

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF LITTLE THOMPSON WATER DISTRICT**

The Board of Directors of Little Thompson Water District (LTWD) met in regular session on Thursday, June 9, 2022. Attendance was as follows:

Board of Directors:

Emily McMurtrey, President, Present
Steven Brandenburg, Present
Larry Brandt, Present
Ryan Heiland, Present – *Attended Via Conference Call*
Ed Martens, Present
James J. Walker, Present

Staff in Attendance:

Amber Kauffman, District Manager
Angela Diekhoff, Business Manager
Ken Lambrecht, Operations Manager
Judy O'Malley, Recording Secretary

Other Attendees:

Michael T. Cook, Berthoud Fire Protection District (BFPD) Board Vice-President

CALL TO ORDER

Board President Emily McMurtrey called the meeting to order at 5:00 p.m. followed by the recitation of the *Pledge of Allegiance*.

ROLL CALL

Roll call was taken. Director Dennis Mutcher resigned from the Board effective May 31, 2022. All other Directors were present.

AGENDA REVIEW

It was moved by Director Steven Brandenburg, seconded by Director Edward Martens, to enter into Executive Session at the end of the meeting citing §24-6-402(4)(a) C.R.S., to discuss matters concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest. Motion carried unanimously.

There were no other changes to the agenda.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

President McMurtrey opened the Public Comments period. There were no public comments, and the Public Comments period was closed.

CONSENT AGENDA

It was moved by Director Martens, seconded by Director Brandenburg, to approve the Consent Agenda, including:

- Minutes of the May 12, 2022, Regular Board Meeting,
- Tap List 677,
- May 2022 Disbursements in the amount \$1,306,670.61:
 - ❖ Operating Account: \$1,010,301.50:
 - ACH Manual Check Numbers 3783 to 3850 – \$766,429.83,
 - Check Numbers 10719 to 10763 – \$243,871.67,
 - ❖ Payroll Account: (Two Bi-weekly payroll periods in May) for \$296,369.11:
 - ACH Transmittal Vouchers O-2170 to O-2181 – \$151,698.93,
 - ACH Direct Deposit Numbers N-11652 to N-11726 – \$144,670.18,
- May 2022 Financial Report.

DISCUSSION ITEMS

BFPD Insurance Services Office (ISO) Rating:

BFPD Board Vice-President Michael T. Cook presented the following information to the Board:

- ISO collects and evaluates information from communities in the United States (U.S.) on the local fire departments' structure fire suppression capabilities.
 - ❖ The data is analyzed using the Fire Suppression Rating Schedule (FSRS) and then a Public Protection Classification (PPC®) grade is assigned to the community.

- The surveys are conducted whenever it appears there is a possibility of a PPC change.
 - ❖ The PPC program provides important, up-to-date information about fire protection services throughout the country.
- Mr. Cook reviewed the data collection and analysis, along with the possible points versus earned points for each factor weighed to determine the community grade.
 - ❖ Factors considered in the grading include:
 - Emergency communications.
 - Fire department personnel and equipment.
 - Water supply.
 - Divergence.
 - Community risk reduction.

There were discussions regarding these grading factors.

- The Community Classification received was 02/10 (Class-2 rating), with 01/10 being the highest.
 - ❖ Only 5% of fire departments in the U.S., and only 12% in the state of Colorado, have a Class-2 rating.
 - ❖ BFPD does not receive anything from this rating, but their constituents receive lower insurance rates.
- BFPD received 36.62 points out of a possible 40 for the Water Supply element of the grading.
- Mr. Cook wanted to thank the District Board and Staff for their parts in the ISO rating.
 - ❖ Director Martens noted that the Staff are responsible for the field work to install and maintain the fire hydrants.
 - ❖ Mr. Cook noted it is a joint effort from Board policy making, staffing, and system-wide operations and maintenance ensuring community safety with the high grade for Water Supply.

