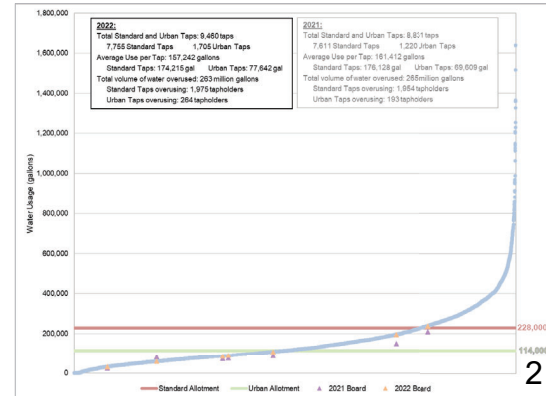
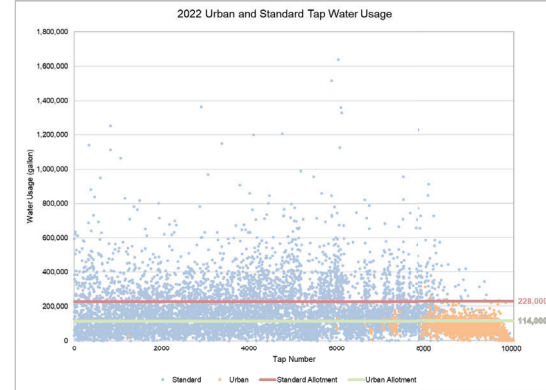
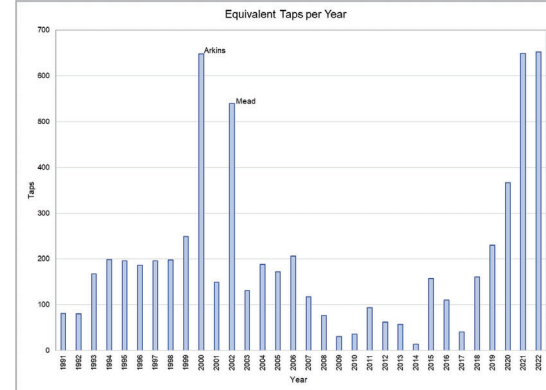
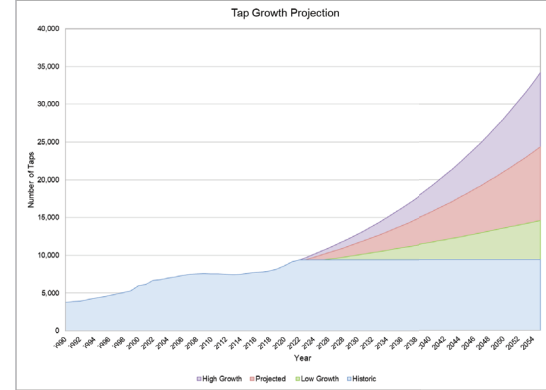
1. Call to Order - *Pledge of Allegiance*
2. Roll Call:
3. Agenda Review: Staff recommends an executive session per Colorado Revised Statute 24-6-402 subsection 4 part (e) in order to determine positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators in regard to Discussion Item 6.7 and 6.9.
4. Public Comment on Non-Agenda Items:
5. Consent Items:
  - 5.1. Minutes of the June 22, 2023, Regular Board Meeting ..... Page 4
  - 5.2. Tap List 690 ..... Page 16
  - 5.3. Tap List 691 ..... Page 17
  - 5.4. June 2023 Disbursements Report..... Page 19
  - 5.5. June 2023 Financial Report ..... Page 25
  - 5.6. July 2023 Disbursements Report..... Page 31
  - 5.7. July 2023 Financial Report..... Page 37
6. Discussion Items:
  - 6.1. LTWD/CWCWD/Barefoot Pipeline Capacity Lease ..... Page 43
  - 6.2. Budget Objectives ..... Page 48
  - 6.3. Proposed Taps..... Page 50
  - 6.4. Century Homes Urban Tap Request..... Page 51
  - 6.5. New Water Supplies..... Page 53
  - 6.6. Big Thompson Ditch and Manufacturing Company..... Page 54
  - 6.7. Home Supply Shares ..... Page 56
  - 6.8. Aurora Dairy Agreements..... Page 57
  - 6.9. Barefoot Second Amended and Restated Agreement..... Page 68  
for Water Extensions Discussion
  - 6.10. Carter Lake Filter Plant ..... Page 69
  - 6.11. St. Vrain Water Authority..... Page 70
  - 6.12. Public Hearing: Action Item: Motion to Approve:..... Page 71  
Resolution 2023-19 Larimer County Inclusions  
Resolution 2023-20 Weld County Inclusions  
Resolution 2023-21 Larimer County Exclusions
7. Staff Reports:
  - 7.1. District Manager’s Report..... Page 83
  - 7.2. Business Manager’s Report..... Page 84
  - 7.3. District Engineer’s Report ..... Page 85
  - 7.4. Water Resources Manager’s Report..... Page 89
  - 7.5. Operations Manager’s Report and Water Quality Update... Page 92
8. Director Reports:
9. Executive Session
10. Adjournment.

# "Serving our customers with safe, reliable and good tasting water at a fair price"



## 2022 Strategic Goals for next 3 to 5 Years:

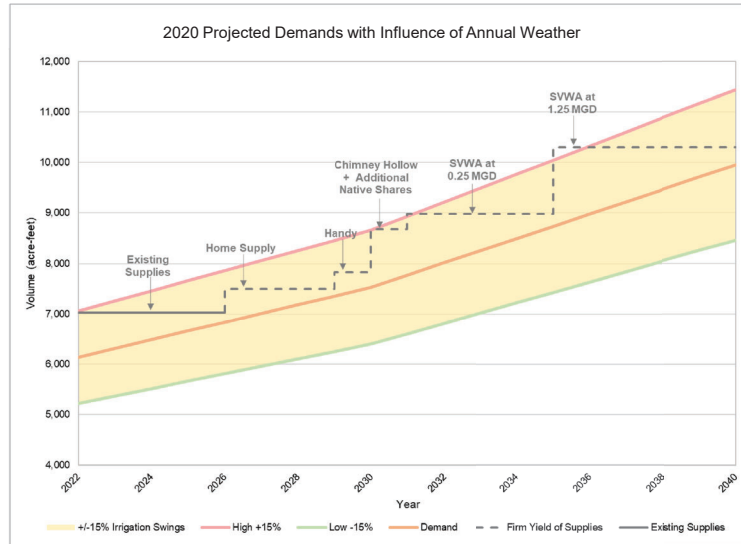
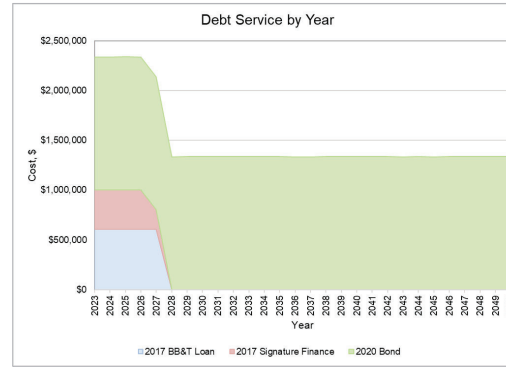
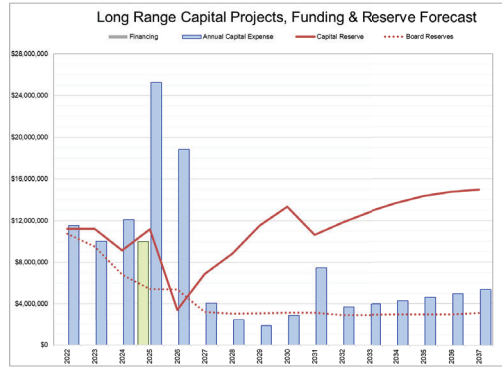
1. In three years have a plan for growth of staff and the necessary office space for those staff. Also consider whether the District will have its own water treatment plant at the same location and determine what that location will be.
2. Have native waters used in the system. This includes the easement acquisition, infrastructure construction, and substitute water supply plan approved for Consolidated Home Supply shares.
3. Plan, document, and begin implementation for use of our wholly consumable waters at SVWA.
4. Evaluate, discuss, and recommend other waters suitable for dedication or purchase, treatment, and delivery. (Other waters do not include ones currently accepted such as Consolidated Home Supply, Handy Ditch, or C-BT.)



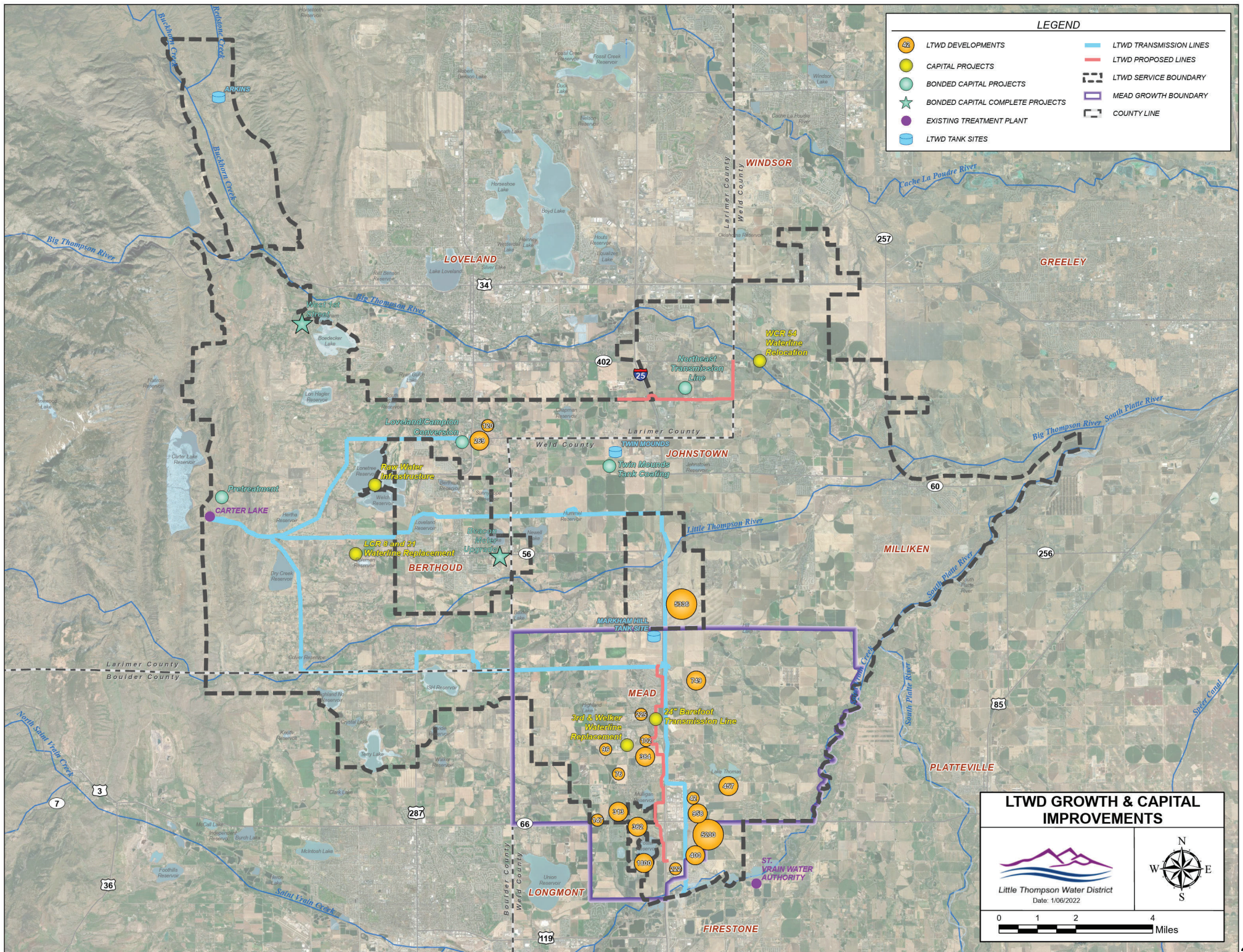
Capital Projects & Equipment - District 2023 Budget	
<b>Capital Projects Funded by Bonding</b>	
Northeast Transmission Line	\$ 1,300,000
Loveland/Campion Conversion Project 1	\$ 1,515,311
<b>Capital Projects Not Funded by Bonding</b>	
54 Bridge-Waterline Relocation	\$ 862,300
Telemetry Improvements	\$ 200,000
County Rd Improvements	\$ 200,000
Small Line Improvements	\$ 75,000
Service Connection Expense	\$ 157,200
Office Furniture & Equip (includes software)	\$ 12,500
Vehicle & Misc. Equipment	\$ 105,800
Dry Creek Feasibility for Floating Photovoltaic	\$ 35,000
LCR S & 21 Waterline Modifications	\$ 300,000
Botterill - LTWD System Modifications	\$ 100,000
3rd & Welker Waterline Replacement	\$ 1,320,000
Twin Mounds Passive Mixing System	\$ 227,000
Buckhorn Tank Mixing System Study	\$ 40,000
<b>Water Resources Expenses</b>	
Water Rights Purchase - Offset *	\$ 800,000
Handy/Home Supply, Raw Water Infrastructure	\$ 1,000,000
Water Rights Adjudication	\$ 800,000
2nd Use Capital	\$ 120,000
<b>Total Capital Expenses - District</b>	<b>\$ 9,170,111</b>
<b>Capital Projects &amp; Equipment - Joint 2023 Budget</b>	
Dry Creek Joint Cost	\$ 150,000
Pretreatment Carter Lake Filter Plant- Bond	\$ 415,625
Garage for Equipment Tractors	\$ 235,000
Road Improvements	\$ 50,000
<b>Total Capital Expenses - Joint</b>	<b>\$ 850,625</b>

Long Term Future Capital Projects	
Campion Line Replacement Program	
Alps Line Replacement/Upgrade	
Markum Hill Storage Tank	
West I-25 Transmission Line	
Raw Water Infrastructure	
Additional Treatment Capacity	

Little Thompson Water District 2022 Water Rights Inventory				
CBT/Windy Gap				
Source	Quantity	Firm Yield Per Unit (AF)	Total Firm Yield (AF)	
C-BT Class C Fixed Quota Units	5274	0.7	3,691.8	
C-BT Class C Variable Quota Units	6437	0.5	3,218.5	
C-BT Class D Griep Farm Units	100	0.5	50.0	
Windy Gap Units Firmed by 3K AF Dry Creek Reservoir storage	19	40.0	760.0	
Windy Gap Units Firmed Assuming Chimney Hollow Reservoir is Online	12	0.0	0.0	
Windy Gap Units Firmed Assuming Chimney Hollow Reservoir is Online and 3K AF Firming storage in Dry Creek Reservoir	7	0.0	0.0	
			<b>7,720.3</b>	
Native Water Rights				
Source	Quantity	Firm Yield Per Share (AF)	Total Firm Yield (AF)	
Big Thompson Ditch and Mfg	0.33	70.6	23.3	
Consolidated Home Supply Ditch Company	88.75	3.5	310.6	
Handy Ditch Company	57.7	2.5	144.3	
			<b>454.9</b>	




UPDATED 1/19/2023





LEGEND	
	LTWD DEVELOPMENTS
	CAPITAL PROJECTS
	BONDED CAPITAL PROJECTS
	BONDED CAPITAL COMPLETE PROJECTS
	EXISTING TREATMENT PLANT
	LTWD TANK SITES
	LTWD TRANSMISSION LINES
	LTWD PROPOSED LINES
	LTWD SERVICE BOUNDARY
	MEAD GROWTH BOUNDARY
	COUNTY LINE

### LTWD GROWTH & CAPITAL IMPROVEMENTS



Little Thompson Water District  
Date: 1/06/2022





0 1 2 3 4 Miles

**Agenda Item Summary**  
Little Thompson Water District

Date: August 17, 2023

Item: 5.1

Staff: Amber Kauffman, District Manager

**Subject:** Minutes of the June 22, 2023, Regular Board Meeting.

**Staff Recommendation:** Staff recommends approval.

**Discussion:**

**This document is a draft copy of the:**

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF LITTLE THOMPSON WATER DISTRICT**

The Board of Directors of Little Thompson Water District (LTWD) met in regular session on Thursday, June 22, 2023. Attendance was as follows:

Board of Directors:

Emily McMurtrey, President, Present  
Steven Brandenburg, Present  
Larry Brandt, Present  
Ryan Heiland, Absent - *Excused*  
Ed Martens, Present  
Bill Szmyd, Present  
James J. Walker, Present

Staff in Attendance:

Amber Kauffman, District Manager  
Angela Diekhoff, Business Manager  
Brad E. Eaton, District Engineer  
Ken Lambrecht, Operations Manager  
Nancy Koch, Water Resources Manager  
Amanda Hoff, Water Resources Administrator  
Kammy K. Tinney, Business Project Manager  
Judy O'Malley, Recording Secretary

Other Attendees:

Eric Miller, Certified Public Accountant (CPA) of the Adams Group

**CALL TO ORDER**

President Emily McMurtrey called the meeting to order at 5:04 p.m. followed by the recitation of the *Pledge of Allegiance*.

**ROLL CALL**

**It was moved by Director Steve Brandenburg, seconded by Director Larry Brandt, to excuse the absence of Director Ryan Heiland. Motion carried unanimously.**

Roll call was taken. All other Directors were present.

**AGENDA REVIEW**

Staff recommended an Executive Session per Colorado Revises Statute 24-6-402 subsection 4 part (e) in order to determine positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instruction negotiators in regard to Discussion Item 6.2.

**It was moved by Director Ed Martens, seconded by Director Szmyd, to enter into Executive Session citing §24-6-402(4)(e) C.R.S. to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators in the matter of the Handy Ditch Company. Motion carried unanimously.**

**PUBLIC COMMENTS ON NON-AGENDA ITEMS**

President McMurtrey opened the Public Comments period. There were no public comments, and the Public Comments period was closed.

## CONSENT AGENDA

It was moved by Director Szmyd, seconded by Director Brandenburg, to approve the Consent Agenda including:

- Minutes of the May 18, 2023, Regular Board Meeting,
- Tap List 689,
- May 2023 Disbursements in the amount \$1,764,231.59:
  - ❖ Operating Account: \$1,437,837.89:
    - ACH Manual Check Numbers 4568 to 4628 – \$822,081.53,
    - Check Numbers 11262 to 11351 – \$615,756.36,
  - ❖ Payroll Account: (Two Bi-weekly payroll periods in May) for \$326,393.70:
    - ACH Transmittal Vouchers O-2324 to O-2335 – \$170,565.27,
    - ACH Direct Deposit Numbers N-12608 to N-12684 – \$155,828.43,
- May 2023 Financial Report,
- Gopher Gulch Main Line Water Extension Agreement.

Motion carried unanimously.

## DISCUSSION ITEMS

### Audit Presentation:

Business Manager Angela Diekhoff introduced Eric Miller, CPA of the Adams Group. Mr. Miller presented the results of the 2022 Audit to the Board. The following items were reviewed:

- The 2022 Audit was conducted in accordance with auditing standards generally accepted in the United States of America.
  - ❖ The Adams Group did not audit 2021 as this was originally audited by a different firm.
- In conjunction with the audit of the financial statements, there were no items which were considered to be material weakness and no deficiencies in internal control.
- A few journal entries were required, and it was recommended the District consider adjusting balances prior to the audit in future years.

### Third Amendment to Intergovernmental Agreement (IGA) Between the Town of Johnstown (Johnstown) and Little Thompson Water District:

District Manager Amber Kauffman presented the following information to the Board:

- Matt LeCerf, Town Manager for Johnstown, and Ms. Kauffman had been working steadily to revise the current IGA.
- The two managers were working to replace two current IGA's with one.
- Ms. Kauffman expected the IGA to be complete in the next month or two but asked for an extension of the current IGA until the end of September to ensure the document is complete and there is adequate time for legal review.
- Due to flooding and scheduling issues, Mr. LeCerf had been unable to spend the required time on the topic necessitating the request for another extension to December 31, 2023, to finalize a new IGA.

**It was moved by President McMurtrey, seconded by Director Szmyd, to approve the Extension to the Third Amendment to IGA Between Johnstown and the District. Motion carried unanimously.**

**All-In costs for Native Water:**

District Engineer Brad Eaton presented the following information to the Board:

- Mr. Eaton presented a summary intended to outline the costs of pursuing utilization of the District's native water shares in the Consolidated Home Supply Ditch and in the Handy Ditch Companies.
  - ❖ The planning horizon was 25 to 30 years, which is the typical lifespan of the type of equipment discussed.
- All costs listed included engineering and legal costs for preparation for and assistance through water court; acquisition costs for easements including consultant time for preparation of legal documents for the easements, 1041 permitting, and easement costs; consultant costs for the engineering design of infrastructure costs (pipelines and pump stations); and the construction costs of the infrastructure.
  - ❖ The summary did not include purchase price for water shares or staff time for water court or design of facilities and does not separate costs for the two ditch companies.
  - ❖ Additionally, the assumptions included in the estimates provided for an increase in the shares owned for additional dedication/acquisition for future growth and flows delivered at the maximum yield.
  - ❖ This extension was produced at three percent growth to just over 25 years.
- Additionally, if the average flows are delivered instead of the maximum flows, the infrastructure will allow 35 years of growth (increased ownership of shares) at three percent.
  - ❖ If more shares are acquired than projected, additional infrastructure may be required.
- All costs should be considered conceptual level costs due to the timing of this estimate and the project timeline.
  - ❖ All costs were given in today's dollars.
    - Water Court Costs: \$2,810,200 (estimate for current shares only).
      - ◇ General water court costs leave no tangible asset aside from the right to use water.
      - ◇ The costs are projected based on total engineering and legal costs spent to date for water rights adjudication with increased costs for the path ahead.
        - Estimated Total Legal Cost: \$1,086,000.
        - Estimated Total Engineering Cost: \$1,725,000.
    - Capital infrastructure needs to account for:
      - ◇ H2 Project: \$17,200,000.
        - Pipeline:
          - ◆ 1041 Permitting.
          - ◆ Easement acquisition for pipeline.
          - ◆ Pipeline design.
          - ◆ Pipeline construction cost.
        - Pump Station Design.

- Pump Station Construction.
- ◇ Return Flow Obligations (RFO) to the Little Thompson River:
  - Conceptual Cost with no additional participants: \$6,700,000.
  - Conceptual Cost with other participants (would promote cost sharing): \$11,700,000.
    - ◆ Pump station design.
    - ◆ Pump station construction.
    - ◆ Pipeline design.
    - ◆ Pipeline construction.
    - ◆ Easement acquisition for pipeline.
- ◇ Mariano Pump Back: \$4,9500,000.
  - This item has a potential cost share with Home Supply and Johnstown to reduce total cost to the District but would be larger at that time.
    - ◆ Pump station design.
    - ◆ Pump station construction.
    - ◆ Pipeline design.
    - ◆ Pipeline construction.
    - ◆ Easement acquisition for pipeline.
- ❖ Estimated infrastructure costs (without operating costs) = \$28,800,000.
- ❖ Current share average annual yield = 1,313 acre-foot (ac-ft).
- ❖ Infrastructure cost per ac-ft = \$21,930.
- ❖ Estimated average yield at design 3,247 ac-ft.
- ❖ Infrastructure cost per ac-ft = \$8,870.

Discussion occurred throughout the presentation. Topics included:

- Alternative options such as utilizing Dry Creek Reservoir.
- Not building this infrastructure could effectively strand some District water in reservoirs.
- Building this infrastructure will increase the cost of District Native Water shares close to the cost of District C-BT units.
- Only accepting C-BT units will leave the District dependent on Western Slope water.
- The District charges a fee for each acre-foot of ditch water that is dedicated to pay for the necessary infrastructure.

#### **Poudre River Power Authority (PRPA) Windy Gap Request for Proposal (RFP):**

District Manager Kauffman presented the following information to the Board:

- The PRPA is interested in selling five units of Windy Gap water this summer.
  - ❖ The PRPA board authorized staff to sell a total of ten units; however, staff would like to sell these units in two distinct sales.
- The details of the current request for bids had not been released as of June 14, 2023, aside from the expected minimum bid of \$3.8 million per unit.
- At an average yield of 40 ac-ft per unit, the cost per ac-ft is \$95,000 based on the minimum bid of \$3.8 Million.
  - ❖ For comparison, the average yield of C-BT units is 0.7 ac-ft and at this yield the cost per unit is approximately \$72,000 which translates to a cost of \$103,000 per ac-ft.



- ❖ Based on the District's firm yield assignment of C-BT at 0.50 ac-ft per unit the cost per ac-ft of C-BT units is \$144,000.
- District staff would like to continue to invest in East Slope waters.
  - ❖ The opportunity to purchase additional Windy Gap units does not come up very often.
- It is anticipated that the bids will be due in August and may be due prior to the District's Board Meeting in August.
- As the July Board Meeting was cancelled, Staff requested direction from the Board at the June 22, 2023, meeting.
- Discussion was held during the Executive Session.

President McMurtrey called for a break at 6:12 p.m. The meeting resumed at 6:20 p.m.

#### Carter Lake Filter Plant (CLFP):

District Manager Kauffman presented the following information to the Board:

- Pretreatment:
  - ❖ NoCo Engineering was waiting for procurement documents that will specify the size and cost for the Dissolved Air Flotation (DAF) equipment.
    - The documents were due on June 21, 2023.
  - ❖ NoCo Engineering scheduled a meeting with Northern Colorado Water Conservancy District (Northern) to discuss a new connection to the St. Vrain Supply Canal and additional capacity purchase for the canal.
    - This connection may include improvements at the canal or a new headgate.
  - ❖ NoCo Engineering was working on designing/contracting some piping changes at the South Plant for the upcoming fall/winter season to streamline the pretreatment contractor's work so that it will not affect production at the South Plant during the pretreatment plant construction.
  - ❖ Director Brandenburg requested an update on the status of the pretreatment project be presented at an upcoming meeting.
    - Ms. Kauffman stated she would request Josh Cook, P.E. of NoCo Engineering attend the District's August Board meeting.
- Dry Creek Reservoir:
  - ❖ Plant staff met with Solitude Lake Management Company to determine a path for algaecide application.
    - CLFP Manager Rick Whittet was expecting a proposal from them in the coming weeks.
    - Mr. Whittet was working with the Colorado Department of Public Health and Environment (CDPHE) to obtain a permit for algaecide application.
    - There was some question as to whether Dry Creek Reservoir is water of the state, and if that is the case it algae treatment would fall under a different jurisdiction.
  - ❖ Mr. Whittet advised that flows were increasing.
  - ❖ An algae sample was taken on June 12, 2023, and the geosmin levels were low.
  - ❖ District Engineer Eaton noted that the District started the comprehensive testing of Dry Creek Reservoir that had been recommended by Stantec.
    - The testing would be completed on a monthly basis.

- Phone Lines:
  - ❖ Century Link had been less than helpful returning phone service to the plant.
  - ❖ The lines were supposed to be up and running after one week but were still out of order.
  - ❖ The CLFP Board asked Mr. Whittet to investigate other options including Rise Broadband, Hughes Net, and StarLink.

#### St. Vrain Water Authority (SVWA):

District Manager Kauffman presented the following information to the Board:

- The SVWA Board approved the fixed and variable rates by resolution.
- There was some concern from AJ Krieger, the Town of Firestone (Firestone) Manager, that SVWA had not entered into a water purchase agreement with Firestone.
  - ❖ Mr. Krieger said he would reread the Member Agreement to get more information.
- The SVWA Board will have a presentation by Vercada next month to discuss the water plant security systems and options for active and passive security systems.
  - ❖ Portions of the presentation will be in executive session.
- Substantial completion of the water plant was issued the week of June 5, 2023.
  - ❖ The plant is not yet sending water into Firestone but is very close.
- The SVWA website is up and running.
  - ❖ Ms. Kauffman advised the District Board they could see the SVWA website at the following link of [www.stvrainwaterauthority.com](http://www.stvrainwaterauthority.com).
  - ❖ All SVWA Board agendas, packets, and meeting minutes will be posted on their website along with contact information for SVWA.
  - ❖ The SVWA Board will also entertain a resolution to post all notices online next month.
- Ms. Kauffman questioned the District Board if they would like her to schedule a tour of the plant and the majority response was yes.

#### Windy Gap Firming Project (WGFP) Quarterly Update:

District Manager Kauffman presented the following information to the Board:

- Windy Gap Operations Subcommittee:
  - ❖ Water Resources Administrator Amanda Hoff and Ms. Kauffman continued to attend the Operations Subcommittee meetings.
  - ❖ The meetings generated a lot of discussion and questions as to how the system will operate after the initial filling of the reservoir and how it may impact Windy Gap allottees that have no storage in Chimney Hollow.
  - ❖ The end goal is an operations agreement or operational guidelines for the system.
- Windy Gap Deliveries:
  - ❖ As of June 6, 2023, there was approximately 2,000 ac-ft of Windy Gap water in the system and Lake Granby was near spilling.
    - Participants were encouraged to take delivery of that water to reduce the potential amount that will spill.

