

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF LITTLE THOMPSON WATER DISTRICT**

The Board of Directors of Little Thompson Water District (LTWD) met in regular session on Thursday, March 23, 2023. Attendance was as follows:

Board of Directors:

Emily McMurtrey, President, Present
Steven Brandenburg, Present
Larry Brandt, Present
Ryan Heiland, Present
Ed Martens, Present
Bill Szmyd, Present
James J. Walker, Present

Staff in Attendance:

Amber Kauffman, District Manager
Angela Diekhoff, Business Manager
Brad E. Eaton, District Engineer
Nancy Koch, Water Resources Manager
Amanda Hoff, Water Resources
Administrator
Judy O'Malley, Recording Secretary

Other Attendees:

Clayton Orback, Little Thompson Water District Engineering Technician I
Kammy K. Tinney, Little Thompson Water District Business Project Manager
Danny Davis, Customer
Kyle Davis, Customer

CALL TO ORDER

President Emily McMurtrey called the meeting to order at 5:05 p.m. followed by the recitation of the *Pledge of Allegiance*.

ROLL CALL

Roll call was taken. All Directors were present.

AGENDA REVIEW

There were no changes to the agenda.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

President McMurtrey opened the Public Comments period. There were no public comments, and the Public Comments period was closed.

District Manager Amber Kauffman introduced her new assistant, Kammy Tinney.

CONSENT AGENDA

It was moved by Director Bill Szmyd, seconded by Director Steve Brandenburg, to approve the Consent Agenda, including:

- **Minutes of the February 16, 2023, Regular Board Meeting,**
- **Tap List 686,**
- **February 2023 Disbursements in the amount \$960,124.85:**
 - ❖ **Operating Account: \$653,187.39:**
 - **ACH Manual Check Numbers 4362 to 4430 - \$560,458.34,**
 - **Check Numbers 11155 to 11190 - \$92,729.05,**
 - ❖ **Payroll Account: (Two Bi-weekly payroll periods in February) for \$306,937.46:**
 - **ACH Transmittal Vouchers O-2283 to O-2294 - \$157,570.52,**
 - **ACH Direct Deposit Numbers N-123530 to N-12423 - \$149,366.94,**
- **February 2023 Financial Report.**

Discussion was held regarding the cost associated with the use of Windy Gap water.

Director Ed Martens was not available for the vote. Motion passed by six aye votes.

DISCUSSION ITEMS

Danny Davis Variance Request:

President McMurtrey excused herself from this portion of the meeting due to a conflict of interest.

Vice-President Brandenburg presided in Ms. McMurtrey's absence. District Manager Amber Kauffman presented the following information to the Board:

- Mr. Davis requested a variance for the price of his accessory dwelling that he is in the process of obtaining a permit from Larimer County (County).
 - ❖ The process with the County has been very time consuming and has impacted his ability to move his project forward.
 - ❖ He has been working on the process of cleaning up County records for his property for quite some time.
- Mr. Davis is an under-user of his 0.7 acre-foot (ac-ft), which is equivalent to 228,000 gallons per year, annual allotment.
 - ❖ For the past two years his annual usage has been around 125,000 gallons.
 - ❖ Mr. Davis also has a well that is used for supplemental water.
- Mr. Davis asked the Board to waive the 2023 fee of \$14,000 for his accessory dwelling as the project began before the District had accessory dwelling fees.
- Mr. Davis is currently an under-user but to ensure the future users of that tap have adequate water, the District staff prefer to take a consistent approach with our customers in maintaining the requested accessory dwelling fee for all customers.
- Staff understand the burden of the cost of the fee and therefore propose a more favorable approach with the customer in a two year payment plan that can help ease immediate cost.

Discussion followed regarding the fact that the accessory dwelling fee is to cover additional water use at a property, but since Mr. Davis is an under-user the resident of the accessory dwelling is not likely to raise the water usage over the 228,000 gallon allotment; what will happen in the future if the property changes ownership; and having Mr. Davis sign a statement acknowledging what would be required should his water usage go over the allotment.

It was moved by Director Martens, seconded by Director Ryan Heiland, to allow the variance citing the original Commitment Letter did not require an Accessory Dwelling Fee be paid, the delay in the County permit was out of Mr. Davis' control, and Mr. Davis will be required to sign a statement agreeing to conditions if he goes over his allotment. Ms. McMurtrey abstained from the vote. Motion carried by six ayes votes.

[Second Amendment to the 2002 Town of Johnstown Intergovernmental Agreement \(IGA\):](#)

President McMurtrey returned and presided over the remainder of the meeting. District Manager Kauffman presented the following information to the Board:

- Matt LeCerf, Town Manager for the Town of Johnstown (Johnstown), and Ms. Kauffman have been working to revise the current IGA between Johnstown and the District.
 - ❖ Mr. LeCerf and Ms. Kauffman are working to replace the two IGA's currently in place with one.
 - ❖ The updated IGA was expected to be complete in the next month or two.
- In August of 2022 the Board approved the First Amendment to the 2002 Johnstown IGA with an extension to March 31, 2023, due to staffing shortages at Johnstown.
- Ms. Kauffman requested an extension of the current IGA until the end of June to ensure the document is complete and has adequate time for legal review.