Carter Lake Filter Plant (CLFP):

District Manager Amber Kauffman presented the following information to the Board:

- 5 Million Gallon (MG) Concrete Tank:
 - ❖ The tank was recently inspected and nothing major was found.
 - ❖ Staff are seeking an estimate to budget for any work that will need to be done to the tank.
 - ❖ Work is expected to be scheduled for the fall of 2023.
- Pretreatment:
 - ❖ Staff had finished piloting the Dissolved Air Flotation (DAF) system and it had gone very well.
 - ❖ Josh Cook, P.E. of NoCo Engineering, did not have a final report for the DAF pilot but he identified three different deliverables for the DAF pilot itself.
 - The first item was a report that would summarize everything they did.
 - The second item was provide a letter that recommended DAF as pretreatment for the plant.
 - The third item was a cost analysis so CLFP Staff can look at construction and operation costs, life cycles, etc.
 - ❖ The DAF system can be pushed harder than a plate settler system.
 - To obtain the same results from a plate settler system you need to build a bigger system, which will cost more.
 - ❖ Ms. Kauffman noted she would expect CLFP Manager Rick Whittet to request to work with herself, and Central Weld County Water District (CWCWD) Manager Stan Linker to develop a scope for a Request for Proposal (RFP) to begin the process to design the DAF system.
 - ❖ Mr. Whittet and a future project manager would review the reports and summaries of the trial run as well as the DAF design.
 - Colorado Department of Public Health and Environment (CDPHE) may also need to review the results.
 - Ms. Kauffman suggested Mr. Whittet have an external engineering firm perform a design review.
- Staffing:
 - ❖ Mr. Whittet advised Ms. Kauffman and Mr. Linker that he planned to hire a project manager by the end of 2022.

- Chemicals:
 - ❖ There has been a fluoride shortage.
 - CLFP is currently out of fluoride and Staff do not know when they will be able to replenish supplies.
 - ❖ CLFP received a chemical delivery of soda ash with ammonia nitrate in it, believed to have been residue in the delivery truck.
 - The Soda Ash silo had been cleaned and was back in operation.
 - Invoices had been sent to the trucking company for product removal, silo cleaning, and product disposal.
 - Lab results confirmed the product had been contaminated.
 - The procedure for accepting chemical deliveries will be updated to include requiring clean-out certificates.
- Production:
 - ❖ CLFP operations is now fully staffed, and they are running 24 hours a day seven days a week.
- Mr. Whittet was working with an attorney regarding the ongoing issues with the Filter 23 warranty.

St. Vrain Water Authority (SVWA):

District Manager Kauffman advised the Board that the next meeting was scheduled for June 13, 2022, and she had not received a SVWA Board Packet.

Windy Gap Firing Project (WGFP):

District Manager Kauffman presented the following information to the Board:

- Colorado River Connectivity Channel (CRCC):
 - ❖ The National Resources Conservation Services (NRCS) issued the Finding of No Significant Impact (FONSI).
 - Northern Colorado Water Conservancy District (Northern) should be receiving full funding after the design review was completed.
- Chimney Hollow:
 - ❖ Work continues on the main dam plinth.
 - ❖ Work continues on the grout program, the portal, the quarry development, and resulting aggregate processing, the asphalt plant set up, and the piping connection to the Bald Mountain Tunnel.
 - ❖ Doing well on budget with very few change orders.
 - Ms. Kauffman advised it is hard to tell what can happen with rock excavations and it appears there will be more rock removal than anticipated.
 - Director Martens asked if tunneling was part of the work being done by the county road. Ms. Kauffman stated a piping connection was being installed to the Bald Mountain Tunnel.
 - ❖ The sandstone rock beneath the proposed dam appeared to be more porous than originally thought.
 - The implication is substantially higher leakage than originally anticipated, possibly up to 3,000 acre-feet (ac-ft) per year.
 - The engineer for the project is looking at mitigation to reduce the leakage.

Discussion followed regarding the sampling of the rock prior to construction, where the leaking water goes to, and the fact that every dam has some extent of leakage.

- WGFP Enhancement Donor Fund Advisory Committee:
 - ❖ The Advisory Committee met on May 20, 2022.
 - ❖ The meeting produced progress on the establishment of criteria for funding of projects.
 - ❖ The goal is to have a finalized set of grading criteria for funding of projects by October.
- WGFP Mitigation Enhancements:
 - ❖ No update was available.
- Tour:
 - ❖ A tour of the valley of Chimney Hollow construction was scheduled for August 17, 2022, for District Directors and department managers.
 - Ms. Kauffman was waiting for approval.