- ❖ Deliveries through the Adams Tunnel were 101 percent of average despite the tunnel outage earlier this water year.
- Colorado River Connectivity Channel (CRCC):
  - ❖ The Upper Colorado River basin snowpack was near 214 percent of average.
  - ❖ Runoff had created higher flows than anticipated and caused some scour in the embankment at Windy Gap Reservoir.
    - The scour occurred along the new embankment between the old reservoir and the realigned Colorado River.
  - ❖ The damage was not significant but will cause some impact.
- Chimney Hollow:
  - ❖ Weather has affected the production at Chimney Hollow and rainfall totals were significant over the construction site.
    - On May 9, 2023, the rainfall over a two-hour span nearly reached a 100-year event.
  - ❖ There was some contamination to the dam zone material by erosion carrying smaller particles into the wrong areas, spillway slab undermining, trench slope failures, inundation to the valve house foundation, inundation of the upstream portal, erosion of hillsides and access roads.
  - ❖ Despite the delays from the weather, the contractor estimates they are 13 days behind critical path schedule.
    - Ms. Kauffman reviewed the intermediate milestones that are critical to the schedule.

[Public Hearing: Action Item: Resolutions 2023-17 Inclusions and 2023-18 Exclusions:](#) President McMurtrey opened the Public Hearing. There were no public comments, and the Public Hearing was closed.

**It was moved by Director Szmyd, seconded by Director Martens, to adopt Resolution 2023-17 Inclusions (Haley, Liberty Grange Hall), and Resolution 2023-18 Exclusion (Lighfoot, LV34 Apartments, LV34 Commercial Holdings). Motion Carried unanimously.**

## **STAFF REPORTS**

[District Manager's Report:](#) District Manager Kauffman reported on the following:

- Meeting Summaries:
  - ❖ Ms. Kauffman and other Staff members met with Century Homes on June 5, 2023, to discuss the following topics;
    - Promoting restricted turf sizes on lots in the Red Barn subdivision.
    - The District would like to promote the idea, but it is hard to manage/enforce.
    - The District proposed bringing two additional tap sizes to the Board at the August Board Meeting for implementation in 2024.
    - Discussion followed regarding the following:
      - ◇ Pros and cons of additional tap size options.
      - ◇ Whether these options will encourage or discourage over-use of water allotments.

- ◇ Colorado Governor Jared Polis' decree to provide more homes and how the cost of water taps applies.
- ◇ The increased request for Accessory Dwelling Units (ADUs).
- ◇ Homeowners with larger lots are the majority of over-users within the District.
  - Ms. Kauffman noted she would bring data on over-users to the Board at the August meeting.
- ❖ District Engineer Eaton, Jake Hebert, P.E. District Civil Engineer III, and Ms. Kauffman met with Helen Migchelbrink Town Manager of Mead, along with other Mead Staff members, to discuss some outstanding items and help create greater conversation between the groups.
  - The District hosted the mead Development Review Committee meeting for Mead Staff and Consultants.
  - The District provided lunch for the groups to help create stronger relationships.
- ❖ Agreements:
  - Aurora Organic Dairy (AOD) is reviewing their engineer's estimate for the waterline agreement before signing the agreement.
  - Ms. Kauffman expected to have the agreement at the August Board Meeting.
- ❖ Anticipated August Board meeting Topics:
  - 2024 Budget objectives.
  - New tap recommendations.
  - District/Central Weld County Water District (CWCWD)/Brookfield pipe capacity lease.
  - AOD agreements approval.
- ❖ Ms. Kauffman presented a quarterly update of District Goals.

**Business Manager's Report: Business Manager Angela Diekhoff reported on the following:**

- Office Update:
  - ❖ A final reminder was given regarding the annual Special District Association (SDA) conference.
  - ❖ District Manager Kauffman and Ms. Diekhoff would be approving the next newsletter that would be sent.
    - Ms. Kauffman and Ms. Diekhoff were excited to see a nice article on District Conservation Specialist Holly Suess included.
  - ❖ The RAVE reverse notification system was officially implemented.
    - Ms. Diekhoff would be performing a few small tests and asked Board Members if they would be willing to participate.
- EyeOnWater (EOW):
  - ❖ The promotional postcard advising customers of a \$10 incentive for those who sign up for an EOW account continued to encourage new accounts.
    - The percentage of customers signed up for EOW had increased from 18 percent to 19 percent.
    - Ms. Diekhoff advised she did not believe the District would ever reach 100 percent of customers creating accounts, partly due to homeowner turnover.

- District revenue was lower than expected due to the wet spring weather.
  - ❖ Ms. Diekhoff advised the Board that managers had been asked to cut expenses where it was possible.

**District Engineer's Report: District Engineer Eaton reported on the following:**

- There were 12 Tap Commitment Requests for May. The year-to-date total was 28.
- Capital Projects:
  - ❖ There were no new development projects; construction, referrals and reviews had all slowed.
  - ❖ The Loveland/Campion project had been sent out to bid.
  - ❖ Engineering Staff met with Mead Staff, and it was determined that the 3<sup>rd</sup> and Welker project would not provide any benefits to existing customers and therefore, the District portion of the project was cancelled.
- Other Engineering & Geographic Information System (GIS) Activities:
  - ❖ The GIS system migration to the new server was almost complete.
    - This has been a much-needed upgrade for the last two and one-half years.
    - Moving the GIS system to the new server while keeping the system operational posed significant challenges, however, the migration had been relatively smooth considering the complexity.
    - The new District GIS specialist, Zach Hecker, has done an excellent job for the District with this difficult task.
    - Director Szmyd questioned if the GIS data could be moved to a cloud platform. Operations Manager Ken Lambrecht advised the server was hosted in-house but the data was published to a cloud.
  - ❖ Engineering staff remain extremely busy with capital and development projects.
    - Development construction and inspections remained active.
    - Capital project inspections have begun with the Larimer County Road (LCR) 8 and 21 project, with the Loveland Campion project soon to follow.
    - Development review and referrals remained steady for the month of May.
  - ❖ Brookfield continues to negotiate a contract with Garney for the West Interstate-25 (I-25) Transmission Line.
    - Final selection is pending the outcome of these negotiations.
    - Easement acquisitions are nearly complete with two properties remaining and final negotiations are in progress.
  - ❖ The Colorado Department of Transportation (CDOT) had begun their due diligence with investigating impacts to infrastructure from the I-25 improvements to segment 5 from Highway (Hwy) 66 to Hwy 56.
    - District Staff will be heavily engaged due to the amount of water system infrastructure impacted along this new segment.
- Twin Mounds 5 Million-Gallon (MG) Tank Rehabilitation Progress Update:
  - ❖ Final interior coating was in progress and the ceiling was now substantially complete.
  - ❖ Final coating of the walls would begin shortly.
  - ❖ Wet weather, humidity, and high temperatures during sunny days, along with material issues had slowed the progress.
    - The contractor was working unusual hours to deal with some of the weather issues.

- ❖ It was expected that the project would be completed by the end of June or beginning of July.
- ❖ Mr. Eaton commended the contractor for his hard work, and attention to detail to the tank rehabilitation.

Water Resources Manager's Report: Water Resources Manager Nancy Koch and Water Resources Administrator Hoff reported on the following:

- Water Resources Administrator Hoff gave a presentation on District water losses.
  - ❖ Water audit data includes information from every department.
    - Ms. Hoff reviews information from the water supplied from CLFP, authorized consumption, losses including theft and leaks, cost data from Business Manager Diekhoff, and system data obtained from each Operations Crew.
  - ❖ Keeping records of water loss audits gives the District access to grants and State funding.
    - Ms. Hoff believes this will likely become required by the State in the coming years.
  - ❖ Ms. Hoff cannot give accurate details on the water loss as the data used by the District to complete this water audit is not complete.
    - A large problem is isolating the District system from master meters and CWCWD water.
  - ❖ Some areas that can be improved upon to get better data, and make this a more reliable tool to use for water loss information, include:
    - Better understanding of water going to CWCWD.
    - Leak detection program.
    - CLFP meter reads.
    - Master meter accuracy testing.
    - Better measurement of flushing water.

Discussion followed regarding ways the District can improve gathering the necessary data for better water accounting, costs to the District for improved equipment and processes, and how reducing losses can assist the District with drought protection.

- Water use for the month of May had been less than projected, but trending with 2019 which was also a wet spring.
  - ❖ Ms. Hoff heard weather predictions for a hot and wet summer.
- Dry Creek Reservoir:
  - ❖ Water Resources Staff filled Dry Creek Reservoir with Windy Gap water.
- Water Court:
  - ❖ Staff would be filing the Handy Ditch Company case soon.
  - ❖ Firestone's trial is set for July 2023, and Johnstown's trial is set for March 2024.
    - The District would receive Expert Witness exposures from the trials of the other entities.
    - Staff will be monitoring those cases to gain insight into what other entities' strategies will be.
- Ms. Koch had heard that 5 million ac-ft of water from the snowpack and rainfall would go into the Colorado River. Lake Powell and Lake Mead were storing some of this water, enough to fill Lake Powell up to the Bullfrog Marina.

- Granby Reservoir was full.

Operations Manager's Report and Water Quality Update: Operations Manager Ken Lambrecht reported on the following:

- Leak repairs had decreased in the month of May, however, all of the rain in June may cause another upturn.
- Monthly Total Coliform and Disinfection Byproducts (DBP2) samples were within acceptable parameters.
- Lead and Copper sampling was scheduled in July.
  - ❖ Lead and Copper monitoring had been reduced due to CLFP.
- Telemetry Upgrade Project:
  - ❖ Staff made a decision on equipment and contractor.
  - ❖ Staff were checking references for the contractor.
- 5, 813 of a total of 6,437 valves had been exercised.

## DIRECTOR REPORTS

Director Szmyd noted the City of Loveland reviewed their 2024 budget and did not allocate much money for raises. Given the Consumer Product Index (CPI) Mr. Szmyd did not agree with the decision.

Director Martens noted that a new power transmission line was approved from a new wind farm in Wyoming to Southern California.

President McMurtrey noted that Boulder Creek reached a flow of 1,000 cubic feet per second (CFS), the normal flow is 500 CFS, and their reservoir had overtopped. There have been two drownings so far this year.

President McMurtrey called for a break at 7:39 p.m. The meeting resumed at 7:44 p.m.

The Board went into Executive Session, at 7:44 pm. The Board returned from Executive Session at 8:31 p.m.

**It was moved by Director Brandenburg, seconded by President McMurtrey, to adjourn the meeting at 8:32 p.m.**

Respectfully submitted,

*Amber Kauffman*

**Agenda Item Summary**  
Little Thompson Water District

Date: August 17, 2023

Item: 5.2

Staff: Amber Kauffman, District Manager; Holly Suess, Conservation Specialist; Judy O'Malley, Administrative Assistant

**Subject: Tap List 690****Staff Recommendation: Staff recommends approval.****Discussion:**

**TAP LIST 690 ~ NEW AND AMENDED CONTRACTS**

TAP #	NAME	5/8 INCH MINI	5/8 INCH URBAN	5/8 INCH STANDARD	OTHER	WATER RIGHTS	CIL
10218	St Vrain Lakes Metro District				1-1/2-inch irrigation	7.0 AF	
10219	Barefoot Residential LLC		X			.35 AF	
10220	Barefoot Residential LLC		X			.35 AF	
10221	Barefoot Residential LLC		X			.35 AF	
10222	Barefoot Residential LLC		X			.35 AF	
10223	Elevations 25				1-1/2-inch non-residential	3.5 AF	
10224	Elevations 25				1-1/2-inch non-residential	3.5 AF	
		5/8 INCH MINI	5/8 INCH URBAN	5/8 INCH STANDARD	OTHER	WATER RIGHTS	CIL
<b>JUNE 2023 TOTALS</b>		<b>0</b>	<b>4</b>	<b>0</b>	<b>3</b>	<b>15.40 AF</b>	<b>0 AF</b>
<b>YEAR-TO-DATE 2023 TOTALS</b>		<b>0</b>	<b>103</b>	<b>19</b>	<b>5</b>	<b>49.05 AF</b>	<b>2.50 AF</b>
<b>TAPS BUDGETED 2023</b>		<b>0</b>	<b>220</b>	<b>5</b>			

Tap Commitments	Balance
Taps with Water Rights Satisfied/Water Dedications	53
Dormant Taps	5
<b>Total Other Tap Commitments</b>	<b>58</b>

**MISC. RECEIVABLES**

TAP #	NOTES	ACCESSORY DWELLINGS	UPSIZED TAPS	ADDITIONAL ALLOCATION	CIL
2929	Accessory Dwelling – Add'l Allotment	1	0	0	.10 AF
		ACCESSORY DWELLINGS	UPSIZED TAPS	ADDITIONAL ALLOCATION	CIL
<b>JUNE 2023 TOTALS</b>		<b>1</b>	<b>0</b>	<b>0</b>	<b>.10 AF</b>
<b>YEAR-TO-DATE 2023 TOTALS</b>		<b>1</b>	<b>2</b>	<b>1</b>	<b>2.82 AF</b>



**Agenda Item Summary**  
Little Thompson Water District

Date: August 17, 2023

Item: 5.3

Staff: Amber Kauffman, District Manager; Holly Suess, Conservation Specialist; Judy O'Malley, Administrative Assistant

**Subject: Tap List 691****Staff Recommendation: Staff recommends approval.****Discussion:****TAP LIST 691 ~ NEW AND AMENDED CONTRACTS**

TAP #	NAME	5/8 INCH MINI	5/8 INCH URBAN	5/8 INCH STANDARD	OTHER	WATER RIGHTS	CIL
10225	Century Land Holdings LLC		X			.35 AF	
10226	Century Land Holdings LLC		X			.35 AF	
10227	Century Land Holdings LLC		X			.35 AF	
10228	Century Land Holdings LLC		X			.35 AF	
10229	Century Land Holdings LLC		X			.35 AF	
10230	Century Land Holdings LLC		X			.35 AF	
10231	DR Horton		X			.35 AF	
10232	DR Horton		X			.35 AF	
10233	DR Horton		X			.35 AF	
10234	DR Horton		X			.35 AF	
10235	DR Horton		X			.35 AF	
10236	DR Horton		X			.35 AF	
10237	DR Horton		X			.35 AF	
10238	DR Horton		X			.35 AF	
10239	DR Horton		X			.35 AF	
10240	DR Horton		X			.35 AF	
10241	DR Horton		X			.35 AF	
10242	DR Horton		X			.35 AF	
10243	DR Horton		X			.35 AF	
10244	Barefoot Residential LLC		X			.35 AF	
10245	Barefoot Residential LLC		X			.35 AF	

	5/8 INCH MINI	5/8 INCH URBAN	5/8 INCH STANDARD	OTHER	WATER RIGHTS	CIL
<b>JULY 2023 TOTALS</b>	<b>0</b>	<b>21</b>	<b>0</b>	<b>0</b>	<b>7.35 AF</b>	<b>0 AF</b>
<b>YEAR-TO-DATE 2023 TOTALS</b>	<b>0</b>	<b>124</b>	<b>19</b>	<b>5</b>	<b>56.40 AF</b>	<b>2.50 AF</b>
<b>TAPS BUDGETED 2023</b>	<b>0</b>	<b>220</b>	<b>5</b>			

Tap Commitments	Balance
<b>Taps with Water Rights Satisfied/Water Dedications</b>	<b>53</b>
<b>Dormant Taps</b>	<b>5</b>
<b>Total Other Tap Commitments</b>	<b>58</b>

**MISC. RECEIVABLES**

<b>TAP #</b>	<b>NOTES</b>	<b>ACCESSORY DWELLINGS</b>	<b>UPSIZED TAPS</b>	<b>ADDITIONAL ALLOCATION</b>	<b>CIL</b>
N/A		0	0	0	0 AF
		<b>ACCESSORY DWELLINGS</b>	<b>UPSIZED TAPS</b>	<b>ADDITIONAL ALLOCATION</b>	<b>CIL</b>
<b>JULY 2023 TOTALS</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0 AF</b>
<b>YEAR-TO-DATE 2023 TOTALS</b>		<b>1</b>	<b>2</b>	<b>1</b>	<b>2.82 AF</b>

# Agenda Item Summary

Little Thompson Water District

Date: August 17, 2023

Item: 5.4 Disbursements

Staff: Angela Diekhoff, Business Manager

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**Subject:** June 2023 Disbursements.

**Staff Recommendation:** Approval.

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## June 2023 Disbursements

Request approval of the June 2023 Cash Disbursements in the amount of \$1,157,075.68

Operating Account: \$830,785.20

ACH Manual Check Numbers 4629 to 4715 – \$658,678.80.

Check Numbers 11352 to 11391– \$172,106.40.

Payroll Account: \$326,290.48 (Two bi-weekly payroll periods paid in June)

ACH Transmittal Vouchers 2336 to 2347 – \$172,368.57.

ACH Direct Deposit Numbers 12685 to 12760– \$153,921.91.

## Discussion:

All expenses are for normal operating costs, except for \$124,417.17 for Capital Cost – District, \$54,503.86 for Capital Cost – Joint, \$197,838.51 2017 Signature Loan Interest.

**Little Thompson Water District**  
**Cash Disbursements Summary**  
**Check Issue Dates: 6/01/2023 to 6/30/2023**

Employee Related Expenses	\$	326,290.48
2017 Signature Loan Interest	\$	197,838.61
Filter Plant Ops Expense	\$	146,784.85
Capital Cost-District	\$	124,417.17
Sys Repair Expenses	\$	78,407.43
Capital Cost-Joint	\$	54,503.86
SWSP Operating Assessments	\$	36,554.00
Vehicle Expenses	\$	23,838.30
Inventory	\$	16,551.70
Office Expenses	\$	15,033.98
Audit Expense	\$	12,500.00
Water Rights Consulting	\$	10,980.00
Firestone Surcharge Fee	\$	10,916.77
Computer Expenses	\$	10,452.75
Credit Card-Misc-\$100; Vehicles-\$402; Office Exp/Sup-\$7861; Memberships-\$312; Computer-\$61,Conferences-\$5; Bld/Grnds-\$1280; Safety-\$78; Eng-\$290.	\$	10,389.57
24 Brookfield WL Passthrough	\$	9,691.40
O & M Expenses	\$	9,588.21
St. Vrain Authority	\$	7,745.43
Dry Creek Reservoir Expense	\$	5,251.00
GIS	\$	5,040.00
Communication Expenses	\$	4,909.24
Relocate line on 54 & 13A	\$	4,760.50
Service Connection	\$	4,534.03
Operations - Utilities	\$	4,282.68
Water Conservation	\$	3,500.00
Insurance-Worker Compensation	\$	3,352.00
Legal - Special Counsel	\$	3,295.00
Bldg/Grounds	\$	2,823.80
Locate Expenses	\$	1,829.22
Safety Expenses	\$	1,793.23
Legal - General Counsel	\$	1,534.12
Telemetry Expenses	\$	1,360.50
Meter Mtn and Repair	\$	1,148.40
Valve Repairs and Maintenance	\$	1,105.50
Fire Systems(Hydrants)Exp	\$	1,076.25
PRV Routine Repairs	\$	765.12
Purchased Water Expenses	\$	734.36
Permit Expenses	\$	600.00
Landscaping Incentives	\$	550.00
Insurance-Property & Casualty	\$	203.00
Uniforms Expenses	\$	49.00
Customer Refund Overpayments	\$	47.85
Storage Tank Maintenance	\$	46.37
<b>Total</b>	<b>\$</b>	<b>1,157,075.68</b>

**Little Thompson Water District**  
**Cash Disbursements Detail**  
**Check Issue Dates: 6/01/2023 to 6/30/2023**

**Operations**

Check Number	Check Issue Date	Payee	Description	Amount
4654	6/2/2023	Signature Public Funding	2017 Signature Loan Interest	\$ 197,838.61
4665	6/15/2023	Carter Lake Filter Plant	Filter Plant Ops Expense	\$ 146,784.85
11370	6/14/2023	Swedish Industrial Coatings, LLC	Capital Cost-District-5MG Twin Mounds Tank Coating	\$ 74,587.53
4698	6/29/2023	Carter Lake Filter Plant	Capital Cost-Joint-Pretreatment Design	\$ 49,227.78
4640	6/1/2023	Northern Co Water Cons Dist	SWSP Operating Assessments	\$ 36,554.00
4680	6/15/2023	Orback Construction	Sys Repair Expenses	\$ 25,985.00
11383	6/28/2023	Gopher Excavation Inc	Sys Repair Expenses	\$ 16,910.00
4699	6/29/2023	CBRE, Inc.	Capital Cost-District-Northeast Transmission Line	\$ 16,500.00
11353	6/5/2023	The Adams Group, LLC	Audit Expense	\$ 12,500.00
4702	6/29/2023	Dana Kepner Company Inc	Sys Repair Expenses	\$ 12,254.25
4670	6/15/2023	CR LAND SERVICES, LLC	Capital Cost-District-Northeast Transmission Line	\$ 11,960.00
4683	6/15/2023	Snowmelt Water Engineering, LLC	Water Rights Consulting	\$ 10,980.00
11372	6/14/2023	Town of Firestone	Firestone Surcharge Fee	\$ 10,916.77
4632	6/1/2023	Dana Kepner Company Inc	Inventory	\$ 10,757.00
4684	6/15/2023	Stratus Information Systems (ITX)	Computer Expenses	\$ 10,452.75
4651	6/5/2023	Adams Bank MasterCard	Credit Card-Misc-\$100; Vehicles-\$402; Office Exp/Sup-\$7861; Memberships-\$312; Computer-\$61,Conferences-\$5; Bld/Grnds-\$1280; Safety-\$78; Eng-\$290.	\$ 10,389.57
11391	6/28/2023	Ronan Protective Group	Capital Cost-District-5MG Twin Mounds Tank Coating	\$ 9,540.00
4647	6/1/2023	WEX Bank	Vehicle Expenses	\$ 9,135.90
4713	6/29/2023	WEX Bank	Vehicle Expenses	\$ 8,865.33
11374	6/14/2023	VIEW PROPERTIES 6539 ECR 16 LLC	24 Brookfield WL Passthrough	\$ 8,250.45
4629	6/1/2023	AVI-SPL LLC	Capital Cost-District-Furn & Equip Replacement	\$ 7,984.64
4671	6/15/2023	Ferguson Waterworks	O & M Expenses	\$ 7,816.10
11368	6/14/2023	St. Vrain Water Authority	St. Vrain Authority	\$ 7,745.43
4706	6/29/2023	INFOSEND INC	Office Expenses	\$ 5,374.21
4666	6/15/2023	Carter Lake Filter Plant	Capital Cost-Joint-CLFP Vehicles & Equipment	\$ 5,276.08
4669	6/15/2023	Core & Main LP	Inventory	\$ 5,123.58
4673	6/15/2023	IMEG	GIS	\$ 5,040.00
4677	6/15/2023	J-U-B Engineers Inc	Relocate line on 54 & 13A	\$ 4,760.50
11386	6/28/2023	LG Everist Inc	Sys Repair Expenses	\$ 4,253.51
11366	6/14/2023	ROWDY & CASSIDY PUTNAM	Sys Repair Expenses	\$ 4,200.00
4641	6/1/2023	On-Demand Concrete	Sys Repair Expenses	\$ 4,126.29
4688	6/15/2023	WildRock PR & Marketing, LLC	Office Expenses	\$ 3,800.00
4682	6/15/2023	Resource Central	Water Conservation	\$ 3,500.00
4659	6/14/2023	PINNACOL	Insurance-Worker Compensation	\$ 3,352.00
4664	6/15/2023	Carlson Hammond & Paddock	Legal - Special Counsel	\$ 3,295.00

Check Number	Check Issue Date	Payee	Description	Amount
11369	6/14/2023	Starr & Westbrook PC	Office Expenses	\$ 3,225.50
11381	6/28/2023	Ditesco	Capital Cost-District-3rd & Welker Waterline Replace	\$ 3,095.00
4679	6/15/2023	On-Demand Concrete	Service Connection	\$ 3,057.53
4708	6/29/2023	On-Demand Concrete	Sys Repair Expenses	\$ 3,007.09
11390	6/28/2023	Rod Schleiger	Dry Creek Reservoir Expense	\$ 2,750.00
4705	6/29/2023	Houska Automotive	Vehicle Expenses	\$ 2,460.49
4663	6/15/2023	B-Town Automotive	Vehicle Expenses	\$ 2,243.42
11356	6/14/2023	Brand X Hydrovac Services	Sys Repair Expenses	\$ 2,055.00
4686	6/15/2023	UNCC	Locate Expenses	\$ 1,829.22
11357	6/14/2023	ELENI & JESS RODRIGUEZ	Sys Repair Expenses	\$ 1,683.40
11378	6/28/2023	Brand X Hydrovac Services	Sys Repair Expenses	\$ 1,635.00
4656	6/8/2023	Poudre Valley REA	Operations - Utilities	\$ 1,537.24
11375	6/14/2023	Waas Campbell Rivera Johnson & Velasquez	Legal - General Counsel	\$ 1,534.12
4714	6/29/2023	Poudre Valley REA	Operations - Utilities	\$ 1,528.25
4637	6/1/2023	Loveland Barricade	Service Connection	\$ 1,476.50
4687	6/15/2023	Western States Land Services LLC	24 Brookfield WL Passthrough	\$ 1,440.95
11379	6/28/2023	Colorado Analytical	Dry Creek Reservoir Expense	\$ 1,376.00
4711	6/29/2023	Timber Line Electric & Control	Telemetry Expenses	\$ 1,360.50
4692	6/23/2023	COMCAST	Communication Expenses	\$ 1,165.05
4667	6/15/2023	Carter Lake Filter Plant	Dry Creek Reservoir Expense	\$ 1,125.00
4678	6/15/2023	Loveland Barricade	Valve Repairs and Maintenance	\$ 1,105.50
4662	6/15/2023	Badger Meter	Meter Mtn and Repair	\$ 1,033.56
4630	6/1/2023	Badger Meter	Fire Systems(Hydrants)Exp	\$ 993.30
4691	6/22/2023	AT&T Mobility	Communication Expenses	\$ 981.03
4689	6/15/2023	Xerox Business Solutions Southwest	Office Expenses	\$ 954.49
4634	6/1/2023	Frontier Business Products	Office Expenses	\$ 943.15
4700	6/29/2023	Cintas Corporation #737	Safety Expenses	\$ 936.24
4649	6/2/2023	Verizon Wireless	Communication Expenses	\$ 879.51
4695	6/27/2023	XCEL Energy	Bldg/Grnds	\$ 843.12
11359	6/14/2023	Intermountain Sales of Denver Inc	O & M Expenses	\$ 789.92
11380	6/28/2023	CPS Distributors	PRV Routine Repairs	\$ 765.12
4638	6/1/2023	Loveland Ready Mix Concrete Inc.	Sys Repair Expenses	\$ 757.76
4642	6/1/2023	PIONEER	Sys Repair Expenses	\$ 726.82
4694	6/27/2023	United Power Inc	Operations - Utilities	\$ 716.37
4701	6/29/2023	Core & Main LP	Inventory	\$ 671.12
11363	6/14/2023	Larimer County Engineering Dept.	Permit Expenses	\$ 600.00
4631	6/1/2023	Cintas Corporation #737	Bldg/Grnds	\$ 582.40
11382	6/28/2023	Fort Collins-Loveland Water Dist.	Purchased Water Expenses	\$ 571.49
4703	6/29/2023	Ferguson Waterworks	O & M Expenses	\$ 553.30

Check Number	Check Issue Date	Payee	Description	Amount
4712	6/29/2023	Tractor Supply Credit Plan	Bldg/Ground	\$ 549.96
4693	6/27/2023	Verizon Wireless	Communication Expenses	\$ 475.40
4652	6/6/2023	Verizon Wireless	Communication Expenses	\$ 469.44
11376	6/28/2023	American Leak Detection	Sys Repair Expenses	\$ 450.00
4657	6/13/2023	Cintas Corporation #737	Bldg/Grnds	\$ 448.31
4648	6/1/2023	Poudre Valley REA	Operations - Utilities	\$ 446.88
11360	6/14/2023	Kenney Lee Architecture Group Inc	Capital Cost-Distirct-Office Upgrade-Fire Alarm Sys	\$ 437.50
4643	6/1/2023	Rocky Mtn Quick Lube	Vehicle Expenses	\$ 409.40
11388	6/28/2023	PETER EFFERTZ	Landscaping Incentives	\$ 400.00
4655	6/7/2023	COMCAST	Communication Expenses	\$ 352.15
4650	6/2/2023	Verizon Wireless	Communication Expenses	\$ 337.27
11384	6/28/2023	Kenney Lee Architecture Group Inc	Capital Cost-Distirct-Office Upgrade-Fire Alarm Sys	\$ 312.50
11365	6/14/2023	Prairie Mountain Media	Office Expenses	\$ 276.08
4644	6/1/2023	Safety Services	Safety Expenses	\$ 275.00
4653	6/6/2023	CenturyLink	Communication Expenses	\$ 249.39
4709	6/29/2023	Rocky Mtn Quick Lube	Vehicle Expenses	\$ 240.52
11358	6/14/2023	Green Hills Sod Farm Inc	Sys Repair Expenses	\$ 240.30
4710	6/29/2023	Sam's Club	Office Expenses	\$ 239.79
4676	6/15/2023	John Deere Financial	O & M Expenses	\$ 236.97
4674	6/15/2023	InfoArmor, Inc.	Insurance-Property & Casualty	\$ 203.00
4646	6/1/2023	Tractor Supply Credit Plan	Bldg/Grounds	\$ 199.98
11371	6/14/2023	T & T OK Tire	Vehicle Expenses	\$ 199.24
4704	6/22/2023	High Altitude Equipment	Vehicle Expenses	\$ 198.32
4685	6/15/2023	Tractor Supply Credit Plan	Safety Expenses	\$ 170.99
11364	6/14/2023	Northern Safety Company Inc	Safety Expenses	\$ 151.06
11389	6/28/2023	ROBERT ALMODOVAR	Landscaping Incentives	\$ 150.00
4696	6/28/2023	Town of Berthoud	Bldg/Grnds	\$ 131.47
4639	6/1/2023	Mobile Lab USA LLC	Safety Expenses	\$ 125.00
4681	6/15/2023	PIONEER	Sys Repair Expenses	\$ 123.01
4697	6/29/2023	Badger Meter	Meter Mtn and Repair	\$ 114.84
11385	6/28/2023	Larimer County Clerk & Recorder	Office Expenses	\$ 104.00
4645	6/1/2023	Sam's Club	Office Expenses	\$ 103.76
4668	6/15/2023	Central Weld County Water District	Purchased Water Expenses	\$ 97.05
11354	6/14/2023	Banner Occupational Health	Safety Expenses	\$ 95.00
11387	6/28/2023	Mac Equipment Inc	Vehicle Expenses	\$ 85.68
4633	6/1/2023	Ferguson Waterworks	Fire Systems(Hydrants)Exp	\$ 82.95
11367	6/14/2023	S & S Sanitation	Bldg/Grnds	\$ 68.56
4636	6/1/2023	Jax Outdoor Gear	Uniforms Expenses	\$ 49.00
4707	6/29/2023	Napa Auto Parts	O & M Expenses	\$ 48.98
11361	6/14/2023	KEVIN & JESSICA KAUFFMAN	Customer Refund Overpayments	\$ 47.85

Check Number	Check Issue Date	Payee	Description	Amount
4635	6/1/2023	Home Depot Credit Services	O & M Expenses	\$ 47.41
4675	6/15/2023	Jax Outdoor Gear	Storage Tank Maintenance	\$ 46.37
4672	6/15/2023	Home Depot Credit Services	O & M Expenses	\$ 44.08
11377	6/28/2023	Berthoud Ace Hardware	Safety Expenses	\$ 39.94
4715	6/29/2023	City of Loveland Water & Power	Purchased Water Expenses	\$ 33.07
4690	6/21/2023	City of Loveland Water & Power	Purchased Water Expenses	\$ 32.75
11373	6/14/2023	ULINE	O & M Expenses	\$ 26.73
11355	6/14/2023	Berthoud Ace Hardware	O & M Expenses	\$ 24.72
4660	6/14/2023	XCEL Energy	Operations - Utilities	\$ 23.60
4658	6/13/2023	XCEL Energy	Operations - Utilities	\$ 15.90
4661	6/14/2023	XCEL Energy	Operations - Utilities	\$ 14.44
11362	6/14/2023	Larimer County Clerk & Recorder	Office Expenses	\$ 13.00
636	6/1/2023	Void Check	Void	\$ -
11352	6/5/2023	Void Check	Void	\$ -
<b>Total Operations</b>				<b>\$ 830,785.20</b>

## Payroll

Check Number	Check Issue Date	Payee	Description	Amount
2336	6/5/2023	EFTPS	Federal Withholding Tax Pay Period: 6/4/2023	\$ 29,671.33
2337	6/5/2023	CDOR	CO State Withholding Tax Pay Period: 6/4/2023	\$ 4,240.00
2338	6/5/2023	COLONIAL LIFE INSURANCE	Voluntary Life Pay Period: 6/4/2023	\$ 367.45
2339	6/5/2023	COLORADO RETIREMENT ASSOCIATION	401 Contributions Pay Period: 6/4/2023	\$ 12,874.09
2340	6/5/2023	COLORADO RETIREMENT ASSOCIATION	457 Contributions Pay Period: 6/4/2023	\$ 9,411.44
2341	6/5/2023	Alerus	HEALTH SAVINGS ACCOUNT Pay Period: 6/4/2023	\$ 1,904.24
2342	6/19/2023	EFTPS	Federal Withholding Tax Pay Period: 6/18/2023	\$ 31,124.34
2343	6/19/2023	CDOR	CO State Withholding Tax Pay Period: 6/18/2023	\$ 4,424.00
2344	6/19/2023	CEBT	Insurance CEBT Pay Period: 6/18/2023	\$ 51,091.37
2345	6/19/2023	COLORADO RETIREMENT ASSOCIATION	401 Contributions Pay Period: 6/18/2023	\$ 12,944.63
2346	6/19/2023	COLORADO RETIREMENT ASSOCIATION	457 Contributions Pay Period: 6/18/2023	\$ 9,411.44
2347	6/19/2023	Alerus	HEALTH SAVINGS ACCOUNT Pay Period: 6/18/2023	\$ 4,904.24
12685-12719	6/7/2023	Direct Deposit	Pay Period Ending 6/4/2023	\$ 75,197.07
12720	6/7/2023	Szmyd, William R	May Board Meeting	\$ 105.32
12721	6/7/2023	Martens, Edward M	May Board Meeting	\$ 108.33
12722	6/7/2023	Brandt, Larry R	May Board Meeting	\$ 111.35
12723	6/7/2023	McMurtrey, Emily J	May Board Meeting	\$ 102.04
12724	6/7/2023	Walker, James J	May Board Meeting	\$ 111.87
12725	6/7/2023	Heiland, Ryan M	May Board Meeting	\$ 99.42
12726-12760	6/21/2023	Direct Deposit	Pay Period Ending 6/18/2023	\$ 78,086.51
<b>Total Payroll</b>				<b>\$ 326,290.48</b>
<b>Total Cash Disbursements</b>				<b>\$ 1,157,075.68</b>



# Agenda Item Summary

Little Thompson Water District

Date: August 17, 2023

Item Number: 5.5

Staff: Angela Diekhoff, Business Manager

**Subject:**

Discussion of the Financial Reports

**Staff Recommendation:**

Staff recommend acceptance of the June Financial Reports.

**Discussion:**

**OPERATING FUND:**

Operating Revenue – We have collected \$5,189,982, which is \$1,059,814 less than budgeted.

Operating Costs – We have spent \$7,357,336, which is \$805,916 less than budgeted.

Operating Gain (Loss) – We have an operating loss of \$2,167,354, which is \$253,898 more than budgeted.

**NON-OPERATING FUND:**

Non-Operating Revenue – We have collected \$3,617,298, which is \$1,125,679 more than budgeted.

Capital Costs – District – We have spent \$505,721, which is \$4,576,132 less than budgeted.

Detail of the year-to-date District Capital Projects:

<b>Capital Costs – District</b>	<b>Actual YTD</b>	<b>YTD Budget</b>	<b>Annual Budget</b>
County Rd Improvements	\$ 22,168	\$ 75,000	\$ 200,000
Service Connection Expense	98,517	78,600	157,200
Telemetry Improvements	-	55,000	200,000
Small Line Abandonment	-	30,000	75,000
Northeast Transmission Line	81,475	649,998	1,299,996
5MG Twin Mounds Tank Coating	107,985	-	-
Loveland/Campion Conversion	32,342	757,656	1,515,312
54 Bridge-Waterline Relocation	-	862,299	862,299
Dry Creek Feasibility	-	-	35,000
Twin Mounds Passive Mixing Sys		-	227,000
Buckhorn Pump Station	-	40,000	40,000
3rd & Welker Waterline Replace	28,369	-	1,320,000
LCR 8 & 21 Waterline Modification	824	300,000	300,000
Botterill-LTWD System Modification		100,000	100,000
<b>Total Capital Projects</b>	<b>\$ 371,681</b>	<b>\$ 2,948,553</b>	<b>\$ 6,331,807</b>
Vehicle Replacement Program	-	80,000	80,000
Furn & Equip Replacement	7,985	7,500	12,500
Miscellaneous Equipment	11,927	7,800	7,800
Ops Equipment Replacement	3,915	18,000	18,000
Office Upgrade-Fire Alarm System	17,015	-	-
Office Upgrade-Front Lobby	35,423	-	-
<b>Total Vehicles and Equipment</b>	<b>\$ 76,265</b>	<b>\$ 113,300</b>	<b>\$ 118,300</b>
Water Rights - CBT	-	400,000	400,000
Water Rights - Other	-	400,000	400,000
Water Resources Gen Eng	45,006	500,000	600,000
Water Resources Gen Legal	12,769	100,002	200,004
Raw Water Infrastructure	-	499,998	999,996
2nd Use Infrastructure Study		120,000	120,000
<b>Total Water Rights</b>	<b>\$ 57,775</b>	<b>\$ 2,020,000</b>	<b>\$ 2,720,000</b>
<b>Total Capital Costs – District</b>	<b>\$ 505,720</b>	<b>\$ 5,081,853</b>	<b>\$ 9,170,107</b>

Capital Costs - Joint: We have spent \$268,745, which is \$581,880 less than budgeted.

Detail of the year-to-date Joint Capital Projects:

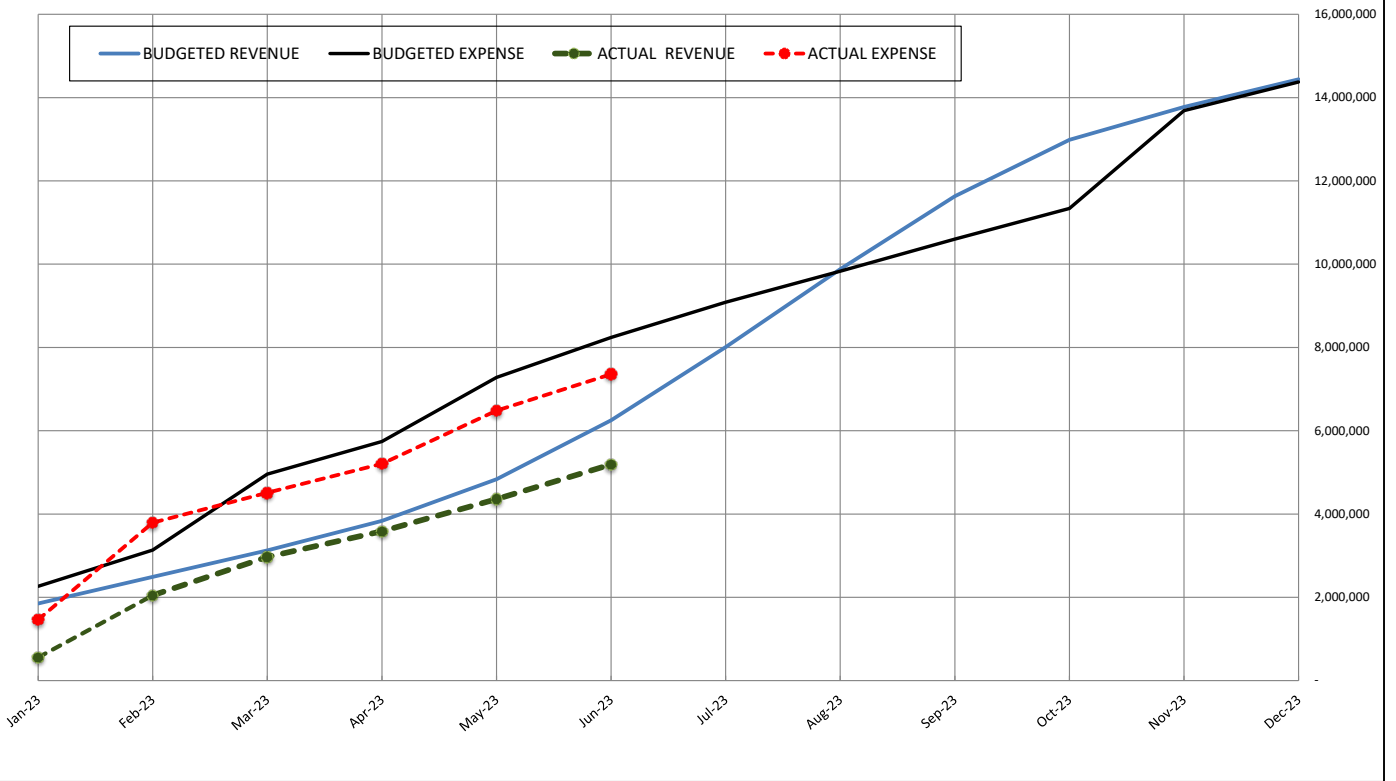
<b>Capital Costs – Joint</b>	<b>Actual YTD</b>	<b>YTD Budget</b>	<b>Annual Budget</b>
Dry Creek-Joint Cost	\$ -	\$ 150,000	\$ 150,000
CLFP Vehicles & Equipment	113,289	235,000	235,000
Pretreatment Design	155,457	415,625	415,625
Road Improvements	-	50,000	50,000
<b>Total Capital Projects</b>	<b>\$ 268,745</b>	<b>\$ 850,625</b>	<b>\$ 850,625</b>

Non-Operating Gain (Loss) – We have a net non-operating gain of \$2,842,832, which is \$6,283,691 more than budgeted.

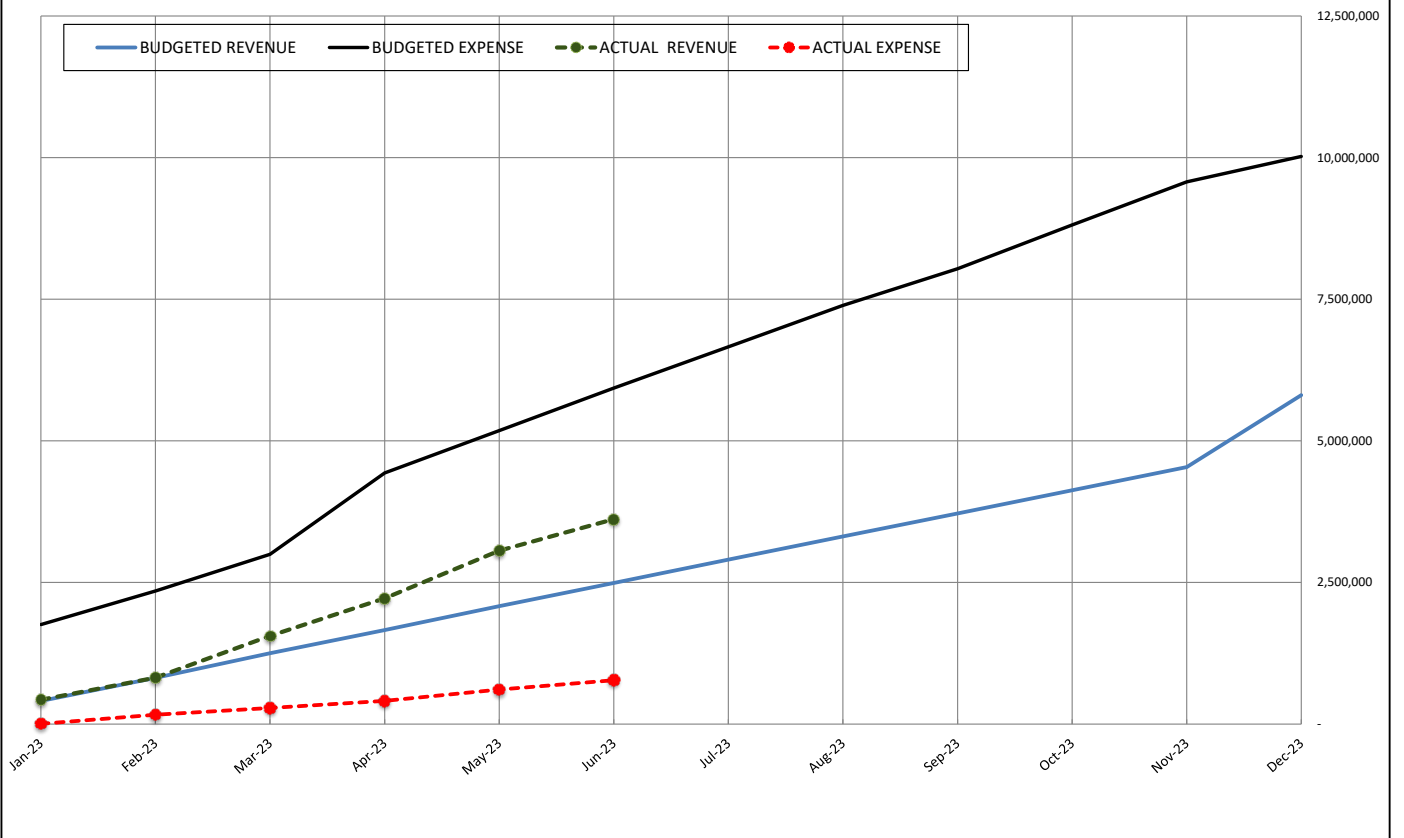
**CHANGE IN WORKING CAPITAL:**

<b>Year-To-Date Change in Working Capital</b>				
	<b>Actual</b>	<b>Budget</b>	<b>Budget/Actual Comparison</b>	<b>Approved Budget</b>
Operating Gain ( Loss)	(2,167,354)	(1,913,456)	(253,898)	63,890
Non-Operating Gain (Loss)	2,842,832	(3,440,859)	6,283,691	(4,213,519)
<b>Total Gain (Loss)</b>	<b>\$ 675,478</b>	<b>\$ (5,354,315)</b>	<b>\$ 6,029,793</b>	<b>\$ (4,149,629)</b>

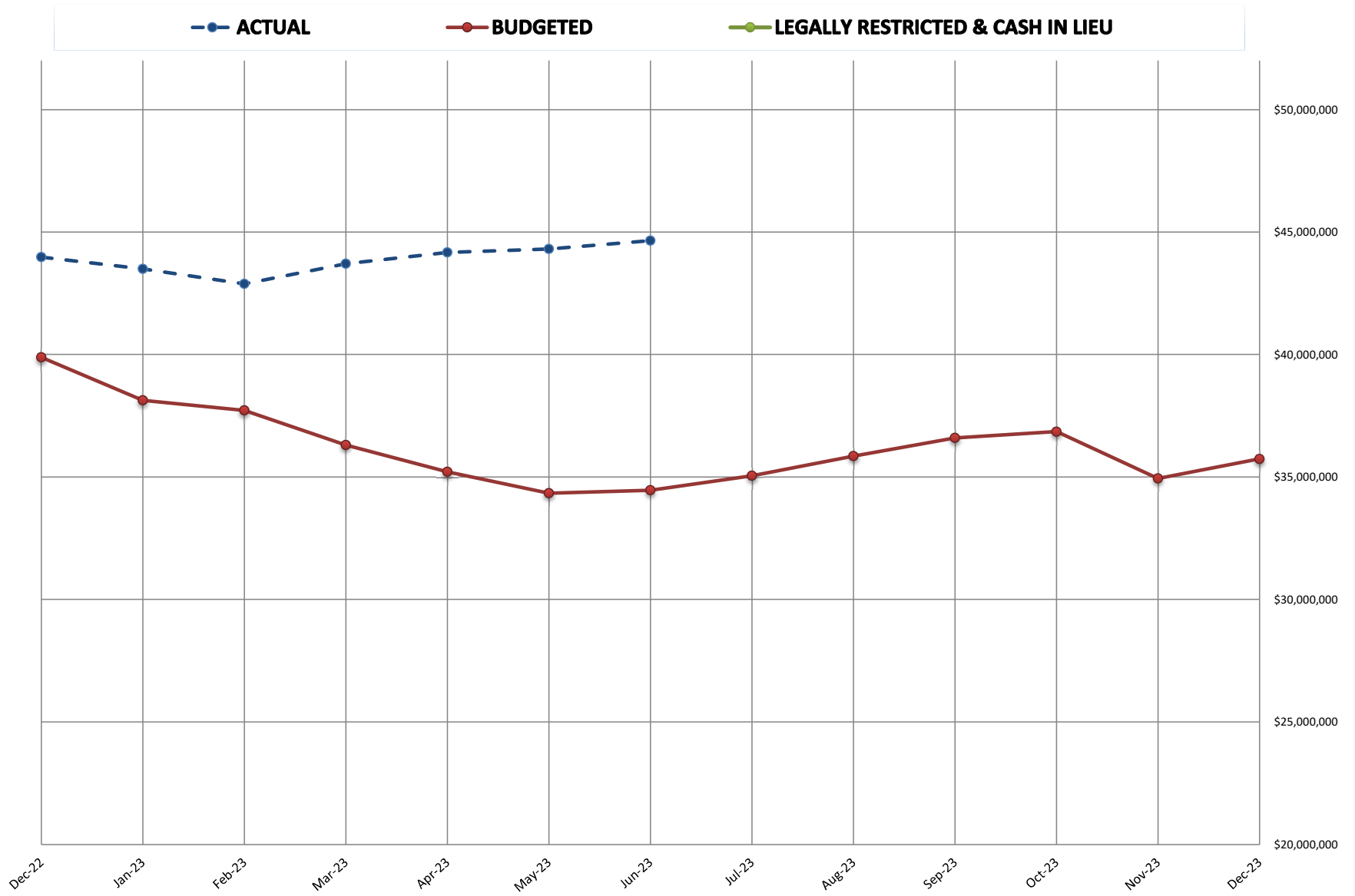
### 2023 OPERATING REVENUE & EXPENSE CUMULATIVE



### 2023 NON OPERATING REVENUE & EXPENSE CUMULATIVE



## LITTLE THOMPSON WATER DISTRICT 2023 WORKING CAPITAL GRAPHICAL COMPARISON



LITTLE THOMPSON WATER DISTRICT

BALANCE SHEET

June 30, 2023

	Prior Month	YTD 2023	Actual 2022
<b>CURRENT ASSETS</b>			
Board Designated Reserves	\$ 41,448,230	\$ 40,621,711	\$ 42,151,005
Legally Restricted Cash	\$ -	\$ -	\$ -
Cash In Lieu	\$ 2,313,860	\$ 3,356,096	\$ 1,656,260
<b>Total Cash &amp; Cash Equivalents</b>	<b>\$ 43,762,090</b>	<b>\$ 43,977,807</b>	<b>\$ 43,807,265</b>
<b>ACCOUNTS RECEIVABLE</b>			
A/R - Water Revenue	\$ 780,242	\$ 803,186	\$ 692,696
A/R - Misc Revenue	\$ 94,003	\$ 363,414	\$ 152,156
Accrued Int Receivable	\$ 23	\$ 26,716	\$ 14,205
Projects Passthrough Projects	\$ 265,947	\$ (5,102)	\$ 68,893
<b>Total Accounts Receivable</b>	<b>\$ 1,140,215</b>	<b>\$ 1,188,213</b>	<b>\$ 927,949</b>
<b>OTHER ASSETS</b>			
Inventory	\$ 470,308	\$ 460,808	\$ 469,674
Prepaid Expenses	\$ 25,656	\$ 25,656	\$ 25,656
<b>Total Other Assets</b>	<b>\$ 495,964</b>	<b>\$ 486,464</b>	<b>\$ 495,330</b>
<b>CAPITAL ASSETS</b>			
Filter Plant - Joint Venture	\$ 2,734,755	\$ 2,734,755	\$ 2,734,755
Dry Creek Reservoir Dam	\$ 7,442,974	\$ 7,442,974	\$ 7,442,974
Land - Dry Creek Reservoir	\$ 6,508,922	\$ 6,508,922	\$ 6,508,922
Distribution System	\$ 81,958,709	\$ 81,958,709	\$ 81,958,709
Land & Easements	\$ 2,931,355	\$ 2,931,355	\$ 2,931,355
CLFP - Depreciable Asset	\$ 11,197,297	\$ 11,197,297	\$ 11,197,297
Vehicles, Field & Office Equipment	\$ 3,240,384	\$ 3,240,384	\$ 3,240,384
Construction in Progress	\$ 12,513,870	\$ 12,513,870	\$ 12,513,870
Accumulated Depreciation	\$ (42,450,689)	\$ (42,450,689)	\$ (42,450,689)
Water Rights	\$ 108,692,679	\$ 108,692,679	\$ 108,692,679
<b>Total Capital Assets</b>	<b>\$ 194,770,255</b>	<b>\$ 194,770,255</b>	<b>\$ 194,770,255</b>
<b>Total Assets</b>	<b>\$ 240,168,525</b>	<b>\$ 240,422,740</b>	<b>\$ 240,000,799</b>
<b>CURRENT LIABILITIES</b>			
A/P - Supplies	\$ 1,178,976	\$ 1,086,055	\$ 1,334,758
Wages Payable	\$ 529,633	\$ 529,760	\$ 534,594
Bond/Loan Interest Payable	\$ 166,813	\$ 166,813	\$ 166,813
Current Portion Long Term Debt	\$ 0	\$ 0	\$ 0
<b>Total Current Liabilities</b>	<b>\$ 1,875,421</b>	<b>\$ 1,782,628</b>	<b>\$ 2,036,165</b>
<b>LONG TERM LIABILITIES</b>			
Bonds & Notes Payable	\$ 27,894,778	\$ 27,894,778	\$ 27,894,778
Unamortized Premiums - Discounts	\$ 4,201,274	\$ 4,201,274	\$ 4,201,274
<b>Total Long Term Liabilities</b>	<b>\$ 32,096,051</b>	<b>\$ 32,096,051</b>	<b>\$ 32,096,051</b>
<b>Total Liabilities</b>	<b>\$ 33,971,473</b>	<b>\$ 33,878,680</b>	<b>\$ 34,132,216</b>
<b>NET ASSETS</b>			
NET ASSETS	\$ 205,868,582	\$ 205,868,582	\$ 205,116,271
Net Revenue Over Expenses	\$ 328,470	\$ 675,478	\$ 752,311
<b>Total Equity</b>	<b>\$ 206,197,052</b>	<b>\$ 206,544,060</b>	<b>\$ 205,868,582</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$ 240,168,525</b>	<b>\$ 240,422,740</b>	<b>\$ 240,000,799</b>

**LITTLE THOMPSON WATER DISTRICT  
INCOME AND EXPENSE SUMMARY  
FOR MONTH ENDING June 30, 2023**

	Current Month Actual	Current Month Budget	Month Comp Bud/Act	2023 YTD Actual	2023 YTD Budget	YTD Comp Bud/Act	2023 Adopted Budget
<b>OPERATING REVENUE</b>							
Water Revenue Base Fee	319,096	320,448	(1,352)	1,898,275	1,885,655	12,620	3,813,445
Water Revenue Tier I	180,424	160,448	19,976	781,824	710,516	71,308	1,574,885
Water Revenue Tier II	154,748	327,885	(173,137)	430,771	744,635	(313,864)	2,503,350
Water Revenue Tier III	56,319	183,742	(127,423)	157,953	355,363	(197,410)	1,526,805
Water Revenue Tier IV	76,432	201,523	(125,091)	355,796	621,600	(265,804)	1,829,183
Water Revenue Tier V	25,241	146,000	(120,759)	110,821	331,324	(220,503)	1,237,475
Water Surcharge	235	-	235	235	-	235	42,000
Water Revenue Wholesale	15,015	30,000	(14,985)	96,196	167,500	(71,304)	342,000
Water Revenue Rental	-	5,000	(5,000)	35,863	40,000	(4,137)	40,000
Bulk Water Revenue	-	36,000	(36,000)	33,691	101,000	(67,309)	212,000
Other Revenue	5,870	5,050	820	32,225	35,870	(3,645)	61,160
Windy Gap Firming Passthrough	-	-	-	1,256,333	1,256,333	0	1,256,333
<b>Total Operating Revenue</b>	<b>833,379</b>	<b>1,416,096</b>	<b>(582,717)</b>	<b>5,189,982</b>	<b>6,249,796</b>	<b>(1,059,814)</b>	<b>14,438,636</b>
<b>OPERATING EXPENSES</b>							
Water Treatment	150,303	206,179	(55,876)	1,015,634	964,140	51,494	2,017,931
System Maintenance	105,267	91,275	13,992	588,053	545,625	42,428	1,059,700
Administration and General	77,323	74,831	2,492	547,837	654,556	(106,719)	1,040,262
Engineering	6,787	163,100	(156,313)	45,543	287,710	(242,167)	365,560
Assessments	841	1,000	(159)	2,277,595	2,456,500	(178,905)	2,462,500
Joint Operations	4,126	38,570	(34,444)	46,112	147,970	(101,858)	289,265
St Vrain Authority Operations	7,745	-	7,745	20,491	-	20,491	75,000
Wages & Benefits	325,573	384,586	(59,013)	2,129,096	2,419,776	(290,680)	4,727,472
Bond & Loan Payments	197,839	-	197,839	686,974	686,975	(1)	2,337,056
<b>Total Operating Expenses</b>	<b>875,806</b>	<b>959,541</b>	<b>(83,735)</b>	<b>7,357,336</b>	<b>8,163,252</b>	<b>(805,916)</b>	<b>14,374,746</b>
<b>Operating Gain(Loss)</b>	<b>(42,426)</b>	<b>456,555</b>	<b>(498,981)</b>	<b>(2,167,354)</b>	<b>(1,913,456)</b>	<b>(253,898)</b>	<b>63,890</b>
<b>NON OPERATING REVENUE</b>							
Plant Investment Fees	318,740	211,758	106,982	1,599,540	1,270,548	328,992	2,541,096
Cash in Lieu of Water Rights	13,000	132,708	(119,708)	670,600	796,248	(125,648)	1,592,496
NonRes Cash in Lieu of Water	-	-	-	286,000	-	286,000	-
Water Resource Fee	20,000	18,750	1,250	144,500	112,500	32,000	225,000
Tap Installation Revenue	9,400	22,458	(13,058)	109,000	134,748	(25,748)	269,496
Interest Income	95,379	15,000	80,379	517,613	90,000	427,613	180,000
Native Water Dedication Fee	-	-	-	4,500	15,000	(10,500)	15,000
Gain (Loss) Sale of Asset	-	-	-	-	-	-	-
Contrib Water Court	-	-	-	-	-	-	-
Capital Investment/Impact Fee	-	-	-	-	-	-	-
Passthrough Revenue	17,251	-	17,251	29,901	25,575	4,326	887,875
Other Fees	80,523	8,500	72,023	255,644	47,000	208,644	96,250
Windy Gap Firming Project	-	-	-	-	-	-	-
Windy Gap Firming Assessments	-	-	-	-	-	-	-
<b>Total Non Operating Revenue</b>	<b>554,293</b>	<b>409,174</b>	<b>145,119</b>	<b>3,617,298</b>	<b>2,491,619</b>	<b>1,125,679</b>	<b>5,807,213</b>
<b>NON OPERATING EXPENSES</b>							
Capital Improvements - District	111,613	550,142	(438,529)	371,682	2,948,553	(2,576,871)	6,331,807
Vehicles & Equipments Costs	313	-	313	76,265	113,300	(37,035)	118,300
Water Right Purchases	-	-	-	-	800,000	(800,000)	800,000
Water Rights - Windy Gap	-	-	-	-	-	-	-
Water Rights Adjudication	3,706	200,000	(196,295)	57,775	1,220,000	(1,162,225)	1,920,000
St Vrain Authority Treatment	-	-	-	-	-	-	-
<b>Total Capital Costs - District</b>	<b>115,631</b>	<b>750,142</b>	<b>(634,511)</b>	<b>505,721</b>	<b>5,081,853</b>	<b>(4,576,132)</b>	<b>9,170,107</b>
Capital Improvements - Joint	49,228	-	49,228	268,745	850,625	(581,880)	850,625
<b>Total Non Operating Expenses</b>	<b>164,859</b>	<b>750,142</b>	<b>(585,283)</b>	<b>774,466</b>	<b>5,932,478</b>	<b>(5,158,012)</b>	<b>10,020,732</b>
<b>Non Operating Gain(Loss)</b>	<b>389,434</b>	<b>(340,968)</b>	<b>730,402</b>	<b>2,842,832</b>	<b>(3,440,859)</b>	<b>6,283,691</b>	<b>(4,213,519)</b>
<b>Net Revenue Over Expenses</b>	<b>347,008</b>	<b>115,587</b>	<b>231,421</b>	<b>675,478</b>	<b>(5,354,315)</b>	<b>6,029,793</b>	<b>(4,149,629)</b>

# Agenda Item Summary

Little Thompson Water District

Date: August 17, 2023

Item: 5.6 Disbursements

Staff: Angela Diekhoff, Business Manager

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**Subject:** July 2023 Disbursements.