Action Item: Motion to Approve: Americans with Disabilities Act (ADA) Website Accessibility Policy:

Administrative Assistant Judy O'Malley presented the following information to the Board:

- All Colorado public entities must fully comply with the ADA Web Content Accessibility Guidelines (WCAG) 2.1 AA standards by July 1, 2024.
 - ❖ The District can be fined \$3,500 for non-compliance, and the Colorado Office of Technology will monitor compliance.
 - ❖ There have been multiple cases of individuals and law firms searching for non-compliant entities for the purpose of threatening lawsuits in the hope the entity will settle out of court for a monetary sum.
- Website accessibility affects people with visual, hearing, motor skill, and cognitive disabilities.
 - ❖ The Special District Association (SDA) has partnered with Streamline, a company that creates software for special districts, to bring website accessibility training to special districts.
- One main idea presented in training sessions is for district boards to pass a formal accessibility policy, and for the district to post this policy to their website.
- SDA and Streamline state that for a district to work towards making their website ADA compliant and have a way for people to contact the district with concerns, is a big step towards accessibility.

It was moved by Director Brandenburg, seconded by Director Martens, to approve the Little Thompson Water District ADA Website Accessibility Policy with the modification to the Compliance Procedures and Reports section from *“In addition to coding our website to WCAG 2.1 AA standards, LTWD regularly scans its website to ensure ongoing compliance, and makes timely changes to any inaccessible items if any are found. In our ongoing commitment to transparency, we make the last three months’ reports available to the public.”* To *“In addition to coding our website to WCAG 2.1 AA standards, LTWD scans its website quarterly to ensure ongoing compliance, and makes timely changes to any inaccessible items if any are found. In our ongoing commitment to transparency, beginning June 30, 2022, we will make the reports available to the public.”*, as well as confirming the response time to requests for assistance would be within five business days. Motion carried unanimously.

Rules and Regulations Update:

Operations Manager Ken Lambrecht presented the following information to the Board:

- The revision to Section 3 Water Taps regarding Annual Backflow Testing is needed to clarify the annual testing policy for the Cross Connection and Backflow Prevention Program.
- When a backflow assembly is added to the system, the District assigns a Testing Month of January through July.
 - ❖ Irrigation taps are assigned a Testing Month of April through July.
- All required backflow assemblies are to be tested annually during the assigned testing month and results submitted to the District.
 - ❖ Testing must be completed in the same month every year.
- The District’s goal is to have 100% testing compliance by December 31 each year.
 - ❖ Less than 90% compliance is a State Health violation.
- With the District’s current notification and penalty policy, July is the final month that allows for the full notification cycle to be completed prior to December 31.
- Notifications are mailed out on or about the first of each month.
- Following is the notification process for backflow assemblies with a Testing Month of July:
 - ❖ July 1st Notice, Courtesy Reminder.
 - ❖ August 2nd Notice, 30 Days Past Due.
 - ❖ September 3rd Notice, Penalty of \$50.
 - ❖ October 4th Notice, Penalty of \$250.
 - ❖ November 5th Notice, Penalty of \$500.
 - ❖ December 6th Notice, Disconnection of Service until resolved.
- Another change made was that industry terminology defines the difference between an assembly and a device.

Discussion followed regarding CDPHE rules for testing backflow assemblies only applying to non-residential water taps. Also discussed was the proper wording for the header on item 307.

It was moved by Director Brandenburg, Seconded by Director Martens, to approve the updates to Rules and Regulations Section 3 Water Taps. The Motion failed with two votes in favor and four votes against. It was moved by Director James Walker, Seconded by Director Brandenburg to approve the updates to Rules and Regulations Section 3 Water Taps with the modification to the Item 307 header from “Cross Connection” to “Cross Connection Control and Backflow Prevention Assembly Requirements”. Motion carried unanimously.

West I-25 Transmission Line:

District Manager Kauffman presented the following information to the Board with further negotiation discussion to be held in Executive Session:

- The West I-25 Transmission Line Project has been in the planning stages for the last several years and is critical infrastructure for the continued growth of the Barefoot Lakes Subdivision, as required by agreement between the District and the developer, Brookfield Properties (Brookfield).
 - ❖ The proposed transmission line will span five miles and 36 properties along the west side of I-25.
 - ❖ The line will connect to existing infrastructure at Weld County Road (WCR) 38 and terminating at WCR 28, northwest of Barefoot Lakes.
 - ❖ Brookfield is financially responsible for the design and construction of the transmission line including easement acquisition.
 - ❖ The District will own and operate the infrastructure once construction is complete.
 - ❖ Brookfield has requested District Staff manage the project to utilize the District’s pipeline expertise, as well as the District’s ability to acquire easements through the eminent domain process should it be necessary.
- Of the 36 properties traversed by the proposed transmission line, a total of 25 easements have been secured by the District.
 - ❖ Of the 11 remaining easements, three property owners to date are requiring overvalued fees and/or conditions of the easement agreement that are not acceptable to the District.
 - ❖ There may be other problems within the final eight easements that remain to be negotiated.
- Staff requests the Board express any questions or concerns with the project activities and to approve moving the project forward, including easement acquisition that may require pursuit of the District’s authority to invoke the eminent domain process.

Discussion followed as to how the transmission line would be of benefit to the District beyond the Barefoot Lakes Subdivision, how the installation of the line will affect the properties it will be going through, the barriers to installing the line on the east side of I-25, and considerations of future Colorado Department of Transportation (C-DOT) expansions in the area.

It was moved by Director Martens, Seconded by Director Larry Brandt, to approve the acquisition of properties and the construction of the project. Motion carried unanimously.

Ward 3 Director Appointment:

President McMurtrey and District Manager Kauffman presented the following information to the Board:

- Ms. McMurtrey advised fellow Board members that she had spoken with newly elected Board member Dennis Mutcher after he turned in his resignation from the Board on May 31, 2022.
 - ❖ Ms. McMurtrey stated that Mr. Mutcher had told her he had only good things to say about the Board and the District but realized that he did not feel he would be able to continue on the Board for a three-year term.
 - ❖ Mr. Mutcher advised Ms. McMurtrey he would work with his Homeowners’ Association (HOA) to make sure all residents of his neighborhood sign up for EyeOnWater accounts.
- Within 60 days from Mr. Mutcher’s resignation the Board is required to appoint another person to fill the position, until the next election on May 2, 2023.
 - ❖ At that time the Ward 3 Director position will need to be elected to a 2-year term to finish the 3-year term that Mr. Mutcher resigned from.
- The person who ran against Mr. Mutcher during the 2022 election, Jack Strandquist, is still interested in sitting on the board.
 - ❖ Ms. Kauffman provided a brief biography she had received from Mr. Strandquist.

Discussion followed regarding Mr. Strandquist's qualifications, along with state statutes allowing previous Board member William Szmyd to be appointed to the position.

It was moved by Director Brandenburg, Seconded by Director Martens, to appoint William Szmyd to the open Ward 3 Director position. Motion carried by five aye votes.

STAFF REPORTS

District Manager's Report: District Manager Kauffman reported on the following:

- Water Diversification and Dedication for Development:
 - ❖ Director Brandenburg requested a discussion on dedication of waters that have not been through a change case.
 - ❖ Staff requested this discussion be scheduled for the July 14, 2022 Board Meeting.
- Regional Water Strat Op Work Session:
 - ❖ On May 16, 2022, President McMurtrey attended the work session on behalf of the District.
 - ❖ Ms. McMurtrey reported the following to the Board:
 - There had been many good ideas presented, but disagreements on defining the intended purpose, mission, and scope of the group.
 - Overall, it seemed participants want to collaborate on large water supply projects to be able to create better communities for residents.
 - It was determined to continue as the Northern Colorado Community Foundation as a non-profit.
- 2022 Goals Update:
 - ❖ In December 2021 Ms. Kauffman presented District goals that cover the five categories listed below. The following list includes updates as to what the status of each item is:
 - Raw Water Supply Planning:
 - ◇ Conservation – Increased focus during a transition year.
 - More postcards sent than previous years.
 - Higher interest in conservation programs.
 - The office received lots of calls regarding the “Action Level Low – Yellow” designation for water use.
 - ◇ Consolidated Home Supply Change Case – Continue on change case, make significant progress easement acquisition for raw water infrastructure.
 - Second round of comment responses due June 16, 2022.
 - Home Supply approved the proposed use of a pump station on their property between Lone Tree and Welch Reservoirs.
 - ◇ Handy Ditch Company Change Case – Submit change case.
 - Expected in the next couple months barring any unexpected issues.
 - ◇ Second Use – Opportunities with the Town of Firestone (Firestone) for implementation at SVWA.
 - Revising proposal for Firestone.
 - ◇ Dry Creek Photovoltaic – Green hydrogen feasibility study.
 - Not started.
 - Treatment and Transmission:
 - ◇ Complete District Distribution Master Plan Update.
 - In process, but behind schedule.
 - ◇ Identify and Secure future East I-25 Treatment Plant property.
 - Focus shifted with CWCWD decision to purchase separate property alone.
 - Goal should shift to the next two years, after the master plan is complete.
 - ◇ Capital Projects/Bonding Projects.
 - Progress ongoing.
 - Relationships with Other Entities:
 - ◇ The Town of Johnstown (Johnstown) – Complete an updated Intergovernmental Agreement (IGA).
 - Met twice to discuss IGA, redlined IGA for Johnstown's review.
 - Johnstown regrettably needs to postpone any amendments to the IGA and extend the current IGA until the end of the year.
 - ◇ The Town of Berthoud (Berthoud)– Update IGA and solidify opportunities for Request for Opportunity (RFO) agreements.