**Staff Recommendation:** Approval.

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## July 2023 Disbursements

Request approval of the July 2023 Cash Disbursements in the amount of \$892,669.90

Operating Account: \$566,919.61

ACH Manual Check Numbers 4716 to 4784 – \$392,094.84.

Check Numbers 11392 to 11445– \$174,824.77.

Payroll Account: \$325,750.29 (Two bi-weekly payroll periods paid in July)

ACH Transmittal Vouchers 2348 to 2359 – \$169,823.51.

ACH Direct Deposit Numbers 12761 to 12837– \$155,926.78.

## **Discussion:**

All expenses are for normal operating costs, except for \$75,258.30 for Capital Cost – District, \$58,760.64 for Capital Cost – Joint.

**Little Thompson Water District**  
**Cash Disbursements Summary**  
**Check Issue Dates: 7/01/2023 to 7/31/2023**

Employee Related Expenses	\$	325,750.29
Filter Plant Ops Expense	\$	150,302.70
Capital Cost-District	\$	75,258.30
Sys Repairs	\$	69,807.03
Capital Cost-Joint	\$	58,760.64
24 Brookfield WL Passthrough	\$	43,549.95
O & M	\$	27,221.21
Relocate line on 54 & 13A	\$	12,367.40
Audit Expense	\$	12,000.00
Vehicle Expenses	\$	11,097.88
Insurance-Property & Casualty	\$	10,624.50
Credit Card-Conference-\$35; Memberships-\$179; Computer-\$963; Office Sup-\$412; Bld/Grnds-\$1657; Office exp-\$2072; Communications-\$22; Safety-\$123; Vehicle-\$1893; Capital-\$62; Misc-\$1990	\$	9,407.63
Inventory	\$	8,884.04
St. Vrain Authority	\$	7,745.43
Customer Refund Overpayments	\$	7,101.72
GIS	\$	6,160.00
Communication Expenses	\$	5,484.36
Service Contracts	\$	5,434.33
Legal Expenses	\$	5,253.50
Dry Creek Reservoir Expense	\$	4,573.92
Office Expenses	\$	4,234.39
Water Rights Consulting	\$	4,185.00
Bldg/Grnd Expenses	\$	4,037.12
Operations - Utilities	\$	4,005.28
Water Conservation	\$	3,860.00
Public Relations	\$	3,800.00
Firestone Surcharge Fee	\$	3,117.77
Master Meter Maint & Repairs	\$	1,855.27
Locate Expenses	\$	1,498.98
Telemetry Expenses	\$	1,406.25
WQ - Monthly Sampling	\$	1,305.00
WQ - Sampling Stations	\$	517.00
Uniform Expenses	\$	488.88
Soil Amendment Rebates	\$	479.13
Safety Expenses	\$	434.39
Landscaping Incentives	\$	375.00
Purchased Water Expenses	\$	173.72
Computer Equipment Expenses	\$	111.89
<b>Total</b>	<b>\$</b>	<b>892,669.90</b>



**Little Thompson Water District**  
**Cash Disbursements Detail**  
**Check Issue Dates: 7/01/2023 to 7/31/2023**

**Operations**

Check Number	Check Issue Date	Payee	Description	Amount
4726	7/13/2023	Carter Lake Filter Plant	Filter Plant Ops Expense	\$ 150,302.70
4762	7/27/2023	Carter Lake Filter Plant	Capital Cost-Joint-CLFP Vehicles & Equipment	\$ 58,760.64
11392	7/6/2023	Ken Garff Ford Greeley	Capital Cost-District-Vehicle Replacement Program	\$ 49,998.00
11445	7/31/2023	Farnsworth Group Inc	24 Brookfield WL Passthrough	\$ 43,549.95
4741	7/13/2023	Orback Construction	Sys Repairs	\$ 28,025.00
4746	7/13/2023	Stratus Information Systems (ITX)	O & M	\$ 25,836.40
11431	7/26/2023	Gopher Excavation Inc	Sys Repairs	\$ 16,004.38
4736	7/13/2023	J-U-B Engineers Inc	Relocate line on 54 & 13A	\$ 12,367.40
11418	7/12/2023	The Adams Group, LLC	Audit Expense	\$ 12,000.00
4765	7/27/2023	Central Weld County Water District	Insurance-Property & Casualty	\$ 10,421.50
4729	7/13/2023	CR LAND SERVICES, LLC	Capital Cost-District-Northeast Transmission Line	\$ 10,120.00
4716	7/3/2023	Adams Bank MasterCard	Credit Card-Conference-\$35; Memberships-\$179; Computer-\$963; Office Sup-\$412; Bld/Grnds-\$1657; Office exp-\$2072; Communications-\$22; Safety-\$123; Vehicle-\$1893; Capital-\$62; Misc-\$1990	\$ 9,407.63
4764	7/27/2023	Cate Brothers Inc	Sys Repairs	\$ 9,300.00
4780	7/27/2023	WEX Bank	Vehicle Expenses	\$ 8,446.70
4730	7/13/2023	Dana Kepner Company Inc	Inventory	\$ 8,022.40
11414	7/12/2023	St. Vrain Water Authority	St. Vrain Authority	\$ 7,745.43
4725	7/13/2023	Carlson Hammond & Paddock	Legal Expenses	\$ 6,901.00
4734	7/13/2023	IMEG	GIS	\$ 6,160.00
11395	7/12/2023	Brand X Hydrovac Services	Sys Repairs	\$ 5,535.00
4771	7/27/2023	INFOSEND INC	Service Contracts	\$ 5,434.33
11442	7/26/2023	Ronan Protective Group	Capital Cost-District-5MG Twin Mounds Tank Coating	\$ 4,434.00
11404	7/12/2023	LARRY HORN	Customer Refund Overpayments	\$ 4,421.02
4745	7/13/2023	Snowmelt Water Engineering, LLC	Water Rights Consulting	\$ 4,185.00
11415	7/12/2023	Starr & Westbrook PC	Office Expenses	\$ 3,889.50
4777	7/27/2023	Resource Central	Water Conservation	\$ 3,860.00
4750	7/13/2023	WildRock PR & Marketing, LLC	Public Relations	\$ 3,800.00
11417	7/12/2023	TAMMY RUBY	Sys Repairs	\$ 3,586.59
11411	7/12/2023	Ronan Protective Group	Capital Cost-District-5MG Twin Mounds Tank Coating	\$ 3,498.00
11419	7/12/2023	Town of Firestone	Firestone Surcharge Fee	\$ 3,117.77
4740	7/13/2023	On-Demand Concrete	Sys Repairs	\$ 2,778.53
11405	7/12/2023	LENNAR COLORADO LLC	Customer Refund Overpayments	\$ 1,981.97
4760	7/27/2023	Badger Meter	Master Meter Maint & Repairs	\$ 1,855.27
11397	7/12/2023	Bullhide 4x4 & Accessories	Capital Cost-District-Vehicle Replacement Program	\$ 1,797.80
4751	7/13/2023	Poudre Valley REA	Operations - Utilities	\$ 1,628.81
4783	7/27/2023	Poudre Valley REA	Operations - Utilities	\$ 1,583.43

Check Number	Check Issue Date	Payee	Description	Amount
11428	7/26/2023	Ditesco	Capital Cost-District-Loveland/Campion Conversion	\$ 1,538.00
4749	7/13/2023	UNCC	Locate Expenses	\$ 1,498.98
11425	7/26/2023	City of Fort Collins	Dry Creek Reservoir Expense	\$ 1,440.00
4747	7/13/2023	Timber Line Electric & Control	Telemetry Expenses	\$ 1,406.25
11426	7/26/2023	Colorado Analytical	Dry Creek Reservoir Expense	\$ 1,376.00
11398	7/12/2023	City of Longmont	WQ - Monthly Sampling	\$ 1,305.00
4717	7/5/2023	Verizon Wireless	Communication Expenses	\$ 1,218.75
4756	7/24/2023	COMCAST	Communication Expenses	\$ 1,165.05
4759	7/26/2023	XCEL Energy	Bldg/Grnd Expenses	\$ 1,152.94
4763	7/27/2023	Carter Lake Filter Plant	Dry Creek Reservoir Expense	\$ 1,125.00
11424	7/26/2023	Brand X Hydrovac Services	Sys Repairs	\$ 1,065.00
4742	7/13/2023	PIONEER	Sys Repairs	\$ 1,032.53
4755	7/24/2023	AT&T Mobility	Communication Expenses	\$ 981.03
11444	7/26/2023	Waas Campbell Rivera Johnson & Velasquez	Legal Expenses	\$ 946.00
4738	7/13/2023	Loveland Barricade	Sys Repairs	\$ 916.50
4737	7/13/2023	Landmark EPC LLC	Capital Cost-District-LCR 8 & 21 Waterline Modification	\$ 824.00
4733	7/13/2023	Home Depot Credit Services	Bldg/Grnd Expenses	\$ 721.38
4766	7/27/2023	Cintas Corporation #737	Bldg/Grnd Expenses	\$ 670.11
4739	7/13/2023	Napa Auto Parts	Vehicle Expenses	\$ 614.65
4767	7/27/2023	Core & Main LP	Inventory	\$ 569.14
11400	7/12/2023	Crystal Landscape Supplies Inc	Sys Repairs	\$ 556.50
4779	7/27/2023	Tractor Supply Credit Plan	Dry Creek Reservoir Expense	\$ 549.95
4720	7/6/2023	CenturyLink	Communication Expenses	\$ 545.79
4731	7/13/2023	Ferguson Waterworks	O & M	\$ 539.63
4728	7/13/2023	Cintas Corporation #737	Bldg/Grnd Expenses	\$ 521.14
4768	7/27/2023	Dana Kepner Company Inc	WQ - Sampling Stations	\$ 517.00
11416	7/12/2023	T & T OK Tire	Vehicle Expenses	\$ 512.72
11430	7/26/2023	ERIC OR JULIE HOUSE-RHODA	Soil Amendment Rebates	\$ 479.13
11427	7/26/2023	Crystal Landscape Supplies Inc	Sys Repairs	\$ 477.00
4781	7/27/2023	Verizon Wireless	Communication Expenses	\$ 475.40
4743	7/13/2023	Rocky Mtn Quick Lube	Vehicle Expenses	\$ 468.03
4773	7/27/2023	Landmark EPC LLC	Capital Cost-District-LCR 8 & 21 Waterline Modification	\$ 455.00
4721	7/6/2023	Poudre Valley REA	Operations - Utilities	\$ 431.83
4719	7/6/2023	Verizon Wireless	Communication Expenses	\$ 409.27
4761	7/27/2023	Bomgaars Supply	Bldg/Grnd Expenses	\$ 389.01
11421	7/12/2023	USA Blue Book	O & M	\$ 363.92
4778	7/27/2023	Rocky Mtn Quick Lube	Vehicle Expenses	\$ 356.88
4722	7/7/2023	COMCAST	Communication Expenses	\$ 352.15
11403	7/12/2023	HIGHLINE TREE CARE	Sys Repairs	\$ 350.00

Check Number	Check Issue Date	Payee	Description	Amount
4718	7/5/2023	Verizon Wireless	Communication Expenses	\$ 336.92
11443	7/26/2023	Scheels All Sports	Uniform Expenses	\$ 333.98
4758	7/26/2023	United Power Inc	Operations - Utilities	\$ 300.05
11436	7/26/2023	MadMar Welding, LLC	Vehicle Expenses	\$ 300.00
4770	7/27/2023	Home Depot Credit Services	O & M	\$ 294.00
4723	7/13/2023	Badger Meter	Inventory	\$ 292.50
4744	7/13/2023	Safety Services Inc.	Safety Expenses	\$ 275.00
4748	7/13/2023	Tractor Supply Credit Plan	Bldg/Grnd Expenses	\$ 265.04
11401	7/12/2023	DFH MANDARIN LLC	Customer Refund Overpayments	\$ 255.38
4782	7/27/2023	Town of Berthoud	Bldg/Grnd Expenses	\$ 248.94
11422	7/26/2023	AMANDA OR CHRISTOPHER MILLER	Landscaping Incentives	\$ 225.00
4735	7/13/2023	InfoArmor, Inc.	Insurance-Property & Casualty	\$ 203.00
4724	7/13/2023	B-Town Automotive	Vehicle Expenses	\$ 199.90
11432	7/26/2023	Green Hills Sod Farm Inc	Sys Repairs	\$ 180.00
11407	7/12/2023	LTWD Petty Cash Fund	Office Expenses	\$ 173.35
11396	7/12/2023	BRIEN & ALAINA SPONAUGLE	Customer Refund Overpayments	\$ 130.72
11410	7/12/2023	Prairie Mountain Media	Office Expenses	\$ 123.54
11433	7/26/2023	HACH Company	O & M	\$ 109.16
11429	7/26/2023	DR HORTON	Customer Refund Overpayments	\$ 105.07
4776	7/27/2023	Mobile Lab USA LLC	Safety Expenses	\$ 105.00
11393	7/12/2023	Batteries Plus	Computer Equipment Expenses	\$ 100.60
4732	7/13/2023	High Altitude Equipment	Vehicle Expenses	\$ 95.00
4769	7/27/2023	High Altitude Equipment	Vehicle Expenses	\$ 95.00
11413	7/12/2023	Scheels All Sports	Uniform Expenses	\$ 94.90
4772	7/27/2023	John Deere Financial	Dry Creek Reservoir Expense	\$ 82.97
11437	7/26/2023	MARK OR SUSAN KERSHISNIK	Landscaping Incentives	\$ 75.00
11439	7/26/2023	MICHAEL OR APRIL GRUBER	Landscaping Incentives	\$ 75.00
11412	7/12/2023	S & S Sanitation	Bldg/Grnd Expenses	\$ 68.56
11406	7/12/2023	Longs Peak Water District	Purchased Water Expenses	\$ 67.60
11440	7/26/2023	Northern Safety Company Inc	Safety Expenses	\$ 54.39
11441	7/26/2023	PATRICK & CAROL SCHRODT	Customer Refund Overpayments	\$ 54.33
11434	7/26/2023	Larimer County Clerk & Recorder	Office Expenses	\$ 48.00
11394	7/12/2023	Berthoud Ace Hardware	O & M	\$ 47.99
11438	7/26/2023	MI Sports	Uniform Expenses	\$ 45.00
11408	7/12/2023	MARY & RICHARD EVANS	Customer Refund Overpayments	\$ 42.57
11402	7/12/2023	ELIZABETH HARRIS	Customer Refund Overpayments	\$ 40.40
11435	7/26/2023	LON AND PAMELA BOYETT	Customer Refund Overpayments	\$ 39.88
4727	7/13/2023	Central Weld County Water District	Purchased Water Expenses	\$ 39.27
4784	7/31/2023	City of Loveland Water & Power	Purchased Water Expenses	\$ 33.86
4757	7/24/2023	City of Loveland Water & Power	Purchased Water Expenses	\$ 32.99

Check Number	Check Issue Date	Payee	Description	Amount
11399	7/12/2023	CONNIE NEW	Customer Refund Overpayments	\$ 30.38
4775	7/27/2023	Napa Auto Parts	O & M	\$ 30.11
4753	7/17/2023	XCEL Energy	Operations - Utilities	\$ 28.22
4752	7/13/2023	XCEL Energy	Operations - Utilities	\$ 17.13
4754	7/17/2023	XCEL Energy	Operations - Utilities	\$ 15.81
11409	7/12/2023	MI Sports	Uniform Expenses	\$ 15.00
11423	7/26/2023	Berthoud Ace Hardware	Computer Equipment Expenses	\$ 11.29
11420	7/12/2023	Transwest Truck Trailer RV	Vehicle Expenses	\$ 9.00
11053	7/19/2023	COPPER HOMES	Void	\$ -
11078	7/19/2023	SEMA CONSTRUCTION	Void	\$ -
4774	7/27/2023	Napa Auto Parts	Void	\$ -
4774	7/26/2023	Mobile Lab USA LLC	Void	\$ -
10849	7/19/2023	Christy McCutchen	Void	\$ -

**Total Operations**

**\$ 566,919.61**

## Payroll

Check Number	Check Issue Date	Payee	Description	Amount
2348	7/3/2023	EFTPS	Federal Withholding Tax Pay Period: 7/2/2023	\$ 31,330.35
2349	7/3/2023	CDOR	CO State Withholding Tax Pay Period: 7/2/2023	\$ 4,454.00
2350	7/3/2023	COLONIAL LIFE INSURANCE	Voluntary Life COLONIAL LIFE PRE TAX Pay Period: 7/2/202	\$ 367.45
2351	7/3/2023	COLORADO RETIREMENT ASSOCIATION	401 Contributions Pay Period: 7/2/2023	\$ 12,816.19
2352	7/3/2023	COLORADO RETIREMENT ASSOCIATION	457 Contributions Pay Period: 7/2/2023	\$ 9,054.46
2353	7/3/2023	Alerus	HEALTH SAVINGS ACCOUNT Pay Period: 7/2/2023	\$ 1,904.24
2354	7/17/2023	EFTPS	Federal Withholding Tax Pay Period: 7/16/2023	\$ 30,109.41
2355	7/17/2023	CDOR	CO State Withholding Tax Pay Period: 7/16/2023	\$ 4,303.00
2356	7/17/2023	CEBT	Insurance CEBT Pay Period: 7/16/2023	\$ 51,104.12
2357	7/17/2023	COLORADO RETIREMENT ASSOCIATION	401 Contributions Pay Period: 7/16/2023	\$ 12,829.41
2358	7/17/2023	COLORADO RETIREMENT ASSOCIATION	457 Contributions Pay Period: 7/16/2023	\$ 9,646.64
2359	7/17/2023	Alerus	HEALTH SAVINGS ACCOUNT Pay Period: 7/16/2023	\$ 1,904.24
12761-12795	7/5/2023	Direct Deposit	Pay Period Ending-7/02/2023	\$ 78,686.20
12796	7/5/2023	Szmyd, William R	June Board Meeting	\$ 105.32
12797	7/5/2023	Martens, Edward M	June Board Meeting	\$ 108.33
12798	7/5/2023	Brandt, Larry R	June Board Meeting	\$ 111.35
12799	7/5/2023	Brandenburg, Steven T	June Board Meeting	\$ 104.66
12800	7/5/2023	McMurtrey, Emily J	June Board Meeting	\$ 102.04
12801	7/5/2023	Walker, James J	June Board Meeting	\$ 111.87
12802-12837	7/19/2023	Direct Deposit	Pay Period Ending-7/16/2023	\$ 76,597.01
<b>Total Payroll</b>				<b>\$ 325,750.29</b>
<b>Total Cash Disbursements</b>				<b>\$ 892,669.90</b>

# Agenda Item Summary

Little Thompson Water District

Date: August 17, 2023

Item Number: 5.7

Staff: Angela Diekhoff, Business Manager

**Subject:**

Discussion of the Financial Reports

**Staff Recommendation:**

Staff recommend acceptance of the July Financial Reports.

**Discussion:**

**OPERATING FUND:**

Operating Revenue – We have collected \$6,291,481, which is \$1,717,575 less than budgeted.

Operating Costs – We have spent \$8,035,749, which is \$1,051,077 less than budgeted.

Operating Gain (Loss) – We have an operating loss of \$1,744,267, which is \$666,497 more than budgeted.

**NON-OPERATING FUND:**

Non-Operating Revenue – We have collected \$3,983,073, which is \$1,080,530 more than budgeted.

Capital Costs – District – We have spent \$652,314, which is \$5,156,248 less than budgeted.

Detail of the year-to-date District Capital Projects:

Capital Costs – District	Actual YTD	YTD Budget	Annual Budget
County Rd Improvements	\$ 22,168	\$ 75,000	\$ 200,000
Service Connection Expense	123,094	91,700	157,200
Telemetry Improvements	-	70,000	200,000
Small Line Abandonment	-	30,000	75,000
Northeast Transmission Line	137,404	758,331	1,299,996
5MG Twin Mounds Tank Coating	115,917	-	-
Loveland/Campion Conversion	33,880	883,932	1,515,312
54 Bridge-Waterline Relocation	-	862,299	862,299
Dry Creek Feasibility	-	-	35,000
Twin Mounds Passive Mixing Sys	-	-	227,000
Buckhorn Pump Station	-	40,000	40,000
3rd & Welker Waterline Replace	28,369	264,000	1,320,000
LCR 8 & 21 Waterline Modification	1,279	300,000	300,000
Botterill-LTWD System Modification	-	100,000	100,000
<b>Total Capital Projects</b>	<b>\$ 462,111</b>	<b>\$ 3,475,262</b>	<b>\$ 6,331,807</b>
Vehicle Replacement Program	51,856	80,000	80,000
Furn & Equip Replacement	7,985	7,500	12,500
Miscellaneous Equipment	11,927	7,800	7,800
Ops Equipment Replacement	3,915	18,000	18,000
Office Upgrade-Fire Alarm System	17,015	-	-
Office Upgrade-Front Lobby	35,423	-	-
<b>Total Vehicles and Equipment</b>	<b>\$ 128,120</b>	<b>\$ 113,300</b>	<b>\$ 118,300</b>
Water Rights - CBT	-	400,000	400,000
Water Rights - Other	-	400,000	400,000
Water Resources Gen Eng	45,006	600,000	600,000
Water Resources Gen Legal	17,077	116,669	200,004
Raw Water Infrastructure	-	583,331	999,996
2nd Use Infrastructure Study	-	120,000	120,000
<b>Total Water Rights</b>	<b>\$ 62,082</b>	<b>\$ 2,220,000</b>	<b>\$ 2,720,000</b>
<b>Total Capital Costs – District</b>	<b>\$ 652,314</b>	<b>\$ 5,808,562</b>	<b>\$ 9,170,107</b>

Capital Costs - Joint: We have spent \$327,506, which is \$523,119 less than budgeted.

Detail of the year-to-date Joint Capital Projects:

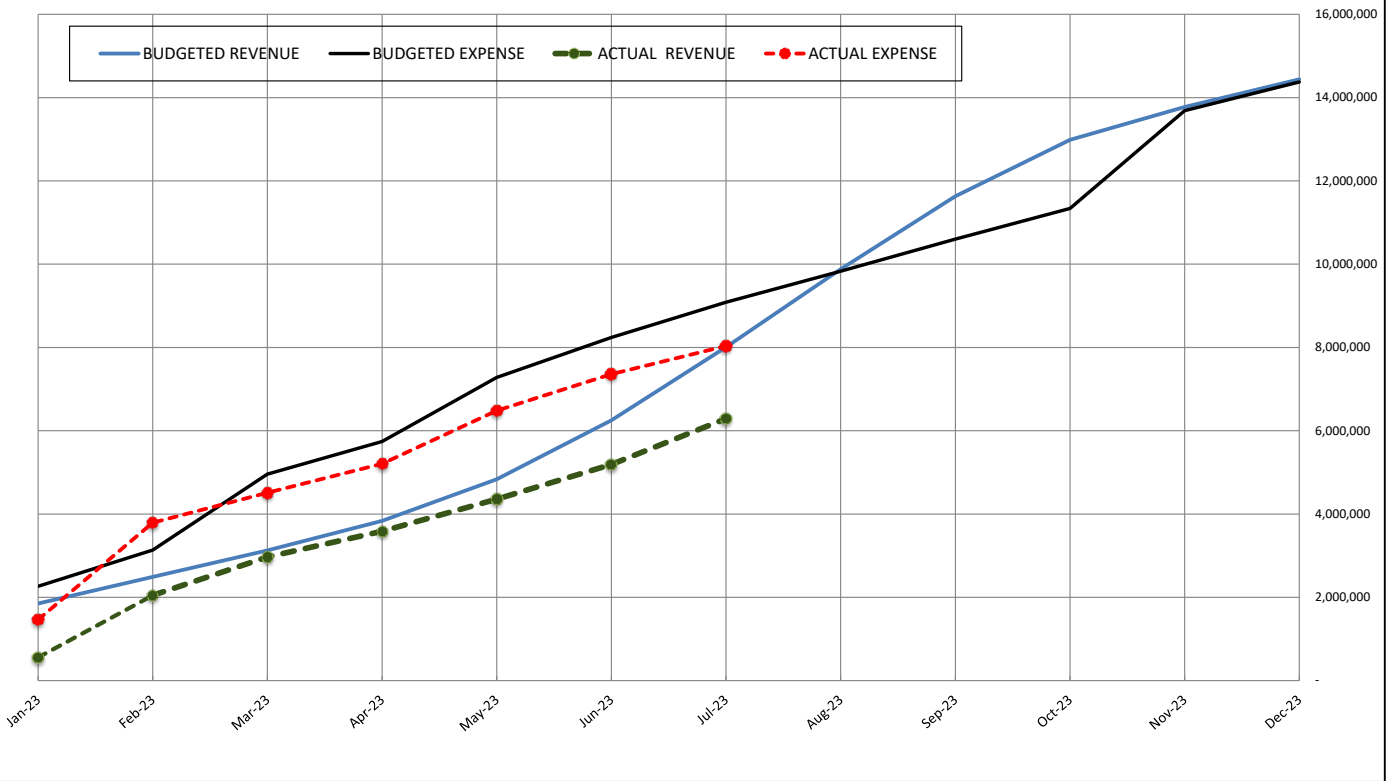
<b>Capital Costs – Joint</b>	<b>Actual YTD</b>	<b>YTD Budget</b>	<b>Annual Budget</b>
Dry Creek-Joint Cost	\$ -	\$ 150,000	\$ 150,000
CLFP Vehicles & Equipment	114,049	235,000	235,000
Pretreatment Design	181,134	415,625	415,625
Road Improvements	-	50,000	50,000
CLFP North Plant Filter-2-6	32,322	-	-
<b>Total Capital Projects</b>	<b>\$ 327,506</b>	<b>\$ 850,625</b>	<b>\$ 850,625</b>

Non-Operating Gain (Loss) – We have a net non-operating gain of \$3,003,253, which is \$6,759,897 more than budgeted.

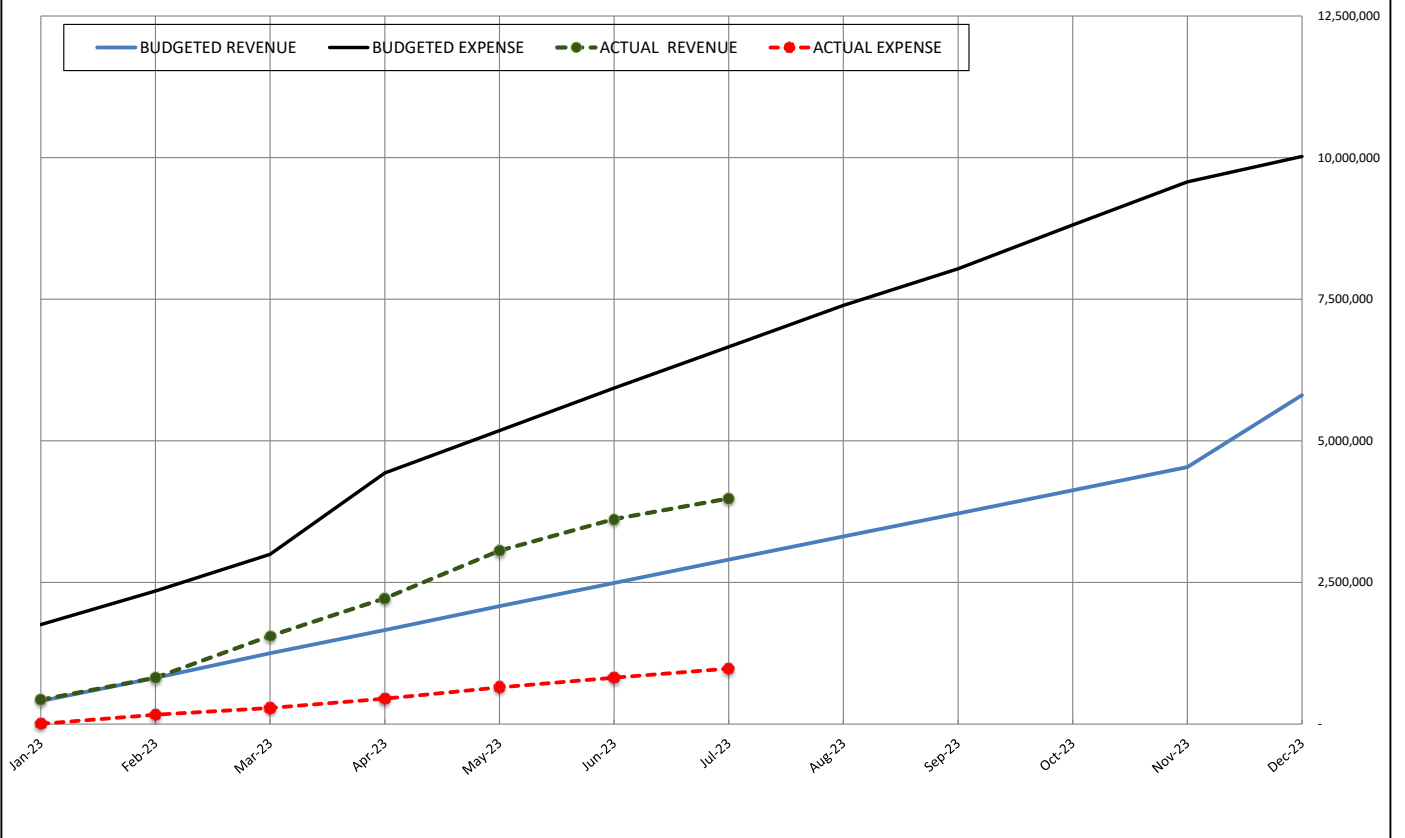
**CHANGE IN WORKING CAPITAL:**

<b>Year-To-Date Change in Working Capital</b>				
	<b>Actual</b>	<b>Budget</b>	<b>Budget/Actual Comparison</b>	<b>Approved Budget</b>
Operating Gain ( Loss)	(1,744,267)	(1,077,770)	(666,497)	63,890
Non-Operating Gain (Loss)	3,003,253	(3,756,644)	6,759,897	(4,213,519)
<b>Total Gain (Loss)</b>	<b>\$ 1,258,986</b>	<b>\$ (4,834,414)</b>	<b>\$ 6,093,400</b>	<b>\$ (4,149,629)</b>

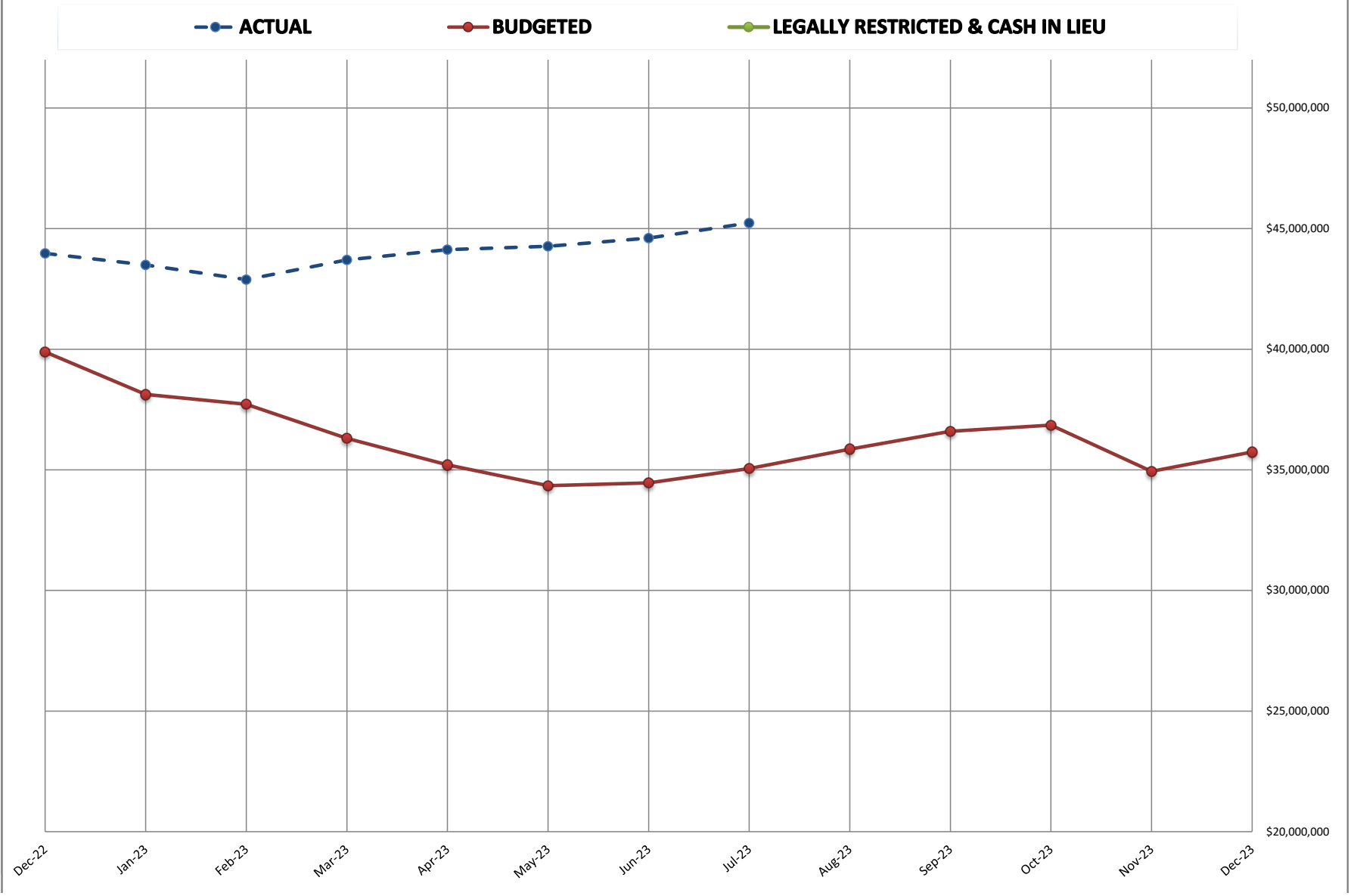
### 2023 OPERATING REVENUE & EXPENSE CUMULATIVE



### 2023 NON OPERATING REVENUE & EXPENSE CUMULATIVE



## LITTLE THOMPSON WATER DISTRICT 2023 WORKING CAPITAL GRAPHICAL COMPARISON





**LITTLE THOMPSON WATER DISTRICT**

**BALANCE SHEET**

**July 31, 2023**

	Prior Month	YTD 2023	Actual 2022
<b>CURRENT ASSETS</b>			
Board Designated Reserves	\$ 40,621,711	\$ 40,859,495	\$ 42,151,005
Cash In Lieu	\$ 3,356,096	\$ 3,356,096	\$ 1,656,260
<b>Total Cash &amp; Cash Equivalents</b>	<b><u>\$ 43,977,807</u></b>	<b><u>\$ 44,215,591</u></b>	<b><u>\$ 43,807,265</u></b>
<b>ACCOUNTS RECEIVABLE</b>			
A/R - Water Revenue	\$ 803,186	\$ 1,051,786	\$ 692,696
A/R - Misc Revenue	\$ 363,414	\$ 341,370	\$ 152,156
Accrued Int Receivable	\$ 26,716	\$ 64,073	\$ 14,205
Projects Passthrough Projects	\$ (50,912)	\$ 16,221	\$ 68,893
<b>Total Accounts Receivable</b>	<b><u>\$ 1,142,404</u></b>	<b><u>\$ 1,473,450</u></b>	<b><u>\$ 927,949</u></b>
<b>OTHER ASSETS</b>			
Inventory	\$ 460,808	\$ 427,959	\$ 469,674
Prepaid Expenses	\$ 25,656	\$ 25,656	\$ 25,656
<b>Total Other Assets</b>	<b><u>\$ 486,464</u></b>	<b><u>\$ 453,615</u></b>	<b><u>\$ 495,330</u></b>
<b>CAPITAL ASSETS</b>			
Filter Plant - Joint Venture	\$ 2,734,755	\$ 2,734,755	\$ 2,734,755
Dry Creek Reservoir Dam	\$ 7,442,974	\$ 7,442,974	\$ 7,442,974
Land - Dry Creek Reservoir	\$ 6,508,922	\$ 6,508,922	\$ 6,508,922
Distribution System	\$ 81,958,709	\$ 81,958,709	\$ 81,958,709
Land & Easements	\$ 2,931,355	\$ 2,931,355	\$ 2,931,355
CLFP - Depreciable Asset	\$ 11,197,297	\$ 11,197,297	\$ 11,197,297
Vehicles, Field & Office Equipment	\$ 3,240,384	\$ 3,240,384	\$ 3,240,384
Construction in Progress	\$ 12,513,870	\$ 12,513,870	\$ 12,513,870
Accumulated Depreciation	\$ (42,450,689)	\$ (42,450,689)	\$ (42,450,689)
Water Rights	\$ 108,692,679	\$ 108,692,679	\$ 108,692,679
<b>Total Capital Assets</b>	<b><u>\$ 194,770,255</u></b>	<b><u>\$ 194,770,255</u></b>	<b><u>\$ 194,770,255</u></b>
<b>Total Assets</b>	<b><u>\$ 240,376,931</u></b>	<b><u>\$ 240,912,911</u></b>	<b><u>\$ 240,000,799</u></b>
<b>CURRENT LIABILITIES</b>			
A/P - Supplies	\$ 1,086,055	\$ 915,442	\$ 1,334,758
Wages Payable	\$ 529,760	\$ 607,036	\$ 534,594
Bond/Loan Interest Payable	\$ 166,813	\$ 166,813	\$ 166,813
Current Portion Long Term Debt	\$ 0	\$ 0	\$ 0
<b>Total Current Liabilities</b>	<b><u>\$ 1,782,628</u></b>	<b><u>\$ 1,689,291</u></b>	<b><u>\$ 2,036,165</u></b>
<b>LONG TERM LIABILITIES</b>			
Bonds & Notes Payable	\$ 27,894,778	\$ 27,894,778	\$ 27,894,778
Unamortized Premiums - Discounts	\$ 4,201,274	\$ 4,201,274	\$ 4,201,274
<b>Total Long Term Liabilities</b>	<b><u>\$ 32,096,051</u></b>	<b><u>\$ 32,096,051</u></b>	<b><u>\$ 32,096,051</u></b>
<b>Total Liabilities</b>	<b><u>\$ 33,878,680</u></b>	<b><u>\$ 33,785,342</u></b>	<b><u>\$ 34,132,216</u></b>
<b>NET ASSETS</b>			
NET ASSETS	\$ 205,868,582	\$ 205,868,582	\$ 205,116,271
Net Revenue Over Expenses	\$ 629,669	\$ 1,258,986	\$ 752,311
<b>Total Equity</b>	<b><u>\$ 206,498,251</u></b>	<b><u>\$ 207,127,568</u></b>	<b><u>\$ 205,868,582</u></b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b><u>\$ 240,376,931</u></b>	<b><u>\$ 240,912,911</u></b>	<b><u>\$ 240,000,799</u></b>

**LITTLE THOMPSON WATER DISTRICT  
INCOME AND EXPENSE SUMMARY  
FOR MONTH ENDING July 31, 2023**

	Current Month Actual	Current Month Budget	Month Comp Bud/Act	2023 YTD Actual	2023 YTD Budget	YTD Comp Bud/Act	2023 Adopted Budget
<b>OPERATING REVENUE</b>							
Water Revenue Base Fee	320,918	320,862	56	2,219,194	2,206,517	12,677	3,813,445
Water Revenue Tier I	214,387	166,004	48,383	996,211	876,520	119,691	1,574,885
Water Revenue Tier II	245,697	405,818	(160,121)	676,468	1,150,453	(473,985)	2,503,350
Water Revenue Tier III	103,332	289,366	(186,034)	261,285	644,729	(383,444)	1,526,805
Water Revenue Tier IV	85,187	272,141	(186,954)	440,983	893,741	(452,758)	1,829,183
Water Revenue Tier V	36,627	233,439	(196,812)	147,448	564,763	(417,315)	1,237,475
Water Surcharge	917	5,000	(4,083)	1,152	5,000	(3,848)	42,000
Water Revenue Wholesale	42,032	30,000	12,032	138,228	197,500	(59,272)	342,000
Water Revenue Rental	6,780	-	6,780	42,643	40,000	2,643	40,000
Bulk Water Revenue	40,521	30,000	10,521	74,212	131,000	(56,788)	212,000
Other Revenue	5,101	6,630	(1,529)	37,325	42,500	(5,175)	61,160
Windy Gap Firming Passthrough	-	-	-	1,256,333	1,256,333	0	1,256,333
<b>Total Operating Revenue</b>	<b>1,101,499</b>	<b>1,759,260</b>	<b>(657,761)</b>	<b>6,291,481</b>	<b>8,009,056</b>	<b>(1,717,575)</b>	<b>14,438,636</b>
<b>OPERATING EXPENSES</b>							
Water Treatment	-	214,652	(214,652)	1,015,634	1,178,792	(163,158)	2,017,931
System Maintenance	119,688	91,975	27,713	707,740	637,600	70,140	1,059,700
Administration and General	75,997	67,631	8,366	623,834	722,187	(98,353)	1,040,262
Engineering	8,625	48,120	(39,495)	54,168	335,830	(281,662)	365,560
Assessments	67	1,000	(933)	2,277,662	2,457,500	(179,838)	2,462,500
Joint Operations	4,526	41,220	(36,694)	50,638	189,190	(138,552)	289,265
St Vrain Authority Operations	7,745	-	7,745	28,236	75,000	(46,764)	75,000
Wages & Benefits	461,765	383,976	77,789	2,590,861	2,803,752	(212,891)	4,727,472
Bond & Loan Payments	-	-	-	686,974	686,975	(1)	2,337,056
<b>Total Operating Expenses</b>	<b>678,413</b>	<b>848,574</b>	<b>(170,161)</b>	<b>8,035,749</b>	<b>9,086,826</b>	<b>(1,051,077)</b>	<b>14,374,746</b>
<b>Operating Gain(Loss)</b>	<b>423,086</b>	<b>910,686</b>	<b>(487,600)</b>	<b>(1,744,267)</b>	<b>(1,077,770)</b>	<b>(666,497)</b>	<b>63,890</b>
<b>NON OPERATING REVENUE</b>							
Plant Investment Fees	213,885	211,758	2,127	1,813,425	1,482,306	331,119	2,541,096
Cash in Lieu of Water Rights	-	132,708	(132,708)	363,800	928,956	(565,156)	1,592,496
NonRes Cash in Lieu of Water	-	-	-	592,800	-	592,800	-
Water Resource Fee	21,000	18,750	2,250	165,500	131,250	34,250	225,000
Tap Installation Revenue	14,700	22,458	(7,758)	123,700	157,206	(33,506)	269,496
Interest Income	84,765	15,000	69,765	602,378	105,000	497,378	180,000
Native Water Dedication Fee	-	-	-	4,500	15,000	(10,500)	15,000
Gain (Loss) Sale of Asset	-	-	-	-	-	-	-
Contrib Water Court	-	-	-	-	-	-	-
Capital Investment/Impact Fee	-	-	-	-	-	-	-
Passthrough Revenue	-	-	-	29,901	25,575	4,326	887,875
Other Fees	31,425	10,250	21,175	287,069	57,250	229,819	96,250
Windy Gap Firming Project	-	-	-	-	-	-	-
Windy Gap Firming Assessments	-	-	-	-	-	-	-
<b>Total Non Operating Revenue</b>	<b>365,775</b>	<b>410,924</b>	<b>(45,149)</b>	<b>3,983,073</b>	<b>2,902,543</b>	<b>1,080,530</b>	<b>5,807,213</b>
<b>NON OPERATING EXPENSES</b>							
Capital Improvements - District	44,620	526,709	(482,089)	462,111	3,475,262	(3,013,151)	6,331,807
Vehicles & Equipments Costs	51,856	-	51,856	128,120	113,300	14,820	118,300
Water Right Purchases	-	-	-	-	800,000	(800,000)	800,000
Water Rights - Windy Gap	-	-	-	-	-	-	-
Water Rights Adjudication	4,308	200,000	(195,693)	62,082	1,420,000	(1,357,918)	1,920,000
St Vrain Authority Treatment	-	-	-	-	-	-	-
<b>Total Capital Costs - District</b>	<b>100,784</b>	<b>726,709</b>	<b>(625,925)</b>	<b>652,314</b>	<b>5,808,562</b>	<b>(5,156,248)</b>	<b>9,170,107</b>
Capital Improvements - Joint	58,761	-	58,761	327,506	850,625	(523,119)	850,625
<b>Total Non Operating Expenses</b>	<b>159,544</b>	<b>726,709</b>	<b>(567,165)</b>	<b>979,820</b>	<b>6,659,187</b>	<b>(5,679,367)</b>	<b>10,020,732</b>
<b>Non Operating Gain(Loss)</b>	<b>206,231</b>	<b>(315,785)</b>	<b>522,016</b>	<b>3,003,253</b>	<b>(3,756,644)</b>	<b>6,759,897</b>	<b>(4,213,519)</b>
<b>Net Revenue Over Expenses</b>	<b>629,317</b>	<b>594,901</b>	<b>34,416</b>	<b>1,258,986</b>	<b>(4,834,414)</b>	<b>6,093,400</b>	<b>(4,149,629)</b>

**Agenda Item Summary**  
Little Thompson Water District

Date: August 17, 2023

Item: 6.1

Staff: Amber Kauffman – District Manager

**Subject:** LTWD/CWCWD/Barefoot Pipeline Capacity Lease

**Staff Recommendation:** Staff recommends approval of the three-party agreement.

**Discussion:**

Barefoot (Brookfield) is concerned about the proposed construction timeline of the pipeline they will be constructing and the related restriction on the number of homes that they can build. They have approached Central Weld County Water District (CWCWD) to lease space in their half of the existing 24-inch waterline for payment to ensure the home building can continue beyond our restricted 1,700 single family equivalents (SFE).

Each tap is related to a SFE by the size of the tap. For example, a 2-inch Irrigation tap is equivalent to eight 5/8-inch residential taps.

The contract is set up such that LTWD is leasing capacity in the joint 24-inch pipeline from CWCWD. As such, CWCWD will send invoices to LTWD and those invoices will be passed on to Barefoot. The lease starts upon notice by LTWD and has an expiration date of December 31, 2029, unless previously terminated with notice by LTWD. Should the lease be required for one additional year, the price increases; however, that cost is still borne by Barefoot.

LTWD will not incur any additional expenses and the leasing of the capacity is only started, if necessary, upon notification by LTWD. LTWD already keeps track of all SFE's in Barefoot in order to track their water credits. This contract will not unnecessarily create more work for staff.

The attached contract is for your review and consideration.

## TRI-PARTY AGREEMENT REGARDING LEASE OF PIPELINE CAPACITY

THIS TRI-PARTY AGREEMENT REGARDING LEASE OF PIPELINE CAPACITY (this "**Agreement**") is made as of \_\_\_\_\_ (the "**Effective Date**"), by and among LITTLE THOMPSON WATER DISTRICT, a Colorado special district pursuant to Title 32, C.R.S. ("**LTWD**"), CENTRAL WELD COUNTY WATER DISTRICT, a Colorado special district pursuant to Title 32, C.R.S. ("**CWCWD**"), and BAREFOOT, LLC, a Colorado limited liability company ("**Barefoot**") (each a "**Party**" and collectively the "**Parties**").

### R E C I T A L S

A. CWCWD and LTWD are tenant in common owners of various water facilities that form an integrated backbone water treatment, storage and transmission system (the "**System**"), including portions of the System that deliver treated water from the Carter Lake Filter Plant to properties within the service districts of each Party, all as described in the Joint Facilities Ownership Agreement and the Joint Facilities Operating Agreement between CWCWD and Little Thompson Water District, both of which agreements are dated January 1, 2008 ("**2008 Agreements**").

B. Barefoot is the developer of a master planned community in Firestone, Colorado known as Barefoot Lakes ("**Barefoot Lakes**").

LTWD provides treated water to Barefoot Lakes pursuant to an Amended and Restated Agreement for Water Extensions dated February 12th, 2015; amended by the First Amendment to Amended and Restated Agreement for Water Extensions, dated January 31, 2016; a Revised Addendum A, dated October 7, 2019; Addendum B, dated May 16, 2017 and revised on April 4, 2019; and Addendum C, dated May 21, 2019 (collectively the "**Water Service Agreement**").

The Water Service Agreement, as amended on May 23, 2023, allows for LTWD to provide service for up to 1,700 single family equivalent ("**SFE**") service taps within Barefoot Lakes prior to the construction by Barefoot of a water transmission line (the "**New Transmission Line**") extending from Weld County Road 38 to Barefoot Lakes.

CWCWD owns unused capacity in the System and has agreed to lease to LTWD, for the benefit of Barefoot Lakes, such portion of the unused capacity necessary to provide Barefoot Lakes with the ability to issue an additional 341 SFE water service taps (the "**Leased Capacity**") on the terms and conditions set forth in this Agreement.

IN CONSIDERATION of the mutual promises and agreements set forth herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

### T E R M S

- LEASE OF PIPELINE CAPACITY.** CWCWD hereby leases to LTWD, or the benefit of Barefoot Lakes, the Leased Capacity for a term commencing upon the date of this Agreement and terminating on December 31, 2029 (the "**Initial Term**").
- LEASE PAYMENT.** As consideration for the lease of the Leased Capacity, LTWD shall pay rent to CWCWD in the amount of \$116,622 for each calendar year (calculated at \$3.00 per 1,000 gallons

for 341 taps each utilizing 114,000 gallons per year), with the initial payment due on January 31, 2024 and subsequent payments due each January 31 thereafter until the earlier of: (i) a notice from LTWD to CWCWD confirming that the New Transmission Line is in service and the Leased Capacity is no longer needed; or (ii) until the end of the Term.

3. **BAREFOOT PAYMENTS.** All sums owed by LTWD to CWCWD hereunder shall be the responsibility of Barefoot and shall be paid by Barefoot upon receipt of invoices from LTWD.

4. **EXTENSION OF TERM.** Upon the expiration of the Initial Term, this Lease shall be automatically renewed for an additional one (1) year term unless any Party has provided written notice of termination to the other Parties at least thirty (30) days prior to the end of the then current Term. Rent during any extension of the Term shall be the same as Rent during a year in the Initial Term.

5. **HOLDOVER RENT.** Should LTWD continue using the Leased Capacity after the end of the Term, LTWD shall pay a penalty rent equal to 200% of the Lease Payment provided in Paragraph 3.

6. **NOTICES.** All notices and other communications required or permitted hereunder shall be in writing (including any electronic transmission or similar writing), and shall be sent by any means selected by the sender. Each such notice or other communication shall be effective (i) if given by electronic transmission, when such notice is transmitted to the email address of the intended recipient specified below, (ii) if given by recognized overnight courier, one Business Day after being delivered to such courier, addressed to the intended recipient at the address specified below or (iii) if given by any other means, when actually received.

To LTWD:

Little Thompson Water District  
Attn: District Manager  
835 E State Highway 56  
Berthoud, CO 80513  
akauffman@ltwd.org

To CWCWD:

Central Weld County Water District  
Attn: General Manager  
2235 2<sup>nd</sup> Avenue  
Greeley, CO 80631  
stan@cwccd.com

Barefoot LLC  
Attn: SVP, Land & Housing Development  
6465 Greenwood Plaza Blvd #700  
Centennial, CO 80111  
Sandi.Thomas@brookfieldpropertiesdevelopment.com

Any party may change its address for purposes of this Section 6 by notice to the other parties.

7. **DEFAULT AND/OR TERMINATION.** All terms and conditions of this Agreement are considered material. In the event that either party defaults in the performance of any of the covenants or agreements to be kept, done or performed by and under the requirements of this Agreement, the non-

defaulting party shall give the defaulting Party 30 days' written notice of such default, and if the defaulting party fails, neglects or refuses for a period of more than 30 days thereafter to make good or perform the default, then the non-defaulting party, without further notice, may, in addition to any other remedies available to it, terminate all rights and privileges granted in this Agreement and this Agreement shall be of no further force or effect. If the non-defaulting party elects to treat this Agreement as being in full force and effect, the non-defaulting party shall have the right to an action for specific performance or damages or both.

8. **WAIVER OF BREACH.** The waiver by any party to this Agreement of a breach of any term or provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach by any party.

9. **ATTORNEYS' FEES.** If any party breaches this Agreement, the breaching party shall pay all of the non-breaching party's reasonable attorneys' fees and costs in enforcing this Agreement whether or not legal proceedings are instituted.

10. **GOVERNING LAW.** This Agreement shall be governed by the laws of the State of Colorado.

11. **DELAYS.** Any delays in, or failure of, performance by any party of his or its obligations under this Agreement shall be excused if such delays or failure are a result of acts of God, fires, floods, strikes, labor disputes, accidents, regulations or orders of civil or military authorities, shortages of labor or materials, or other causes, similar or dissimilar, which are beyond the control of such party.

12. **ADDITIONAL DOCUMENTS OR ACTION.** The parties agree to execute any additional documents and to take any additional action necessary to carry out this Agreement.

13. **INTEGRATION AND AMENDMENT.** This Agreement represents the entire agreement among the parties and there are no oral or collateral agreements or understandings. This Agreement may be amended only by an instrument in writing signed by the parties.

14. **SEVERABILITY.** If any provision of this Agreement is declared to be invalid, void or unenforceable by an arbitrator or court of competent jurisdiction, such provision shall be deemed to be severable, and all other provisions of this Agreement shall remain fully enforceable, and this Agreement shall be interpreted in all respects as if such provision were omitted.

15. **HEADINGS AND COUNTERPARTS.** The paragraph headings used in this Agreement are for convenience of reference only and shall not be deemed to define or limit the provisions of this agreement. This Agreement may be executed in multiple counterparts, each of which shall be deemed to be an original, but all of which, together, shall constitute one and the same instrument. Facsimile transmission of signatures shall be accepted as originals.

16. **SUCCESSORS AND ASSIGNS.** This Agreement shall be binding upon and shall inure to the benefit of, the parties hereto and their respective heirs, administrators, successors and assigns, provided; however, that this Agreement shall not be assigned without the prior written consent of the Parties.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties to this Agreement have executed it as of the Effective Date.

**LITTLE THOMPSON WATER DISTRICT**

**CENTRAL WELD COUNTY WATER DISTRICT**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Ratified by The LTWD Board of Directors on:  
\_\_\_\_\_

Ratified by The CWCWD Board of Directors on:  
\_\_\_\_\_

**BAREFOOT, LLC.**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

And:

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**Agenda Item Summary**  
Little Thompson Water District

Date: August 17, 2023

Item: 6.2 2024 Budget Schedule and Objectives

Staff: Angela Diekhoff-Business Manager & Amber Kauffman-District Manager

**Subject:** Review of 2024 Budget Schedule and Objectives

**Staff Recommendation:** This item is for general discussion; no formal action is requested.

**Discussion:**

**Schedule:** As we have surpassed the mid-year of 2023, it is time to plan for the 2024 Budget. This schedule has been used to allow the Board time to digest the major components of the budget and allow staff time to work on the details of the budget.

August 17 - Discussion of budget objectives and general directions from the Board.

September 21 - Presentation of proposed Capital expenditures and projects.

October 19 - Presentation of the proposed budget (submitted on or prior to Oct. 15, 2023).

November 16 - Scheduled public hearing on the budget, 30-day notice required.

December 14 - Adoption on 2024 Budget (required by December 15, 2023).

**Budget Objectives:** The following budget objectives are suggested as a starting point for the 2024 budget. They are intended to stimulate discussion and suggestions from the Board.

- Projected tap sales at 180 taps for 2024.
- Overall retail rate increase for base rate and tiers to help keep up with inflation (CPI<sup>1</sup> 2024 = 3.4% - published data may adjust before end of September, we will adapt accordingly).
- Review and update all wholesale rates.
- Expand water conservation efforts and outreach.
- Continue to fund work on native water change of use (water court).
- Employee merit pay adjustment:
  - ❖ Per guidance from Employers Council, they have been following Employment Cost Index (ECI) last 12 months has averaged for Public Sector 4.7% and Private 5%.
  - ❖ Employers Council will release their official report and recommendations in the fall.
  - ❖ LTWD's competition for employees is both private and public sector; our recommendation would be to Budget minimum of 5.0% merit pay adjustments to stay current in today's market.
- Four new employee positions. Holding place currently to see how the market and workload impacts each department if extra help will be needed.