- ◇ Obtain an agreement with Aurora Dairy (AOD) for Water Dedication.
 - Staff met with AOD on May 10, 2022.
 - Staff directed counsel to start drafting an agreement.
 - AOD rented 40 ac-ft of Colorado Big-Thompson (C-BT) water from Cemex and assigned it to the District.
- ◇ Renew/Redo current agreement with Brookfield.
 - Met with Brookfield May 11, 2022.
 - Forwarded current version to counsel for review.
- Rules and Regulations Updates:
 - ◇ Section 8: Main Line Extension Policies and/or Developer Agreement.
 - No Progress.
 - ◇ General Overview and Board Engagement for broad changes.
 - On-going.
- Operations and Technology:
 - ◇ Getting 50% increase in Eye On Water users.
 - 187 new users in 2022, or 24% increase (as of 6/1/22, goal for the end of year 1,158).
 - ◇ Reverse 911 system in place.
 - Evaluating options.
 - ◇ Telemetry Upgrades.
 - Level and water quality monitor ordered for Dry Creek Reservoir.
 - ◇ Increase average Operator level of Distribution Staff.
 - One staff member increased level.
 - ◇ Complete a rate study.
 - Finalizing RFP, expect to advertise before June 15, 2022.
 - ◇ Update the 2019 salary study.
 - Study authorized.

Discussion followed regarding a job position that had been advertised for a Backhoe Crew Foreman. The response had not been good and Ms. Kauffman researched current salaries for a similar position. Ms. Kauffman advised the Board that most companies were offering approximately much more than what the District offered for similar positions.

- ◇ Successful elections.
 - Complete.
- ◇ Making website ADA compliant.
 - Policy to be approved at June meeting.

Director Brandenburg questioned why the District remained at the Low (Yellow) Action Level for watering restrictions when Northern was increasing the quota to 80%. Additional questions raised included water levels in reservoirs and ditch suppliers' water conservation measures. Ms. Kauffman replied that Staff will reevaluate the Watering Restriction Action Level in July. She also advised that area water providers are attempting to maintain their supply levels as the upcoming summer is expected to be extremely hot and dry.

Business Manager's Report: Business Manager Angela Diekhoff reported on the following:

- Audit:
 - ❖ The auditors, BDO USA, LLP, were running extremely behind and the draft of the audit was expected to be ready by Monday, June 20, 2022.
 - There had been no significant findings.
 - Ms. Diekhoff advised the Board that she would email a copy of the draft audit as soon as she receives it.
 - The Board must receive the draft copy no later than June 30, and approve the audit at the July 14, 2022, Board Meeting.
 - The auditors must submit the approved audit to the State Auditor by July 30.
 - ❖ The 2021 audit included an Information Technology (IT) review.
 - Staff will be implementing some IT changes for all programs per the request of BDO.
- Salary and Benefit Survey:
 - ❖ Staff signed an engagement letter with the Employees Council to review the District's current job descriptions, salaries, and benefits.
 - ❖ Staff plan to have the survey completed in time to include in the 2023 budget.

- Rate Study:
 - ❖ Ms. Diekhoff was preparing an RFP for an updated Rate Study.
 - The last time the District completed one was in 2012.
 - Staff have reviewed and updated portions of the Tap Fees, Monthly Base Rate, and Wholesale Rates since 2012.
- EyeOnWater Users:
 - ❖ There were a total of 944 users out of the 1,158 user goal for 2022.
 - ❖ A postcard with information on the Water Shortage Contingency Plan Action Level increasing to Low (Yellow) and the EyeOnWater site was mailed in early June.
 - Office Staff received numerous calls regarding the information presented in the postcard.