- ❖ Admin
- ❖ 2-Operations
- ❖ Engineering
- Significant CLFP Joint Capital projects (pretreatment design/construction)
- Increased Capital Expenses for Raw Water Projects & Bond Projects.
- Other input from the Board.

Discussion and your input will help District staff to present a budget for review and approval that meets the needs of the District and is aligned with your policies and direction.

**Agenda Item Summary**  
Little Thompson Water District

Date: August 17, 2023

Item: 6.3

Staff: Brad Eaton – District Engineer

**Subject:** New Tap.

**Staff Recommendation:** Staff recommend approval of an additional intermediate tap to be used based on lot sizes between 9,001 and 13,000 square feet, with an annual allocation of 0.55 acre-ft. per year.

Staff further recommends implementation of an existing non-residential tap for use in residential applications, based on lot sizes greater than 17,001 square feet, with an annual allocation of 1.1 acre-ft. per year.

**Discussion:** In our continued efforts toward curbing overuse and protecting the District's water supplies, staff recognize the need for two additional residential taps that can be offered to our present and future customers.

The presentation to be made at the board meeting will outline the current challenges facing the District, along with the basis and supporting data for the recommendation above.

# Agenda Item Summary

Little Thompson Water District

Date: August 17, 2023

Item: 6.4

Staff: Amber Kauffman, District Manager

**Subject:** Century Homes Urban Tap Proposal

**Staff Recommendation:** Staff recommends approval

## **Discussion:**

Century Homes purchased the Red Barn Development from Andrew Batson around April 2021 after development design had been started for which a commitment letter had been issued in 2017. Century Homes completed their due diligence (prior to closing on the property) under the then current Rules and Regulations which did not restrict any lot from having an Urban Tap. At the time the Urban Tap was identified as generally appropriate for lots under 10,000 square feet. This was listed on the commitment letter that had been prepared for the development (2017); however, the commitment letter had expired.

During the final engineering design of the subdivision, Century Homes was notified that the Red Barn development was going to be required to purchase standard taps for lots in excess of 9,000 square feet per the change to District Rules and Regulations. This change was approved by the Board on February 10, 2022 and Century Homes was notified in January 2023.

As a result of the late notification, we would propose to accept Century Homes request to allow lots less than 10,000 square feet to have an urban tap starting with any taps requested after September 1, 2023. Their request is attached.



August 9, 2023

Board of Directors  
Little Thompson Water District  
Via: Amber Kaufman, District Manager  
835 E. Highway 56  
Berthoud, CO 80513

Subject: Red Barn Subdivision Water Tap Allocation Proposal.

Dear Board Members and Ms. Kaufman:

Century Land Holdings is the owner and developer of the Red Barn Filing 2 Subdivision (the "Subdivision") which is within Little Thompson Water District's (the "District") service area. During the entitlements of this project, it was stated that all the lots in Red Barn would have Urban taps. This is the information that Century utilized to evaluate whether to purchase and develop the Subdivision. Century also understands that water providers periodically evaluate their needs and requirements and update their water dedication and fee structures. That being said, the District's current structure creates a significant hardship on the viability of this Subdivision. Staff has been very diligent and helpful in looking at the current structure and is proposing a new structure. Century is supportive of the new structure, but would make the following requests:

- We would like to have the range for the Urban Taps increased to 10,000 sf. This would be more in line with all the communications held during the entitlement process and immediately before Century determined to purchase the Subdivision.
- If the foregoing is approved by the Board, we would request that to be consistent throughout the subdivision that the new tap program be retroactive to include all permits issued before the new program goes into effect in January 2024. As of today, this would only impact 6 lots that would go from the .7 to the .55 tap.

We appreciate all the work staff has put into this effort and the Board's consideration of the foregoing requests.

Sincerely,

Cindy Myers  
VP of Land Entitlements

cc: Carl Nelson, Division President  
Jon Wayne, Vice President Land Acquisitions

**Agenda Item Summary**  
Little Thompson Water District

Date: August 17, 2023

Item: 6.5

Staff: Nancy Koch, Water Resources Manager

**Subject:** New Water Supplies

**Staff Recommendation:** Discussion

**Discussion:**

Staff will present ideas for the Board to consider if the District wants to proactively obtain water for future customers.

**Agenda Item Summary**  
Little Thompson Water District

Date: August 17, 2023

Item: 6.6

Staff: Amanda Hoff, Water Resources Administrator

**Subject:** Water Rights Acquisition – Big Thompson Ditch and Manufacturing Shares

**Staff Recommendation:** Approval

**Discussion:**

The Big Thompson Ditch and Manufacturing Company (BTDMC) holds the Number 2 water right off the Big Thompson River. In the historic drought of 2002, BTDMC provided water to its shareholders when many ditches had little or no water available.

BTDMC shares would be an important addition to the District's water portfolio. Although the District has the opportunity to exchange the water up to the Home Supply or Handy ditches to treat, these ditch shares can more easily be used as a source for return flow obligations (RFO) for its Home Supply and Handy shares. Replacing RFO is required to change the use of agricultural shares and the District has limited opportunities to meet RFO to the Big Thompson River.

Our water rights consultant and water rights attorney evaluated shares in the BTDMC using methodology accepted for Loveland's ditch-wide change decree of BTDMC shares. Based on this evaluation, staff recommends that the District accept BTDMC shares for dedication credit at 49.1 acre-foot per share.

The District has been offered 11/48<sup>th</sup> of a BTDMC share. If the Board agrees to accept the BTDMC shares, staff recommends that the District accept the partial share for 11.3 acre-feet for water credit. Staff also recommends this be added to the list of water rights accepted for dedication in Section 1505.1 (see attached).

applicability of this Section.

**1505 WATER DEDICATION POLICIES AND PROCEDURES** Any individual or developer desiring new or altered service from the District will be required to dedicate raw water to the District to supply the proposed service. The minimum volume of water to be dedicated for residential and non-residential taps is defined in Schedule D which is subject to change at any time by the District's Board of Direction. The quantity of water required for new tap(s) is referred to as the raw water dedication.

1505.1 The District, subject to District review and approval, will accept the following water rights for dedication:

- A. Colorado Big Thompson (C-BT)
- B. Consolidated Home Supply Ditch and Reservoir Company (Home Supply)
- C. Handy Ditch Company (Handy).
  - 1. For ditch company shares, the Developer must provide:
    - I. A share trace from the ditch company for the water share(s) to be dedicated.
    - II. A completed District's Historical Use Affidavit with maps to show the delivery of water from the ditch or lateral to the farm and on-farm water delivery.
    - III. A Water Right Dry-Up Covenant for the proposed water right, if necessary.
    - IV. Native water fees as defined in Schedule C.

1505.2 Procedure for acceptance of water sources or water rights not identified in 1505.1 may occur on a case-by-case basis subject to staff review and recommendation to the District Board of Directors as well as final Board approval is as follows:

- A. Developer must provide detailed information regarding the shares or water right (i.e., decrees, diversion records, by-laws, etc.).
- B. District will evaluate the submitted material and provide the Developer an estimate of costs associated with validating the information and preparing a water resource summary report which shall be produced by the District or their consultant. Should the Developer decide to proceed, the Developer will be responsible for all costs incurred for the evaluation and production of the report, which may be higher or lower than estimated.
- C. District staff will use the prepared water resource summary report to make a recommendation to the District Board of Directors of water credit to be assigned to the Developer for the water resource considered for dedication to the District.
- D. Upon approval by the District Board of Directors, the developer will be responsible for completing the District Historical Use Affidavit and Water Right Dry-Up Covenant (if required) and provide both completed forms for District staff to review and record. The developer shall transfer ditch shares

**Agenda Item Summary**  
Little Thompson Water District

Date: August 17, 2023

Item: 6.7

Staff: Amanda Hoff, Water Resources Administrator

**Subject:** Water Rights Acquisition – Home Supply Shares

**Staff Recommendation:** Approval

**Discussion:**

As water supplies become scarce and more expensive, it is important to acquire water rights when the opportunity presents itself. It is also important for the District to diversify its water rights portfolio and add east slope water when possible, to be less reliant on west slope water.

Staff feels the District should take opportunities to acquire Home Supply shares as the District is currently going through water court for Home Supply, there is precedence to change additional Home Supply shares, and the District has already committed to constructing the necessary infrastructure to use its existing shares. Home Supply shares rarely come up for sale and the District has been offered 11 shares.

Staff is recommending purchasing these shares and then selling them for cash-in-lieu to replenish District funds. We will provide additional information at the board meeting.



**Agenda Item Summary**  
Little Thompson Water District

Date: August 17, 2023

Item: 6.8

Staff: Amber Kauffman, District Manager

**Subject:** Aurora Organic Dairy Agreements

**Staff Recommendation:** Staff recommends approval

**Discussion:**

At the direction of the board, I have been working with Aurora Organic Dairy to finalize the attached two agreements. As a reminder, Aurora Organic Dairy purchased a property known as the Reynolds Feedlot in 2003. Their due diligence included a submittal to Weld County for the facility that was forwarded to LTWD. Aurora Dairy was told that they could expect plus or minus 18 acre-feet/year but were evaluating needs at the 98 acre-feet per year level. LTWD told them they would need to consider dedicating additional water. Additionally, the dairy was told that they would need to improve the interconnect with Central Weld County Water District to accommodate required fire flows. Actual demands grew to nearly 240 acre-feet per year which also restricted additional service on the 4-inch line that serves the dairy. No additional water was dedicated and the service to the dairy impacted the District's ability to serve on the existing line. As such, LTWD and Aurora Organic Dairy began discussions regarding additional water dedication and construction of a 12-inch waterline to facilitate the growth that has occurred at the dairy. Generally, all parties have agreed to two separate agreements (attached) obligating Aurora Organic Dairy to raw water dedication of 5 acre-feet per year until they reach 126.4 acre-feet to meet the actual usage of the facility within 25 years. The second agreement obligates Aurora Organic Dairy to the design and construction of a 12-inch waterline from the intersection of State Highway 66 and County Road 13 (Colorado Boulevard) to the existing 12-inch waterline on Aurora Organic Dairy's property in exchange for one acre-foot of water dedication in the year in which construction is completed and accepted by the District. This is slightly different than the board agreed to; however, the total cost increase that the board said LTWD would pay for (increase a 8-inch waterline to a 12-inch waterline) only amounts to approximately \$130,000, which is slightly less than LTWD has listed for the cash-in-lieu value for one acre-foot of water.

Aurora Organic Dairy has already signed the water dedication agreement and is expected to sign the waterline agreement on August 16. If any minor changes are proposed to the waterline agreement, those revisions will be provided at the LTWD board meeting.

## AGREEMENT FOR WATER DEDICATION

**THIS AGREEMENT** (the “Agreement”) is entered into as of this \_\_\_ day of \_\_\_\_\_, 2023 (the “Effective Date”), by and among **AURORA ORGANIC DAIRY CORP.**, a Delaware corporation authorized to conduct business in Colorado (“**Customer**”) and **LITTLE THOMPSON WATER DISTRICT**, a Colorado special district (“**District**”). Customer and District may herein be collectively called the “Parties” or each individually a “Party.”

### I. RECITALS

**A.** The Parties are parties to a certain Domestic Water Agreement dated September 11, 2003 (“Domestic Water Agreement”), which is attached hereto as Exhibit A and incorporated herein by reference.

**B.** Customer is subject to and shall comply with all rates, fees, and rules and regulations of the District, as may be amended or changed by the District from time to time and this Agreement shall incorporate the provisions thereof now in existence and as may be changed in the future.

**C.** Pursuant to District rates, fees, and rules and regulations, the amount of water Customer may use on an annual basis (“Annual Allocation”) is limited based on Customer’s water tap size plus any other water dedicated to the District either by cash-in-lieu, if available, or by transfer of water rights acceptable to the District and approved by District in writing.

**D.** Prior to purchasing the real property located at 6788 Highway 66, Platteville, in Weld County, Colorado, (“Real Property”) Customer requested a commitment letter in which the District relayed and confirmed that the current delivery of the taps assigned to the Real Property in question was 18 acre-feet and because water usage was expected to exceed that amount the Customer should consider additional water dedication.

**E.** Customer purchased the Real Property and entered into Domestic Water Agreements for Tap numbers 621 and 2083 on September 11, 2003. Customer dedicated 3.6 acre-feet of water to the District via cash-in-lieu on January 29, 2018, to increase Customer’s water credit to a total of 21.6 acre-feet [18 acre-feet + 3.6 acre-feet]. Customer has not made any additional water dedication.

**F.** Customer has consistently exceeded Customer’s Annual Allocation in previous years and the District, subject to the specific terms, conditions, and provisions of this Agreement, is willing the allow Customer to continue to receive water service from the District.

### II. AGREEMENT

**NOW THEREFORE**, in consideration of the foregoing Recitals and the mutual promises and covenants set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. **Recitals.** The foregoing Recitals constitute substantive terms of this Agreement and are incorporated into this Agreement by this reference.

2. **Transfer of Raw Water or Payment of Raw Water Fee in Lieu.**

- a. The Parties hereby agree and confirm that Customer has an additional water credit of 82 acre-feet for a total water credit of 103.6 acre-feet [21.6 acre-feet + 82 acre-feet] as of the Effective Date. On or before December 31, 2047 (hereinafter “Transfer Date”), Customer shall permanently transfer to the District an additional one hundred twenty six and four tenths (126.4) acre feet, for a total of two hundred thirty (230) acre feet of raw water (hereinafter “Total Raw Water”). The Total Raw Water amount is based on Customer’s current situation and use as of the Effective Date of this Agreement. The Total Raw Water amount could change based on Customer’s actual use, including, but not limited to, a reduction in use.
- b. The following options, or combination of the following options, are available, subject to review and approval by the District, to meet the Total Raw Water requirement prior to the Transfer Date. Annual installments of the following options are required to meet water dedication requirements in amounts of no less than five (5) acre-feet of water per year.
  - i. The Customer shall permanently transfer Colorado Big Thompson units (“C-BT”) or other raw water acceptable to the District and approved by the District in writing. Any costs and expenses, including, but not limited to, engineering costs and expenses and legal costs and expenses, incurred by the District in reviewing raw water units, shares or sources proposed by Customer to be transferred to District shall be responsibility of, and promptly paid by Customer. Any fees assessed by Northern Colorado Water Conservancy District regarding or related to the transfer of C-BT units to the District shall be the responsibility of, and promptly paid by Customer. Customer may also use a long-term lease of water to satisfy its obligations hereunder so long as Customer acquires and permanently transfers and dedicates to the District water in amounts of no less than five (5) acre-feet of water per year for every year of the lease term prior to the lease expiring.
  - ii. In lieu of transferring the foregoing Total Raw Water to the District, or a portion thereof, Customer shall, on or before the Transfer Date, complete annual payments to the District towards a total “Raw Water Fee” via a wire transfer, certified check, or other good and sufficient funds. At the option of Customer and upon written notice to the District, Customer may make an annual payment to the District every year for a total of twenty-five (25) years (“Annual Payment”), so long as the total Raw Water Fee is paid to the District on or before the Transfer Date. The Annual Payment shall be equal to the current market value of ten

(10) C-BT unit(s). Annually, the District shall notify Customer of the current market value of one C-BT unit one hundred twenty (120) days before the date the Annual Payment is due. The Annual Payment shall be paid to the District via a wire transfer, certified check, or other good and sufficient funds.

- iii. In lieu of transferring raw water acceptable to the District or by cash-in-lieu, the Customer may propose a water project or projects in which additional water is brought to the District to be assigned water allocation. The foregoing water project(s), or any combination thereof, will be reviewed by the District and if found acceptable, provide written documentation of the water allocation assigned to the Real Property, the approval of which will not to be unnecessarily withheld, conditioned or delayed. Any costs and expenses, including, but not limited to, engineering costs and expenses and legal costs and expenses, incurred by the District in reviewing project(s) proposed by Customer shall be responsibility of, and promptly paid by Customer.

**3. No Expansion or Increase in Water Use.** Customer hereby agrees and affirms that it shall not expand any of its facilities or operations on the property served by District, nor increase its annual water use unless and until Customer has transferred that portion of the Total Raw Water to District or pays all of the Raw Water Fee to District Customer owes to the District under Section 2.b above through the date of such expansion or increase.

**4. Total Raw Water Reduction.** If Customer is able to reduce its annual water use and maintain a reduced water use, through efficiency, changes in business practices, or by provisions of additional water sources or other providers as provided below, Customer shall be allowed to reduce the Total Raw Water requirement for the District accordingly.

- a. If Customer reduces annual water use through efficiency, business practices or otherwise, the reduced water usage shall be maintained and documented for a minimum of four (4) years before a reduced Total Raw Water will be granted by the District.
- b. If Customer elects to provide supplemental water from sources or providers other than District, Customer shall provide documentation of the annual yield of supplemental water source and with review and approval by District, the Total Raw Water for the District will be reduced accordingly. All water use above the new Total Raw Water amount at the District will be billed according to the District's Overage Water Allotment Charge found on Section 1502.2 Schedule C Miscellaneous Fees. Cross connection protection shall be installed where District deems appropriate prior to the separate source being introduced into Customer's system.

**5. Failure to Transfer Water or to Pay Raw Water Fee.** If Customer fails to transfer the raw water, or fails to pay the Raw Water Fee, or fails to stay current on the Annual Payment, if applicable, as provided herein, Customer shall be subject to an over usage surcharge which is currently \$20 per 1,000 gallons of water for any water used above Customer's Annual

Allocation. Such surcharge shall increase in the amount of one additional over usage surcharge per year for each year Customer fails to transfer raw water or pay the Raw Water Fee or stay current on the Annual Payment. For example, should the Customer not transfer raw water or pay the Raw Water Fee or stay current on the Annual Payment for three years, the surcharge would be three times the then current surcharge (such as \$60 per 1,000 gallons at the current surcharge). The surcharges herein may be increased at any time by the District Board of Directors and this Agreement shall incorporate the fees and rates as changed by the District in the future. The Annual Allocation will be amended by return of a new signed Domestic Water Agreement upon transfer of raw water or payment of Annual Payment for the Raw Water Fee.

**6. Closure of Customer's Business on Real Property.** If Customer closes its plant or otherwise terminates its business on the Real Property, any and all water dedicated by Customer to District will remain with such Real Property and will be available for use on such Real Property by future owners of such Real Property in accordance with District rules and regulations, as may be amended or changed by the District from time to time.

**7. Discontinuance of Service.** Nothing in this Agreement shall waive the District's rights to discontinue water service as provided in the District's rules and regulations.

**8. Perpetual Lien for Nonpayment.** In accordance with Colorado law, all unpaid fees, rates, tolls, penalties or charges shall constitute a perpetual lien on an against the property served and any such lien may be foreclosed in the same manner as provided by the laws of the State of Colorado for the foreclosure of mechanics' liens.

**9. Binding Effect.** This Agreement shall be binding upon the Parties hereto, their predecessors, successors, personal representatives and assigns.

**10. Entire Agreement.** This Agreement, together with the Domestic Water Agreement, constitute the entire agreement between the Parties and supersedes all previous verbal and written agreements; there are no other agreements, representations, or warranties not set forth herein.

**11. Severability.** In the event any term of this Agreement is unenforceable, then such unenforceable term, if possible, will be altered so as to be enforceable, or if that is not possible, then it will be deleted from this Agreement and the remaining part of the Agreement will remain in effect.

**12. Headings.** Paragraph and/or section headings used herein are for convenience of reference and shall in no way define, limit, or prescribe the scope or intent of any provision of this Agreement.

**13. Modification.** No modification of this Agreement will be enforceable unless it is in writing, signed by all Parties.

**14. Counterpart and Electronic Signatures.** This Agreement may be executed in any number of counterparts and may be executed in original or electronic signatures. All such counterparts, taken together, shall constitute a single agreement.

**15. Authority.** Each individual executing and delivering this Agreement on behalf of a Party hereto by signing below, thereby represents and warrants that such individual is fully authorized to execute and deliver this Agreement on behalf of such Party.

**16. Further Assurances.** Each Party to this Agreement hereby agrees to execute and deliver such other and further documents as may be reasonably requested by the other Party to more fully effectuate the terms, conditions and transactions contemplated by this Agreement.


**17. Governing Law and Choice of Forum.** This Agreement shall be construed according to the laws of the State of Colorado. Any action brought to enforce the terms of this Agreement shall be filed only in the District Court for the County of Weld, Colorado.

**18. No Waiver of Governmental Immunity/No Third Party Beneficiary.** This Agreement shall not create any duty of care or liability with respect to any person or entity not a party to this Agreement, or waive any privileges or immunities the District or its officers, directors, employees, successors and assigns may present pursuant to law including, but not limited to the Colorado Governmental Immunity Act, C.R.S. § 24-10-101 *et seq.*

*Remainder of page intentionally left blank – signature page to follow.*

Aurora Organic Dairy Corp.

Little Thompson Water District

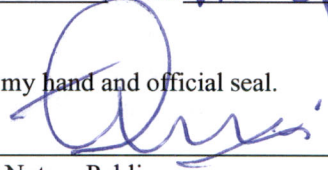

 \_\_\_\_\_ 4-27-23 By: \_\_\_\_\_  
 Date President Date  
 By: Shane Banks V.P. operations  
 Print Name and Title

STATE OF COLORADO )  
 ) ss.  
 COUNTY OF Weld )

The foregoing instrument was acknowledged before me this 27<sup>th</sup> day of April, 2023,  
 by Shane Banks as the V.P. operations  
 of Aurora Organic Dairy Corp.

My commission expires: 01-18-2026

Witness my hand and official seal.



**LAXMI K NIRLAULA**  
**NOTARY PUBLIC**  
**STATE OF COLORADO**  
**NOTARY ID 20224002292**  
**MY COMMISSION EXPIRES JANUARY 18, 2026**

Notary Public

STATE OF COLORADO )  
 ) ss.  
 COUNTY OF LARIMER )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2023,  
 by \_\_\_\_\_, as Authorized Official of Little Thompson Water District.

My commission expires: \_\_\_\_\_

Witness my hand and official seal.

Notary Public

## AGREEMENT FOR WATERLINE IMPROVEMENTS

**THIS AGREEMENT** (the “Agreement”) is entered into as of this \_\_\_ day of \_\_\_\_\_, 2023 (the “Effective Date”), by and between **AURORA ORGANIC DAIRY CORP.**, a Delaware corporation authorized to conduct business in Colorado (“**Customer**”) and **LITTLE THOMPSON WATER DISTRICT**, a Colorado special district (“**District**”). Customer and District may herein be collectively called the “Parties” or each individually a “Party.”

### **I. RECITALS**

**A.** The Parties are parties to a certain Domestic Water Agreement dated September 11, 2003 (“Domestic Water Agreement”), which is attached hereto as Exhibit A and incorporated herein by reference.

**B.** Water service to Customer is restricted to the available capacity of a portion of four-inch (4-inch) asbestos-cement waterline (“Existing Waterline”) that extends from Colorado Boulevard to the twelve-inch (12-inch) waterline that was constructed by Customer in 2017 as a part of their expansion requiring turn lane construction along State Highway 66.

**C.** Customer and District are Parties to a separate Agreement for Water Dedication for service to Taps 621 and 2083 dated the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

### **II. AGREEMENT**

**NOW THEREFORE**, in consideration of the foregoing Recitals and the mutual promises and covenants set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

**1. Recitals.** The foregoing Recitals constitute substantive terms of this Agreement and are incorporated into this Agreement by this reference.

**2. Capacity of Waterline to Customer.** The Existing Waterline that provides service to Customer is fully committed to service to Customer and has little to no capacity for other District customers served by that Existing Waterline. As such, subject to the terms and conditions of this Agreement, District and Customer agree to replace the Existing Waterline with a 12-inch diameter waterline to maintain adequate service to Customer and other District customers. Said new 12-inch diameter replacement waterline shall be extended from the terminus of the existing 12-inch waterline at Colorado Boulevard to the start of the other 12-inch diameter waterline on Customer property on the east side of Highland Ditch. The existing 4-inch asbestos-cement/PVC waterline along State Highway 66 shall be properly abandoned per Colorado Department of Transportation requirements after the existing services are connected to the new 12-inch waterline. Additional appurtenances, such as fire hydrants, blowoffs, valves, air-release valves, etc. may be required due to system requirements or topography (“Appurtenances”).



- a. Customer, at Customer's sole cost and expense agrees to engage the services of professionals for the easement acquisition, design, and construction of the 12-inch waterline and Appurtenances whose proposed length is approximately 3,030 feet along State Highway 66. Customer shall pay for all costs and expenses of the acquisition of exclusive easements for the installation of the waterline outside of the right-of-way for State Highway 66. District will assist Customer and Customer's right-of-way acquisition firm with review, approval, and issuance of the Notice of Intent to Acquire to the impacted property owners and provide Customer's right-of-way acquisition firm with the required easement agreement. Customer shall pay for all costs and expenses of the construction and installation of the 12-inch waterline and Appurtenances and the proper abandonment of the existing 4-inch waterline the new 12-inch waterline is replacing.
- b. The Customer shall transfer all right, title and interest in and to the 12-inch waterline and Appurtenances installed to the District by good and sufficient bill of sale. Such transfer shall be made free and clear of all liens and encumbrances. The Customer shall furnish mechanic's lien releases or a good and sufficient performance and payment bond pursuant to the Colorado Mechanic's Lien Law in order to ensure that all construction costs have been paid in full. All labor and materials shall be warranted for defects of any kind by Customer and Customer's contractor for one year from the date of acceptance of such 12-inch waterline by the written acceptance of such 12-inch waterline by the District.
- c. Upon completion of the construction and installation of the 12-inch waterline and Appurtenances in accordance with the terms of this Agreement, the District shall provide its written approval of such construction and installation and accept such 12-inch waterline. District agrees to credit the Customer with one acre-foot of raw water dedication as outlined in section 2.B.iii of the Agreement for Water Dedication as referenced in Recital 3 of this agreement for the year in which the waterline is accepted for service.

**3. Discontinuance of Service.** Nothing in this Agreement shall waive the District's rights to discontinue water service as provided in the District's rules and regulations.

**4. Perpetual Lien for Nonpayment.** In accordance with Colorado law, all unpaid fees, rates, tolls, penalties or charges shall constitute a perpetual lien on an against the property served and any such lien may be foreclosed in the same manner as provided by the laws of the State of Colorado for the foreclosure of mechanics' liens.

**5. Binding Effect.** This Agreement shall be binding upon the Parties hereto, their predecessors, successors, personal representatives, and assigns.

**6. Entire Agreement.** This Agreement, together with the Domestic Water Agreement, constitute the entire agreement between the Parties and supersedes all previous verbal and written agreements; there are no other agreements, representations, or warranties not set forth herein.

**7. Severability.** In the event any term of this Agreement is unenforceable, then such unenforceable term, if possible, will be altered so as to be enforceable, or if that is not possible, then it will be deleted from this Agreement and the remaining part of the Agreement will remain in effect.

**8. Headings.** Paragraph and/or section headings used herein are for convenience of reference and shall in no way define, limit, or prescribe the scope or intent of any provision of this Agreement.

**9. Modification.** No modification of this Agreement will be enforceable unless it is in writing, signed by all Parties.

**10. Counterpart and Electronic Signatures.** This Agreement may be executed in any number of counterparts and may be executed in original or electronic signatures. All such counterparts, taken together, shall constitute a single agreement.

**11. Authority.** Each individual executing and delivering this Agreement on behalf of a Party hereto by signing below, thereby represents and warrants that such individual is fully authorized to execute and deliver this Agreement on behalf of such Party.

**12. Further Assurances.** Each Party to this Agreement hereby agrees to execute and deliver such other and further documents as may be reasonably requested by the other Party to more fully effectuate the terms, conditions and transactions contemplated by this Agreement.

**13. Governing Law and Choice of Forum.** This Agreement shall be construed according to the laws of the State of Colorado. Any action brought to enforce the terms of this Agreement shall be filed only in the District Court for the County of Weld, Colorado.

**14. No Waiver of Governmental Immunity/No Third-Party Beneficiary.** This Agreement shall not create any duty of care or liability with respect to any person or entity not a party to this Agreement, or waive any privileges or immunities the District or its officers, directors, employees, successors and assigns may present pursuant to law including, but not limited to the Colorado Governmental Immunity Act, C.R.S. § 24-10-101 *et seq.*

*Remainder of page intentionally left blank – signature page to follow.*

Aurora Organic Dairy Corp.

Little Thompson Water District

~~By:~~ \_\_\_\_\_  
Date  
By: \_\_\_\_\_  
Print Name and Title

By: \_\_\_\_\_  
President Date

STATE OF COLORADO )  
 ) ss.  
COUNTY OF \_\_\_\_\_)

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2023,  
by \_\_\_\_\_, as the \_\_\_\_\_ of  
Aurora Organic Dairy Corp.

My commission expires: \_\_\_\_\_

Witness my hand and official seal.

\_\_\_\_\_  
Notary Public

STATE OF COLORADO )  
 ) ss.  
COUNTY OF LARIMER \_\_\_\_\_)

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2023,  
by \_\_\_\_\_, as Authorized Official of Little Thompson Water District.

My commission expires: \_\_\_\_\_

Witness my hand and official seal.

\_\_\_\_\_  
Notary Public

**Agenda Item Summary**  
Little Thompson Water District

Date: August 17, 2023

Item: 6.9

Staff: Amber Kauffman, District Manager

**Subject:** Barefoot Second Amended and Restated Agreement for Water Extensions Discussion

**Staff Recommendation:** Informational Only

**Discussion:**

Brookfield and LTWD are currently parties to an agreement that requires Brookfield to construct the West I-25 Transmission line. This arrangement is not traditional in that infrastructure of this magnitude are usually paid for by the District with plant investment fees. The agreement stated that the development required an 18-inch waterline, but the District required a larger size to facilitate service to future growth in the area. A 24-inch line was required for that additional future service. The size of that line was determined many years ago when the Barefoot development was going to have a non-potable system that served all the residential lots and open space. Since then, Brookfield has sold most of their native waters and has not installed a non-potable system; changing the capacity required for Barefoot in the proposed transmission line.

The current agreement requires LTWD to pay Brookfield \$1,000 for every tap sold in Barefoot above 1,200 tap equivalents to assist in the repayment for the large infrastructure project. The agreement also requires developments that needed service directly from this new line to pay a portion of the construction cost back.

Since the original agreement, conditions in the District have changed and costs have escalated. The agreement is being amended and staff would like guidance on how to move ahead with the amendment in regards to the financing of this transmission line.

# Agenda Item Summary

Little Thompson Water District

Date: August 17, 2023

Item: 6.10

Staff: Amber Kauffman, District Manager

**Subject:** Carter Lake Filter Plant

**Staff Recommendation:** Informational Only

**Discussion:**

Steve had requested a presentation to the LTWD board by Josh Cook of NoCo Engineering regarding the pretreatment project. Due to scheduling, this presentation will be delayed until October.

The July CLFP board packet was forwarded to the LTWD board on Monday, July 10. Additional information and action that occurred at the meeting on Wednesday, July 9 is summarized below:

**Pretreatment:**

- NoCo Engineering is waiting on revised procurement documents for the Dissolved Air Flootation (DAF) equipment. These documents are expected July 24.
- NoCo Engineering met with Northern Water to discuss a new connection to the St. Vrain Supply Canal and additional capacity purchase for the canal. This connection will require improvements. More detail forthcoming.
- NoCo Engineering generally mentioned that they expect design for the full plant might be done December 2024 and construction would start in 2025. A schedule revision was requested for the next meeting.

**Dry Creek:**

- A proposal was accepted from Solitude to treat Dry Creek Reservoir with Copper Sulfate; however, there have not been algae activity high enough to require application. It is unknown if we will need this service this year.
- No mention of a new pump for Dry Creek pump station to help treat water year-round.

The August CLFP board packet was forwarded to the LTWD board on Friday, August 4. Additional information and action that occurred at the meeting on Wednesday, August 9 will be provided at the LTWD board meeting.

**Agenda Item Summary**  
Little Thompson Water District

Date: August 17, 2023

Item: 6.11

Staff: Amber Kauffman, District Manager

**Subject:** St. Vrain Water Authority (SVWA)

**Staff Recommendation:** Informational only

**Discussion:**

The July SVWA board packet was forwarded to the Directors at LTWD on Monday, July 10. Below is the summary of discussion points from the meeting held on Monday, July 10.

- The board had a presentation by Vercada to discuss the water plant security systems and options for active and passive security systems.
- The discussion regarding administrative services was postponed until August.
- The Engineering Support Services contract will be presented in August.
- The authority is working on a contract for controls service and support.
- The website is coming along.
- The injection well is performing well.
- Substantial completion was issued in mid-June for the water treatment plant but the authority/Firestone is having trouble getting the contractor to finish the project. Liquid damages in the contract start in April 2022.

The SVWA packet for the month of August was not received in time for inclusion in this packet and the meeting is also scheduled after the publication of this packet (August 14). More information will be provided at the LTWD meeting.

**Agenda Item Summary**  
Little Thompson Water District

Date: June 22, 2023

Item: 6.12 Public Hearing Action Item

Staff: Judy O'Malley, Administrative Assistant

**Subject:** LTWD Larimer County Inclusions – Resolution 2023-19  
LTWD Weld County Inclusions – Resolution 2023-20  
LTWD Larimer County Exclusions – Resolution 2023-21

**Staff Recommendation:** Staff recommends approval authorizing the Board President and Secretary to complete the documents required to include and exclude the properties, as listed below, to the Little Thompson Water District.

**Discussion:** The inclusions and exclusions for the properties listed below are being done to comply with District Rules and Regulations. See the attached location maps.

LITTLE THOMPSON WATER DISTRICT  
835 E. HIGHWAY 56  
Berthoud, Colorado 80513  
970-532-2096

**RESOLUTION 2023-19**

A RESOLUTION TO GRANT PETITIONS  
FOR PROPERTY INCLUSION INTO THE  
LITTLE THOMPSON WATER DISTRICT

**"RESOLVED** that **LITTLE THOMPSON WATER DISTRICT** grant the Petitions for Inclusion of Land into the District by the following property owners of the properties described as follows:

Property Owner: Miles K. Buescher  
Parcel Number: 0424105701  
Property Address: 584 Schofield Rd., Berthoud, CO 80513  
Legal Description: LOT 1, DRY CREEK RESERVOIR (20070013660), COUNTY OF LARIMER, STATE OF COLORADO

Property Owner: Barry Keegan & Bobbi L. Taylor  
Parcel Number: 0425405002  
Property Address: 5117 Beverly Dr., Berthoud, CO 80513  
Legal Description: LOT 2 BLK 1 BERTHOUD EST SUB 2ND, COUNTY OF LARIMER, STATE OF COLORADO

Property Owner: Cameron Kelley  
Parcel Number: 9536007703  
Property Address: 217 Meadowview Dr., Loveland, CO 80537  
Legal Description: LOT 3, MEADOW VIEW EST MRD S-09-92 AKA COM NW COR 36-5-69, TH N 89 48' 38" E 726 FT TPOB, TH N 89 48' 38"E 536 FT, S 3 5' 30" W 250 FT, S 72 1' 1" W 597.72 FT, TH ALG ARC CUR CONC TO SW, C/A 132 10' 8", RAD 50 FT, TH N, COUNTY OF LARIMER, STATE OF COLORADO

Property Owner: Jenny Ruhland & Austin Ruhland  
Parcel Number: 9402207008  
Property Address: 4709 S. Sunshine Ct., Loveland, CO 80537  
Legal Description: LOT 8 BLK 2 MAPLEWOOD EST 2ND, COUNTY OF LARIMER, STATE OF COLORADO

for the inclusion of their properties in said District. It is resolved that the President and Secretary of the District do any and all things necessary to include such properties into the District."

"I hereby certify that the above Resolution was duly and regularly adopted by the Little Thompson Water District at a meeting of the Board of Directors held on August 17, 2023."

\_\_\_\_\_  
President

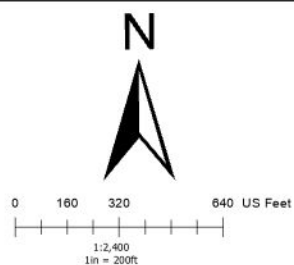
Attest: \_\_\_\_\_  
Secretary

[SEAL]





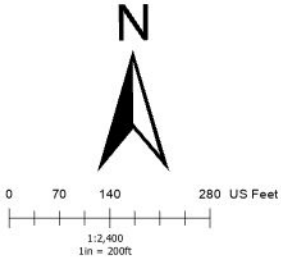
# LTWD INCLUSION: MILES BUESCHER



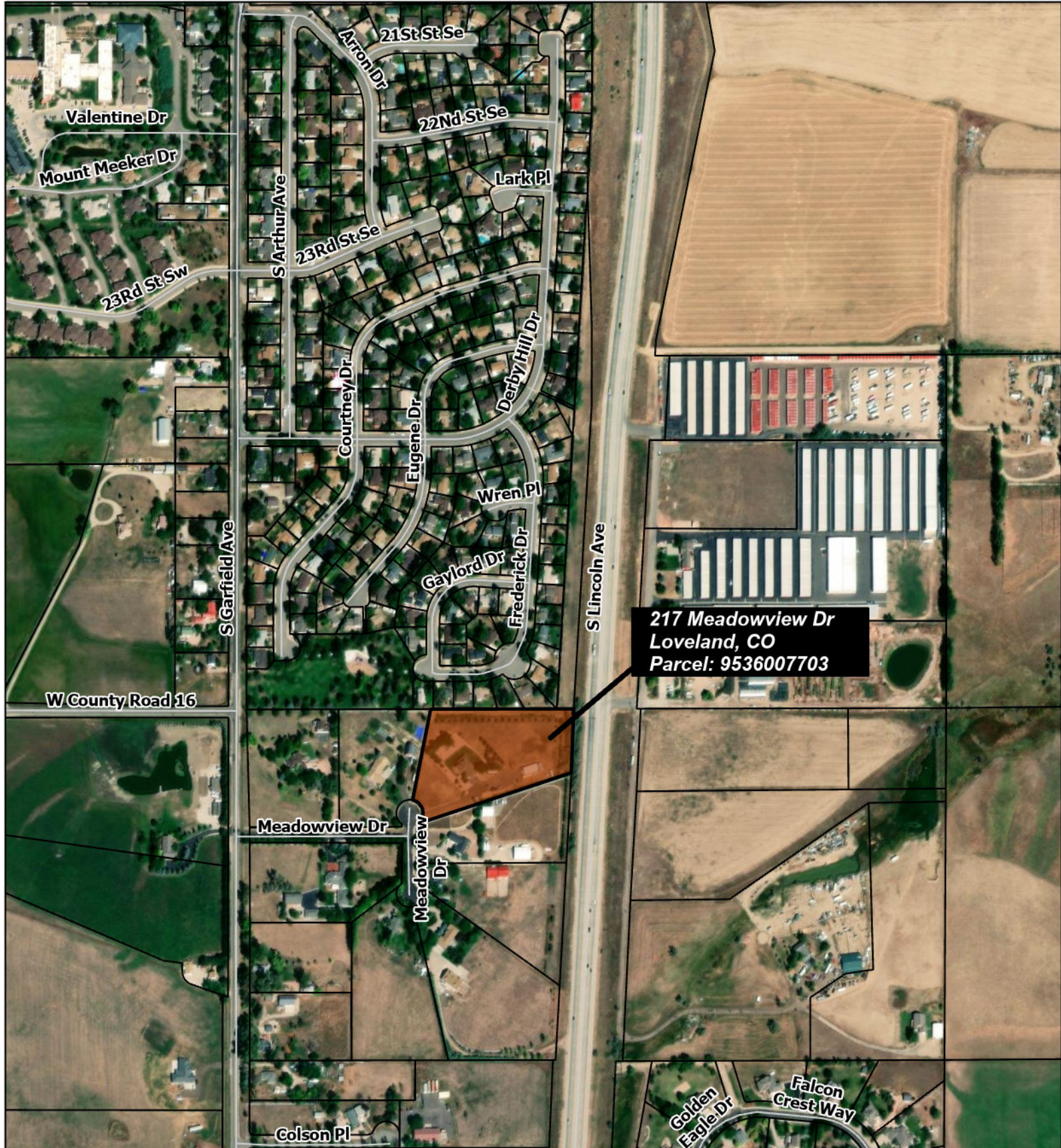
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Do not use for legal convenience.  
Map printed 6/2023.



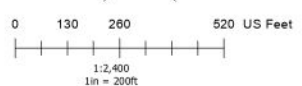
# LTWD INCLUSION: BARRY KEEGAN & BOBBI TAYLOR



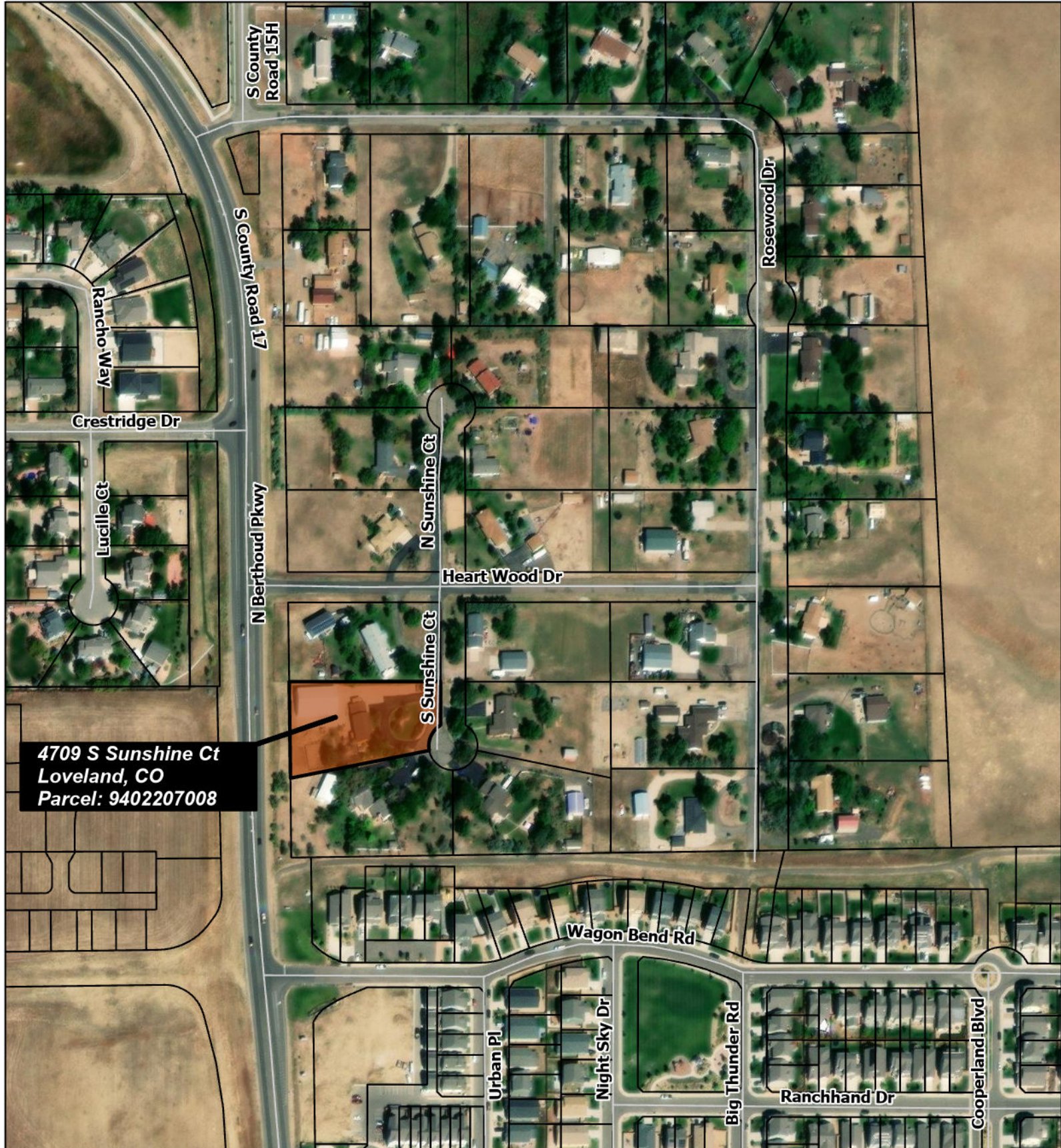
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Map printed 4/2023.



# LTWD INCLUSION: CAMERON KELLEY

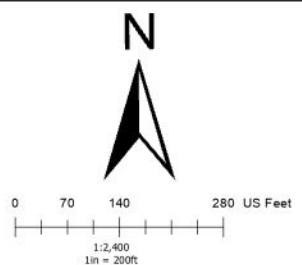


This map is for display purposes only and is not survey accurate. Do not use for legal convenience. Map printed 6/2023.



**4709 S Sunshine Ct  
Loveland, CO  
Parcel: 9402207008**

# LTWD INCLUSION: JENNY & AUSTIN RUHLAND



This map is for display purposes only and is not survey accurate. Do not use for legal convenience. Map printed 6/2023.

LITTLE THOMPSON WATER DISTRICT  
835 E. HIGHWAY 56  
Berthoud, Colorado 80513  
970-532-2096

**RESOLUTION 2023-20**

A RESOLUTION TO GRANT PETITIONS  
FOR PROPERTY INCLUSION INTO THE  
LITTLE THOMPSON WATER DISTRICT

**"RESOLVED** that **LITTLE THOMPSON WATER DISTRICT** grant the Petitions for Inclusion of Land into the District by the following property owners of the properties described as follows:

Property Owner: Aidan Stokesberry  
Parcel Number: 105904003002  
Property Address: 23663 Blake St., Johnstown, CO 80534  
Legal Description: 21403B S54' L10 BLK1 N JOHNSTOWN JOHNSTOWN (OUT), COUNTY OF WELD, STATE OF COLORADO

for the inclusion of their properties in said District. It is resolved that the President and Secretary of the District do any and all things necessary to include such properties into the District."

"I hereby certify that the above Resolution was duly and regularly adopted by the Little Thompson Water District at a meeting of the Board of Directors held on August 17, 2023."

\_\_\_\_\_  
President

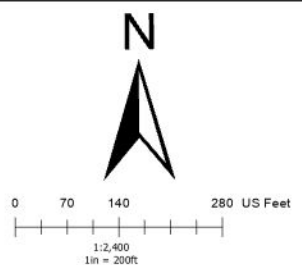
Attest: \_\_\_\_\_  
Secretary

[SEAL]



**23663 Blake St  
Johnstown, CO  
Parcel: 105904003002**

# LTWD INCLUSION: AIDAN STOKESBERRY



This map is for display purposes only and is not survey accurate.  
Do not use for legal convenience.  
Map printed 6/2023.

LITTLE THOMPSON WATER DISTRICT  
835 E. HIGHWAY 56  
Berthoud, Colorado 80513  
970-532-2096

**RESOLUTION 2023-21**

A RESOLUTION TO GRANT PETITIONS  
FOR PROPERTY EXCLUSION FROM THE  
LITTLE THOMPSON WATER DISTRICT

**"RESOLVED** that **LITTLE THOMPSON WATER DISTRICT** grant the Petitions for Exclusion of Land from the District by the following property owners of the properties described as follows:

Property Owner: CB Signature Homes LLC  
Parcel Number: 9423336016, 9423338004, 9423338005, 9423336009, 9423338006, 9423336008, 9423338007, 9423336007, 9423336006  
Property Address: 1059 SPARTAN AVE, 1080 BLUE BELL RD, 1084 BLUE BELL RD, 1087 SPARTAN AVE, 1088 BLUE BELL RD, 1091 SPARTAN AVE, 1092 BLUE BELL RD, 1095 SPARTAN AVE, 1099 SPARTAN AVE, Berthoud, CO 80513  
Legal Description: LOTS 6 THROUGH 9, & 16, BLOCK 1, LOTS 4 THROUGH 7, BLOCK 3, PER RECORDED PLAT & DEDICATION OF THE VILLAGE AT ROSE FARM, BER (20200100966), RECORDED AT RECEPTION NUMBER 20200100966 ON DECEMBER 3, 2020, IN THE LARIMER COUNTY CLERK AND RECORDER'S OFFICE, COUNTY OF LARIMER, STATE OF COLORADO

Property Owner: CB Signature Homes LLC  
Parcel Number: 9423341017, 9423341015, 9423341014, 9423341013, 9423341012, 9423341011, 9423341010, 9423341005  
Property Address: 1055 SPARTAN AVE, 1063 SPARTAN AVE, 1067 SPARTAN AVE, 1071 SPARTAN AVE, 1075 SPARTAN AVE, 1079 SPARTAN AVE, 1083 SPARTAN AVE, 1103 SPARTAN AVE, BERTHOUD, CO 80513  
Legal Description: LOTS 5, 10 THROUGH 15, & 17, BLOCK 1, PER RECORDED PLAT & DEDICATION OF THE VILLAGE AT ROSE FARM AMNDED PLAT, BER (20210113379), RECORDED AT RECEPTION NUMBER 20210113379 ON DECEMBER 15, 2021, IN THE LARIMER COUNTY CLERK AND RECORDER'S OFFICE, COUNTY OF LARIMER, STATE OF COLORADO

Property Owner: Golden Eye Investments LLC  
Parcel Number: 9415443001  
Property Address: N/A  
Legal Description: Tract A , GATEWAY PARK REPLAT THREE, BER (20170016550), COUNTY OF LARIMER, STATE OF COLORADO

Property Owner: Stephen A. Huth & Patricia K. Huth  
Parcel Number: 9524400019  
Property Address: 813 S. Saint Louis Ave., Loveland, CO 80537  
Legal Description: POR OF W 1/2 OF SE 1/4 24-5-69 DESC: BEG AT NE COR OF NW 1/4 OF SE 1/4, TH S 00 35' 00" W 240.83 FT TPOB; TH S 00 35' 00" W 109.67 FT; TH S 89 17' 34" W 162.03 FT; TH N 00 35' 00" E 111.67 FT; TH E 162 FT TPOB, WINONA, COUNTY OF LARIMER, STATE OF COLORADO

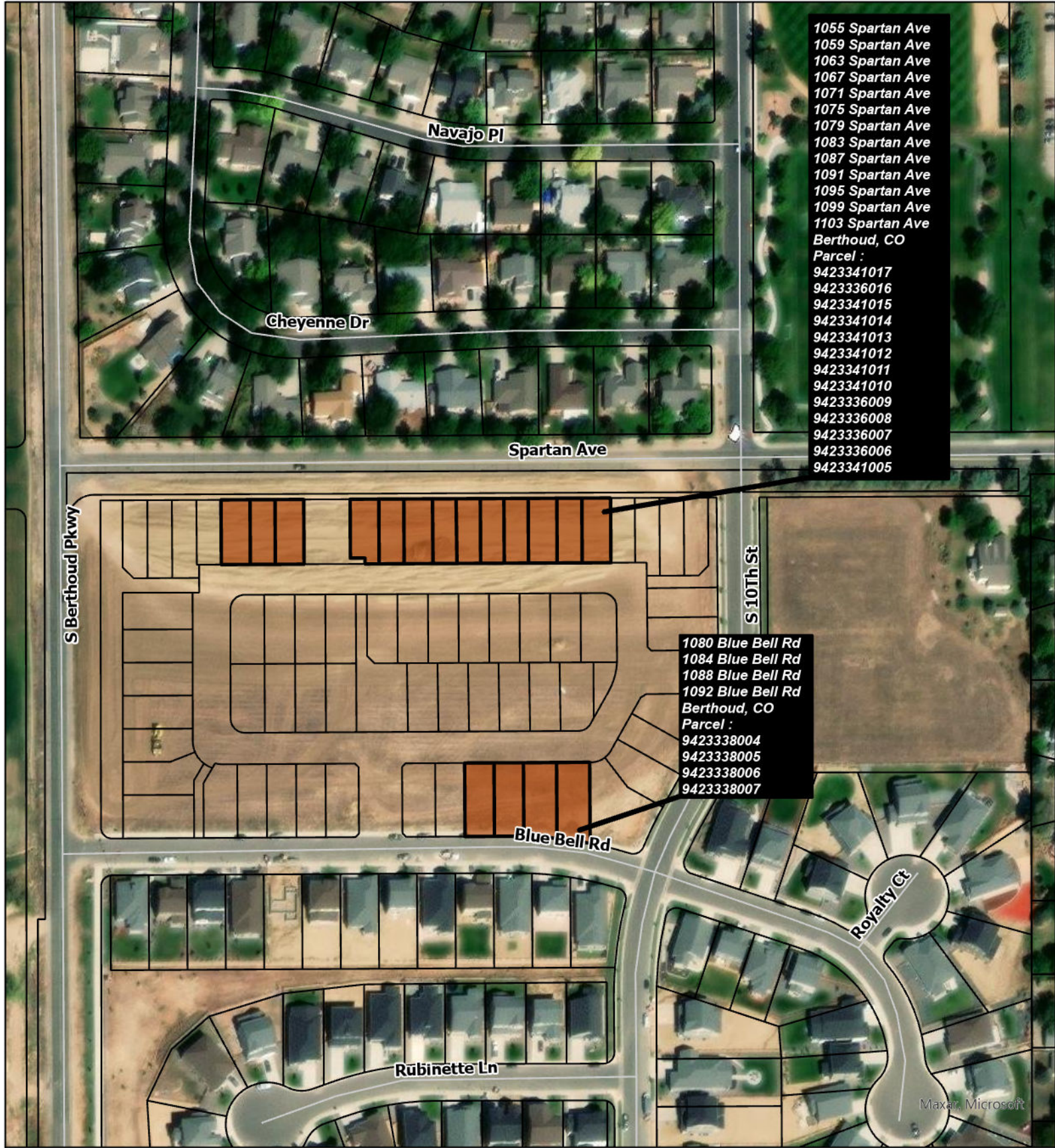
for the exclusion of their properties from said District. It is resolved that the President and Secretary of the District do any and all things necessary to exclude such properties from the District."

"I hereby certify that the above Resolution was duly and regularly adopted by the Little Thompson Water District at a meeting of the Board of Directors held on August 17, 2022."

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary

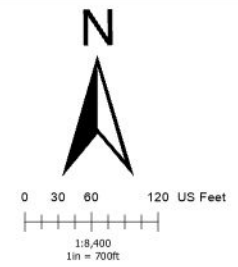
[SEAL]



1055 Spartan Ave  
 1059 Spartan Ave  
 1063 Spartan Ave  
 1067 Spartan Ave  
 1071 Spartan Ave  
 1075 Spartan Ave  
 1079 Spartan Ave  
 1083 Spartan Ave  
 1087 Spartan Ave  
 1091 Spartan Ave  
 1095 Spartan Ave  
 1099 Spartan Ave  
 1103 Spartan Ave  
 Berthoud, CO  
 Parcel :  
 9423341017  
 9423336016  
 9423341015  
 9423341014  
 9423341013  
 9423341012  
 9423341011  
 9423341010  
 9423336009  
 9423336008  
 9423336007  
 9423336006  
 9423341005

1080 Blue Bell Rd  
 1084 Blue Bell Rd  
 1088 Blue Bell Rd  
 1092 Blue Bell Rd  
 Berthoud, CO  
 Parcel :  
 9423338004  
 9423338005  
 9423338006  
 9423338007

# LTWD EXCLUSION: CB SIGNATURE HOMES LLC



This map is for display purposes only and is not survey accurate. Do not use for legal conveyance. Map printed 5/2023.

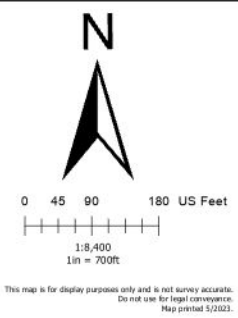




**Berthoud, CO**  
**Parcel : 9415443001**

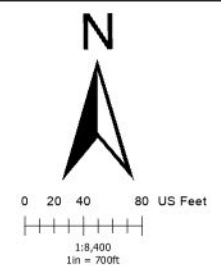
Maxar, Microsoft

# LTWD EXCLUSION: GOLDEN EYE INVESTMENTS LLC





# LTWD EXCLUSION: STEPHEN & PATRICIA HUTH



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Do not use for legal conveyance.  
Map printed 3/2023.

**Agenda Item Summary**  
Little Thompson Water District

Date: August 17, 2023

Item: 7.1

Staff: Amber Kauffman, District Manager

**Subject:** Manager's Report

**Staff Recommendation:** Informational Only

**Discussion:**

**Meetings summary**

Staff and I met with representatives from the Turion development on June 26 to discuss potential water sources for dedication, indicating that the project is still planning to move ahead, albeit slowly.

I met with Matt LeCerf, Town Manager of Johnstown, to discuss our new IGA on July 13. He has since had his attorney do a review of the IGA and make formal comments. I have sent this version on to our counsel, Mike Westbrook, for his review.

The Northern Colorado Water Alliance group met on July 14 to update the group on individual projects/achievements and discuss regional opportunities. Several entities are updating demand models or raw water master plans with climate impacts and receiving grants from CWCB to do so. A defined opportunity came out of the meeting with the discussion of water dedication, water assignment, water management and effectiveness of the methods. Also of interest to the group was non-potable systems.

**Anticipated September Board Meeting Topics:**

Budget Officer Designation

2024 Capital Budget

2023 Goals update

# Agenda Item Summary

## Little Thompson Water District

Date: August 17, 2023

Item: 7.2 Business Manager's Report

Staff: Angela Diekhoff-Business Manager

**Subject:** August Board Meeting, Business Manager Report.

**Staff Recommendation:** For Information.

### Discussion:

### Office Update:

- Update to Emailing of Bills
  - ❖ Have spoken with four companies in the past year and I have spoken to others in the past at conferences.
    - So far, I haven't come across a company that will just email bills.
    - The companies will require, at a minimum, to take over our payment processing and some want us to change over to their billing software.
    - Issues with changing to a new payment software.
      - Reaching all of our customers that have accounts, especially customers that use autopay, bank bill pays and paperless billing setup through XBP and customer's banks and getting them to switch to a new payment system.
      - Xpress Bill Pay takes payments for Accounts Receivable, Tap Fees and Misc. Fees; the companies I have interviewed can only take payments for Utility Bills and we lose that option of being to take payments for other services.
  - ❖ I have put in requests with Xpress Bill regarding wanting full email bills, they have had other requests of this nature and I have been told it is something that they are looking into down the road. They currently don't have a timeline of when this could happen. Going forward I will continue research and speak with other vendors I come across in hopes of finding a vendor that can just email bills.
- We officially have the Rave Reverse notification implemented.
  - ❖ The test run with employees and board members was successful.
  - ❖ Successful first run with an emergency shut down that involved approximately 260 customers.

### Eye on Water:

- The postcard going out to promote EyeOnWater has been a huge success so far, offering the \$10 incentive has brought in over 300 new users!!