District Engineer's Report: In the absence of District Engineer Brad Eaton, District Manager Kauffman reported on the following:

- There were 38 Tap Commitment Requests in May. Year-to-date total was 2,387.
- Capital Projects:
 - ❖ The western portion of the West 1st Street (St.) project had been completed, and the contractor was moving to the eastern portion of the project.
 - ❖ The preliminary alignment design for the Northeast Transmission Line had been developed.
 - ❖ The Twin Mounds project continued to progress.
 - Interior sand blasting and priming continued.
 - Completion was expected by July.
 - ❖ The Loveland/Campion Conversion Project 60% design drawings had been completed and were in review by Staff.
 - Project complexity along with inflation of material costs indicate that total project costs could reach \$3.2 - \$3.4 M.
 - The newly understood budget overrun will require a phased approach and/or additional bond funding procurement.
 - ❖ Weld County was to relocate approximately 1,250 feet of 12-inch waterline to accommodate the widening of the WCR 54 Bridge at the Thompson River.
 - Project costs will be reimbursed by Weld County.
 - The agreement for design service is with the County for signature.
 - ❖ Installation of new Variable Frequency Drives (VFDs) at the Buckhorn Pump Station had been completed.
 - ❖ The Water System Master Plan continued to run behind schedule.
 - ❖ After speaking with the ditch company Staff had determined that a Non-Potable System Study may not be needed.
 - The ditch company was not interested in a larger scale study and would handle on a development by development situation.
 - ❖ Staff were working through what was needed for the Raw Water Infrastructure to capture and convey native water for treatment.
- Development Projects:
 - ❖ Development continued to be active and the inspectors were busy.
 - The Metro District for Turion was denied by Berthoud for the portion in their service area.
 - ◊ The developer is pushing ahead with the portion of the project in the District service area in the Town of Mead (Mead).
- Other Engineering & GIS Activities:
 - ❖ Staff were engaged in various Colorado Department of Transportation (CDOT) activities near District infrastructure along I-25.
 - The CDOT repairs to the 42-inch Air Release Valve (ARV) gaskets were substantially complete and the transmission line was back in service.
 - Negotiations to repair damage to the ARV vault lids resulting from the piping repairs were in progress.

Water Resources Manager's Report: In the absence of Water Resources Manager Nancy Koch, District Manager Kauffman reported on the following:

- May water usage demands had been tracking close to projections.
- Cumulative water use was very close to the projected amount for the 2021 – 2022 water year.
 - ❖ Director Martens questioned if any of the Native Waters were counted in the Cumulative Water Use graph. Ms. Kauffman advised they would not be considered in the District's total water supply until after each Water Court case concludes.
 - ❖ Ms. Kauffman also noted the District will need to determine when and how much of each type of Native Water to introduce into the District supply so as to not pull too much from agricultural supplies at once.
- Dry Creek Reservoir continued to experience some evaporation.
- Water Court:
 - ❖ Ms. Kauffman reviewed the status of the cases and advised the Board of the next steps for Staff.
- Windy Gap had pumped 481 ac-ft as of May 29, 2022, for the District.
 - ❖ Northern had decided against pumping additional water as there may not be enough space in Lake Granby without causing a spill next year.
- The Seasonal Outlook report predicts that Northern Colorado will have above average temperatures and below average precipitation for June, July, and August.

Operations Manager's Report and Water Quality Update: Operations Manager Ken Lambrecht reported on the following:

- Locate requests and leak repairs were normalizing.
- All monthly Coliform were within acceptable parameters. The next Lead and Copper sampling period was tentatively scheduled for November. The Disinfection Byproduct (DBP) 2 samples were within acceptable parameters.
- Crew Leader Valve Exerciser Alan Cordova was assisting the backhoe crew during the month of May.
- The Kupferle Water Quality Educational Van was onsite on May 24, 2022, to perform training related to Water Quality Sampling and DBPs.
- Four employees attended the Colorado Rural Water Association (CRWA) Annual Conference May 2 through 5, 2022, for training.
- Several of the Operations and Engineering Staff attended certification training for the Occupational Safety and Health Administration (OSHA) Excavation Competent Person, OSHA Standard 1926, Subpart P.

DIRECTOR REPORTS

There were no Director Reports.

President McMurtrey called for a break at 7:30 p.m.

The Board and District Manager Kauffman went into Executive Session at 7:35 p.m. and returned at 7:51 p.m.

It was moved by Director Brandenburg, seconded by Director Walker, to adjourn the meeting at 7:52 p.m. Motion carried unanimously.

Respectfully submitted,

Amber Kauffman