Accounts with EyeOnWater

21%

Out of 10,001 Accounts

7,933 79%  
Without EyeOnWater

2,068 21%  
With EyeOnWater

## Agenda Item Summary

Little Thompson Water District

Date: August 17, 2023

Item: 7.3 District Engineer Report

Staff: Brad Eaton, P.E. - District Engineer

**Subject:** August Board Meeting, Engineering Report.

**Staff Recommendation:** For Information.

**Discussion:**

COMMITMENT TO SERVE REQUESTS: 20 new tap requests for June and July, bringing the 2023 total to 48. (2022 TOTAL: 5011).

2023 CAPITAL PROJECTS *FUNDED BY BOND PROCEEDS	PROJECT STATUS	<u>BUDGETS</u> TOTAL / 2022 / SPENT TO DATE
<b>*NORTHEAST TRANSMISSION LINE (#70-137-00000)</b>	CR Land Services continues to negotiate easement offers with property owners. 4 of 21 easements have been secured to date.	\$5,400,000 / \$1,300,000 / \$420,922
<b>*TWIN MOUNDS 5 MILLION GALLON (MG) TANK REHAB (#70-138-00000)</b>	The final interior coating is in progress with expected project completion by the end of August.	\$1,650,000 / \$825,000 / \$2,153,943
<b>*LOVELAND / CAMPION CONVERSION PROJECT #1 (#70-139-00000)</b>	2 bids received. Project awarded to Timber Wolf Excavating for \$2,001,628.97 which is substantially below our anticipated budget. Construction start is anticipated for late-August with completion June 2024.	\$1,520,000 / \$1,520,000 / \$219,968
<b>COUNTY ROAD IMPROVEMENTS (#70-100-00000)</b>	Ongoing budget item driven by County Road improvement projects.	\$200,000 / \$200,000 / \$56,421
<b>SCADA IMPROVEMENTS (#70-103-00000)</b>	A system wide inventory and needs assessment has been completed by Hebert Instrumentation. Equipment replacement priorities are under review by staff.	\$200,000 / \$200,000 / \$0
<b>SMALL LINE IMPROVEMENTS (#70-121-00000)</b>	Ongoing budget item to replace various small waterlines.	\$75,000 / \$75,000 / \$9,925
<b>54 BRIDGE WATERLINE RELOCATION (#70-142-00000) (PASS THROUGH #1128)</b>	Relocate approx. 1,200 feet (ft) of 12-inch waterline to accommodate Weld County Road (WCR) 54 bridge widening at the Big Thompson River. Project costs will be reimbursed by Weld County. Project is out to bid.	\$732,000 / \$732,000 / \$50,708
<b>DRY CREEK FLOATING PHOTOVOLTAIC FEASIBILITY STUDY (#70-143-00000)</b>	Evaluate feasibility of installing photovoltaic panels on Dry Creek Reservoir for hydrogen production.	\$35,000 / \$35,000 / \$0
<b>WATER SYSTEM MASTER PLAN UPDATE (#53-400-00000)</b>	The project has been restarted and LTWD is gathering data for the consultant.	\$150,000 / \$75,000 / \$5,266
<b>RAW WATER INFRASTRUCTURE (#73-105-00000)</b>	Staff expects to engage Horrocks Engineers for land acquisition and preliminary survey beginning later this month.	TBD / \$400,000 / \$28,398
<b>3<sup>RD</sup> &amp; WELKER – MEAD (#70-147-00000)</b>	A review of field survey of the existing LTWD vault at the northwest corner of 3 <sup>rd</sup> & Welker has revealed that the existing structure will require relocation by LTWD.	\$1,320,000 / \$1,320,000 / \$94,425

2023 CAPITAL PROJECTS *FUNDED BY BOND PROCEEDS	PROJECT STATUS	BUDGETS
		TOTAL / 2022 / SPENT TO DATE
<b>LARIMER COUNTY ROAD (LCR) 8 AND 21 WATERLINE MODIFICATIONS (MODS.)</b> (#70-148-00000)	Construction is substantially complete.	\$300,000 / \$300,000 / \$15,904
<b>BUCKHORN TANK MIXING SYSTEM STUDY</b> (#70-146-00000)	Develop project scope and solicit proposals in summer of 2023.	\$40,000 / \$40,000 / \$0
<b>TWIN MOUNDS PASSIVE MIXING SYSTEM</b> (#70-145-00000)	Develop design and solicit bids fall of 2023. Construction winter of 2023.	\$227,000 / \$227,000 / \$0
<b>BOTTERILL / LTWD SYSTEM MODS.</b> (#70-149-00000)	Design and bids are complete. Final coordination attempts with the railroad continue, however, the RR is slow to respond.	\$100,000 / \$100,000 / \$5,000

**New Development Projects:** One New Development Project, .45 Lot Residential

Active Development Name	Lots / type of development	Status
The Highlands	225 Residential	Filing 2 final acceptance issued.
St. Acacius (aka Lakeside Canyon)	222 Residential	Phase 2 final acceptance issued.
Range View Estates	75 Residential	Final acceptance is pending.
Home Depot Distribution Center	Industrial/Commercial	Final acceptance pending.
Horizon Hills Offsite	Offsite 16-inch waterline	Final acceptance pending.
Horizon Hills	269 Residential (modular)	Under construction.
Red Barn	457 Residential	Initial acceptance issued, final acceptance issued for select portions.
Elevation 25 (Formerly Mann Farms)	7 Commercial	Initial acceptance issued.
Root Shoot Malting – Facility Expansion	Commercial	Phase 2 in design.
Gopher Gulch RV Park	145 RV spaces	Under construction.
Barefoot Offsite Ronald Reagan Phase 3	Offsite for Residential	Under construction.
Barefoot Lakes Filing 6	193 Residential	Phase 1A final acceptance issued.
Hawks Ridge Subdivision	120 Residential plus commercial	Design approved. No recent activity.
Mead Place	313 Residential, Multifamily & Commercial	Design approved. No recent activity.
Waterfront	1,800 Residential plus Commercial	In final design. No recent activity.
Meadow Ridge	958 Single Family Equivalent (SFE) - Residential & Commercial	In final design. No recent activity.
Mead Village	96 Residential	Project from 2016 becoming active.
Raterink Lot 2	1 Commercial	No current activity.
Grand Meadow (aka Douthit)	400 Residential	No current activity.
Turion - Revised	3,660 Residential plus commercial - total buildout.	No current activity.
Schulz Property	Single Industrial Lot	Beginning entitlement process with Mead. Commitment letter issued. No recent activity
Buffalo Highlands	1,269 Lot Residential Plus Commercial	Commitment letter issued. Beginning entitlement process with Mead.
Lemmon Family Trust Conservation	45 Residential Lots	Commitment letter issues. Beginning entitlement process with Larimer County.

## **OTHER ENGINEERING DEPARTMENT ACTIVITIES**

1. Engineering staff remain extremely busy with capital and development projects, along with the water court change case.

Development construction and inspections remain active. Capital project inspections began with LCR 8/21 project and will soon shift to the Loveland / Campion and 54 Bridge projects. Development review and referrals remained steady for the months of June and July.

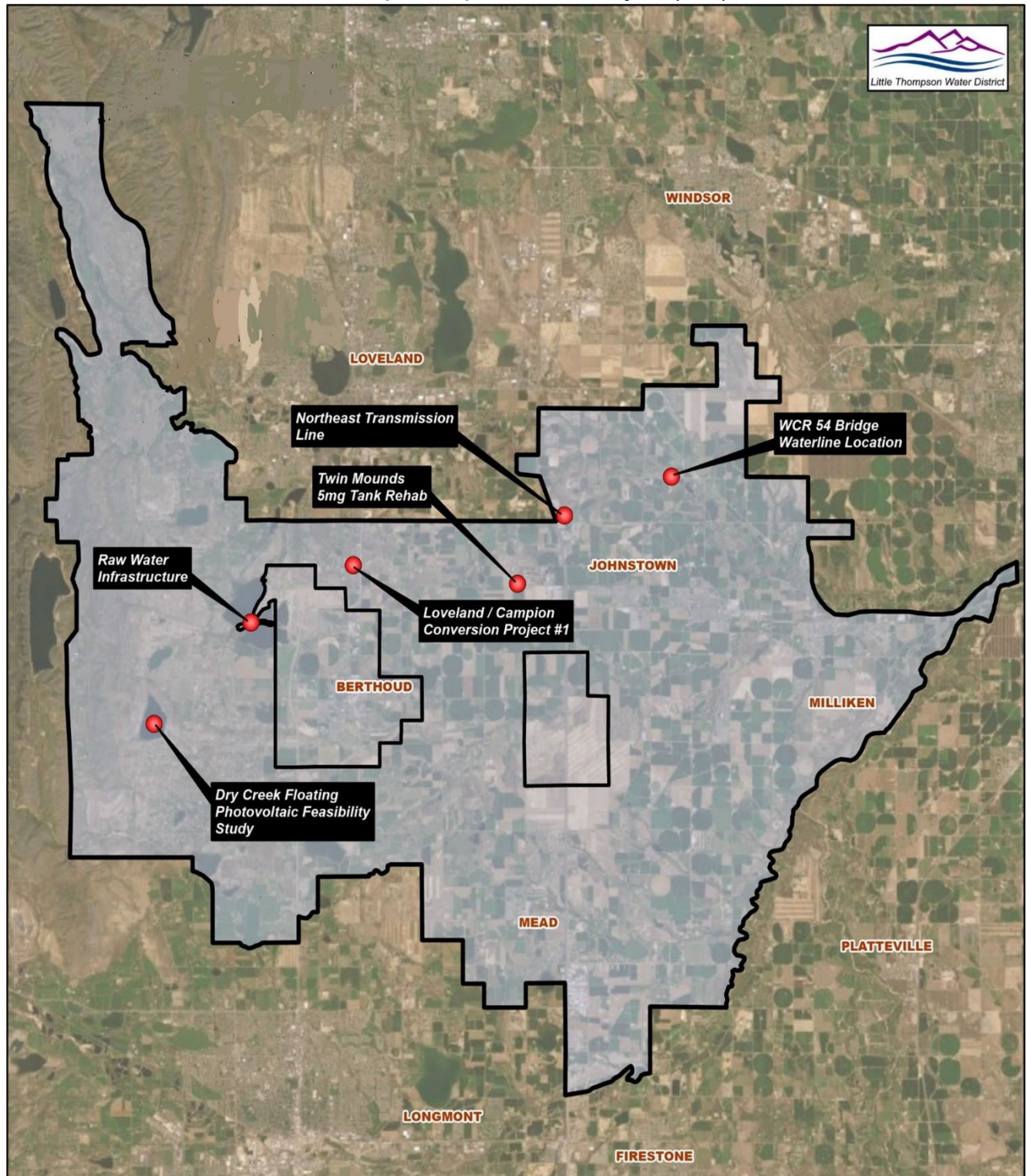
2. We have added a new engineer to our department staff. Robert (Andy) Thomas joined the District Monday 8/14 and will serve in the role of Civil Engineer II working on both development and capital projects.
3. The Berthoud Fire & Rescue Dive Team has been assisting us with a new anchoring system to keep our monitoring buoys in place during periods of high winds. While the dive team was performing a recent bottom survey, they discovered what is shown below.



According to the dive team, there are numerous crawfish on the reservoir bottom that “rival the size of lobsters”, like the ones shown here.



## 2023 LTWD Capital Improvement Project (CIP) Locations



### **Additional District Wide CIPs:**

1. Water System Master Plan Update
2. Small Line Improvements
3. County Road Improvements
4. Supervisory Control and Data Acquisition (SCADA) / Telemetry Improvements



## Agenda Item Summary

### Little Thompson Water District

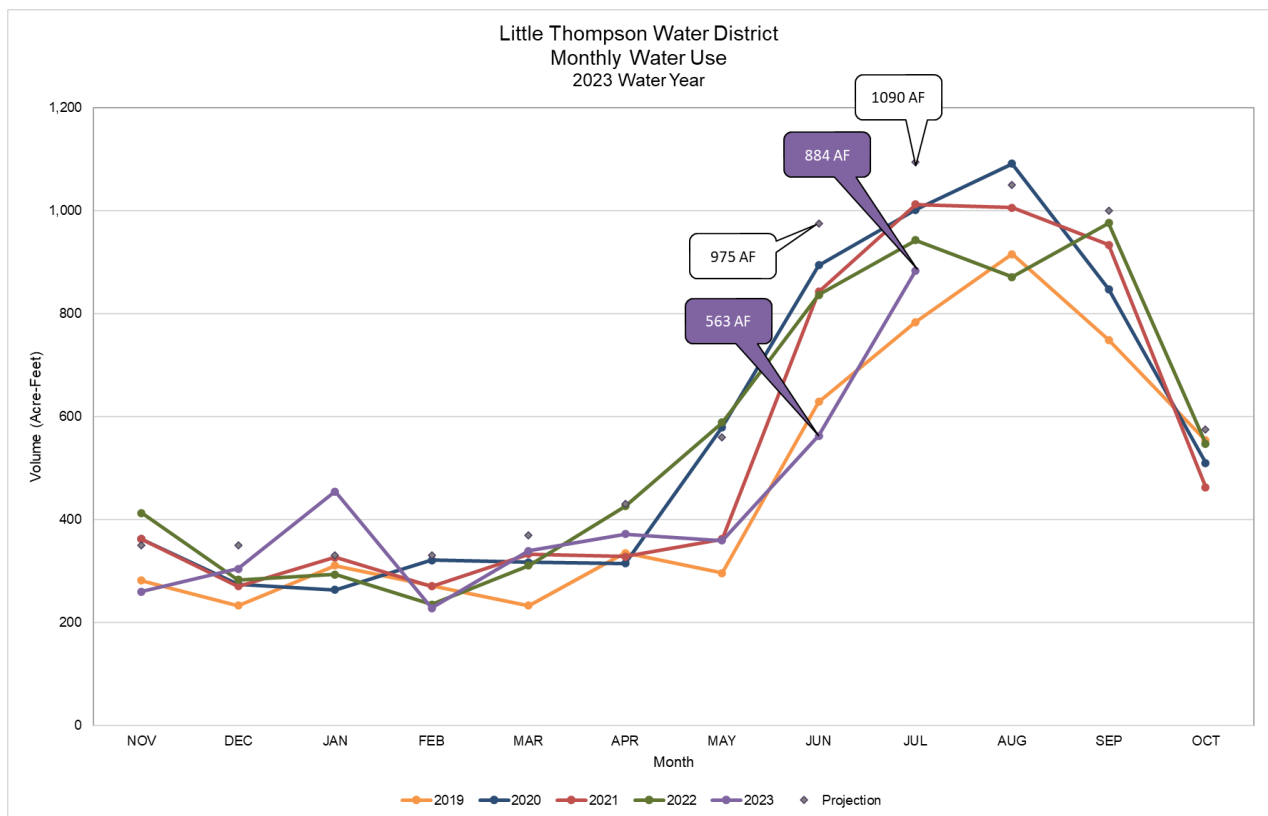
Date: August 17, 2023

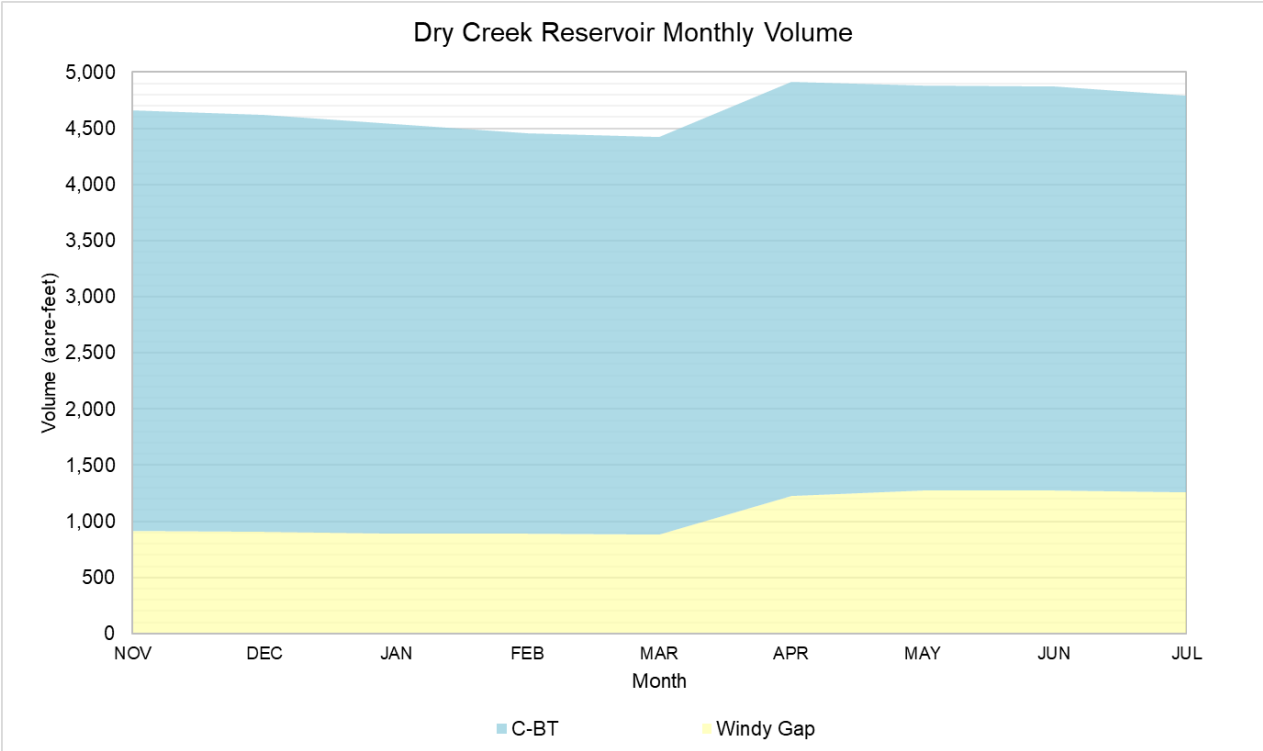
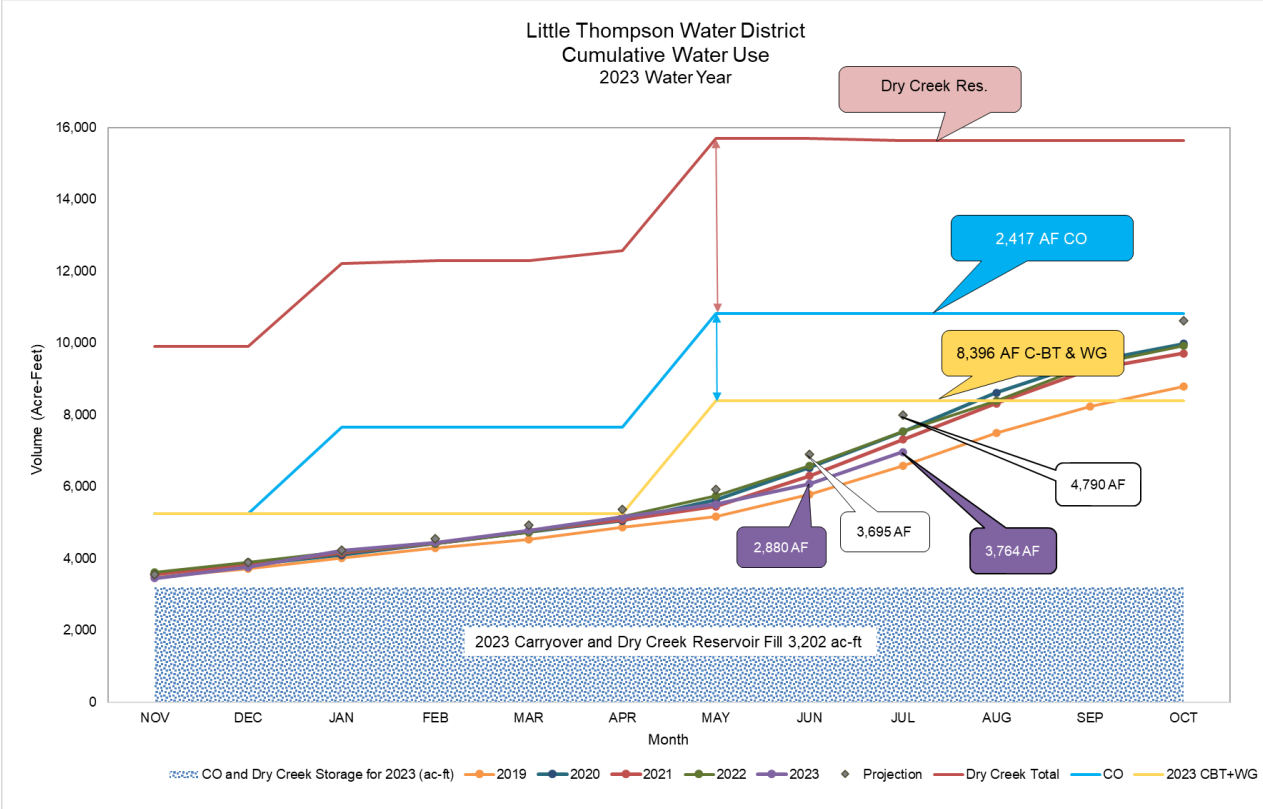
Item: 7.4 Water Resources Managers Report

Staff: Nancy Koch, Water Resources Manager and Amanda Hoff, Water Resources Administrator

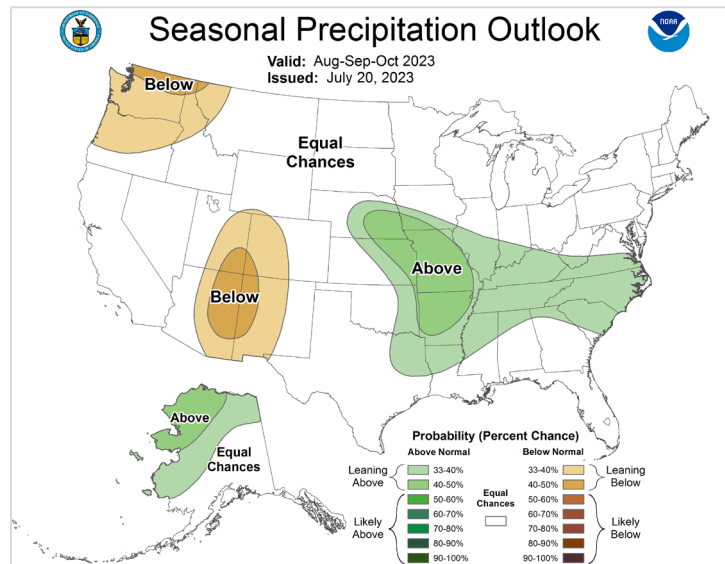
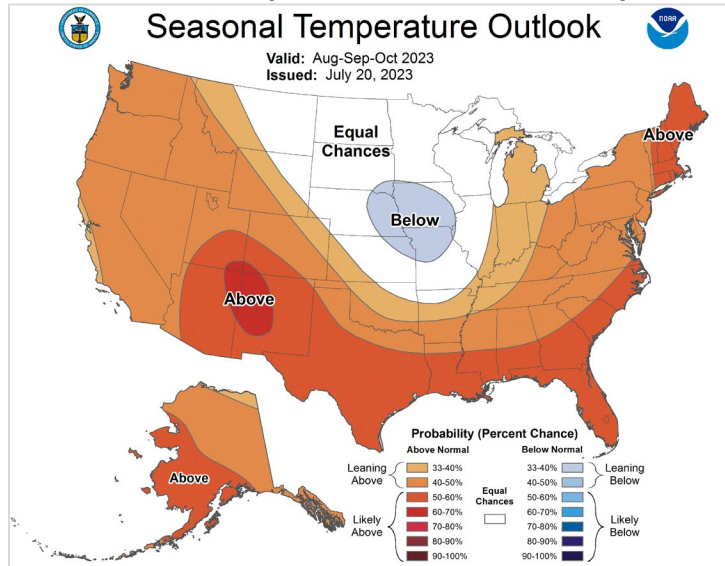
**Subject:** June and July Water Use

**Staff Recommendation:** Information Only





# Seasonal Temperature and Precipitation



**Agenda Item Summary**  
Little Thompson Water District

Date: August 4, 2023

Item: 7.5

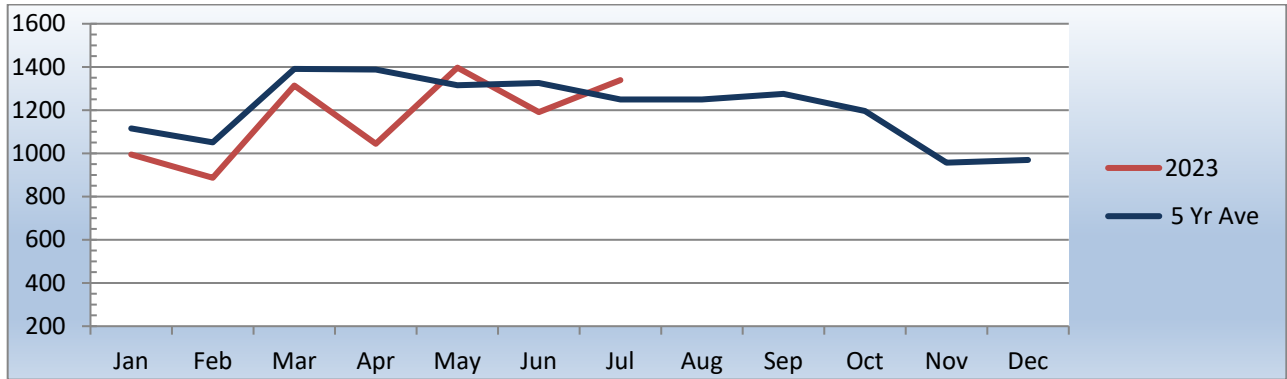
Staff: Ken Lambrecht, Operations Manager

**Subject:** Operations and Water Quality Report

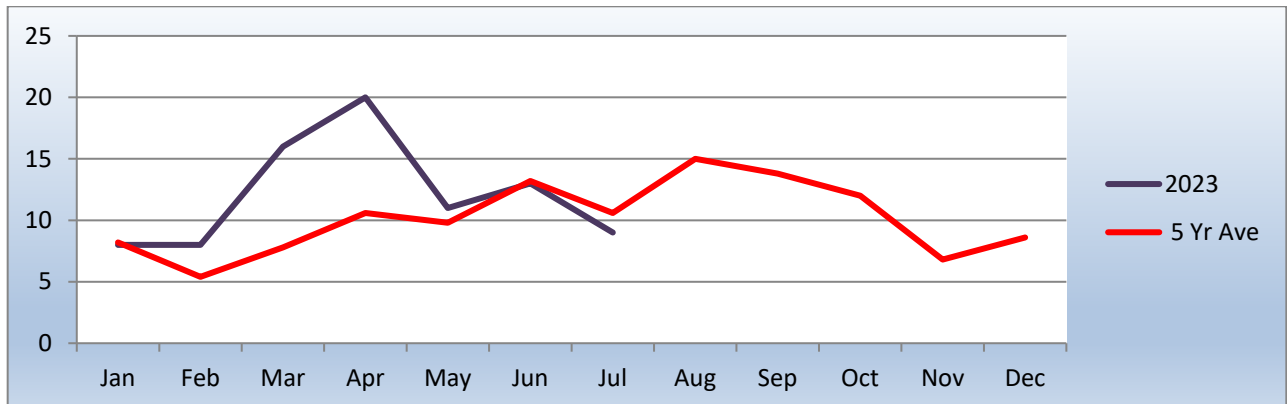
**Staff Recommendation:** For Informational Purposes

**Discussion:** Information for the Board of Directors

**Locate Requests:**



**Leak Repairs:**



## Monthly Water Quality Report:

### Monthly Water Quality Samples:

Monthly Total Coliform samples were within acceptable parameters.

### Lead and Copper

Samples were collected July 18. Results came back from Weld County Lab on July 27.

17 Samples from LTWD

15 Samples from CWCWD

The range went from Undetectable to 34.60 with an average for LTWD of 6.53 ug/L.

One sample was above the action level: 34.60 ug/L. The Action Level is 15 ug/L.

The customer was notified of the high results, and we asked them to resample and we are waiting on the results.

With the Reduced Monitoring Schedule for Lead and Copper, these are the only sample Lead and Copper samples that we will take in 2023.

### Customer Taste & Odor Work Orders:

Created Date	Service Order Number	Service Address	City	Description
06/26/2023	21660	N CR 23E	LOVELAND	Taste & Odor
TASTE AND ODOR - Customer sent an email and stated they have been using a testing kit and they have been getting a reading of 1ppm of free chlorine, they would like further information about acceptable levels and to have the water checked. They said they have been noticing an odd smell in the dishwasher and that even the dishes seem to have the smell.				
LTWD: 6/27/23 tested from house 1.1 cl 7.6 pH tested from fire hydrant 1.1 cl 7.7 pH. flushed fire hydrant for 60 min. took meter head off for 2 days so customer could flush their line.				
07/31/2023	21877	SEDONA HILLS DR	LOVELAND	Cloudy Dirty
air in the line. ever since shutdown last week has been getting air in the line. may need to flush hydrant.				

Flushed hydrant to the south, got a decent amount of air out of the line, rest will have to be flushed out through surrounding homes including this customer

### Project Updates and Notes:

#### Fire Alarm System:

Waiting for permit approval.

#### Telemetry Upgrades:

Made selection on equipment and contractor. Currently the Contractor is procuring the equipment. Installation is scheduled to begin early September.

#### Valve Exercising:

6,028 valves have been exercised out of a total of 6,460.