It was moved by Director Szmyd, seconded by Director Brandenburg, to allow the extension of the 2002 IGA. Motion carried unanimously.

[Mikaela Rivera Contract:](#)

District Engineer Brad Eaton presented the following information to the Board:

- Staff routinely encounter easement and crossing agreement issues with capital projects, development projects and existing District easements.
 - ❖ These issues can vary from easement negotiation and acquisition of a new easement, to legal interpretation and modification of existing easements and or crossing agreements.
- Staff have been utilizing the legal services of Mikaela Rivera, attorney with Waas, Campbell, Rivera, Johnson & Velasquez, LLP on both the West Interstate-25 (I-25) Transmission Line and the Northeast Transmission Line projects.
 - ❖ Ms. Rivera is a specialist in the field of easement negotiations and acquisition, including eminent domain and condemnation.

- ❖ Recent success with acquiring easements from problematic property owners on the West I-25 Transmission Line has largely been the result of Ms. Rivera's expertise and involvement in the project.
- Staff requested the Board approve the use of Ms. Rivera's legal services on a case-by-case basis as deemed necessary by staff for general easement and crossing agreement issues that arise.
 - ❖ A copy of Ms. Rivera's proposed letter of engagement was presented to the Board for reference.

Following discussion, **it was moved by Director Ed Martens, seconded by Director Jim Walker, to accept the letter of engagement as presented. Motion carried unanimously.**

Mikaela Rivera Contract H2 Project: Resolution 2023-07 H2 Project Property Acquisition:

District Engineer Eaton presented the following information to the Board:

- Staff are currently in pursuit of changing native water shares in the Consolidated Home Supply Ditch and Handy Ditch from agricultural to municipal use.
 - ❖ District Staff have evaluated various alternatives to utilize these native water shares and have determined the best choice would be a pump station located between Lonetree and Welch Reservoirs.
 - ❖ The pump station will discharge to a new transmission pipeline that will deliver these waters approximately four miles southwest to Dry Creek Reservoir where it can be pumped to the Carter Lake Filter Plant for treatment and use in the District's distribution system.
 - ❖ The proposed transmission pipeline will traverse numerous private properties, along with Larimer County right of way as it connects the two facilities noted above.
 - ❖ The specific and final transmission line route will largely depend on the ability to negotiate and obtain easements on private property.
- Staff have been utilizing the legal services of Mikaela Rivera, attorney with Waas, Campbell, Rivera, Johnson & Velasquez, LLP on other projects.
 - ❖ Recent success with acquiring easements from problematic property owners on the West I-25 Transmission Line project has largely been the result of Ms. Rivera's expertise and involvement.
- Staff requested the Board approve moving the project forward, including easement acquisition that may require pursuit of the District's authority to invoke the eminent domain process when necessary.
 - ❖ Staff also requested approval to utilize Ms. Rivera with easement negotiations and acquisition as needed.

Discussion followed regarding the cost associated with accepting, going to water court, building infrastructure for, and pumping native waters. Also discussed was the necessity of having native waters in the District's water portfolio.

It was moved by Director Szmyd, seconded by Director Heiland, to adopt Resolution 2023-07 authorizing Staff to pursue easement acquisitions using the District's right of eminent domain if necessary. Motion carried by six aye votes, and one nay vote.

Mikaela Rivera Contract Return Flow Obligations (RFOs) Project: Resolution 2023-08 RFO Project Property Acquisition:

District Engineer Eaton presented the following information to the Board:

- Once native water shares in the Consolidated Home Supply Ditch and Handy Ditch have been changed from agricultural to municipal use, and these native waters are used in the District's system, it will be necessary to meet RFOs to the Little Thompson River.
 - ❖ RFOs will be required as part of the court decreed municipal use of these waters and are necessary to mirror historic use and thereby mitigate potential injury to other downstream users.
- Staff have evaluated alternatives to make the necessary RFOs and determined the most suitable alternative to be a pump station located at Dry Creek Reservoir that will discharge to a new transmission pipeline.
 - ❖ The transmission pipeline will deliver return flow water approximately three- and one-half miles southeast to the Little Thompson River.

- ❖ The proposed transmission pipeline will traverse various private properties, along with Larimer County right of way as it connects Lonetree and Welch Reservoirs.
- ❖ The specific and final transmission line route will largely depend on the ability to negotiate and obtain easements on private property.
- Staff have been utilizing the legal services of Mikaela Rivera, attorney with Waas, Campbell, Rivera, Johnson & Velasquez, LLP. on both the West I-25 Transmission Line and the Northeast Transmission Line projects.
 - ❖ Ms. Rivera is a specialist in the field of easement negotiations and acquisition, including eminent domain and condemnation.
 - ❖ Recent success with acquiring easements from problematic property owners on the West I-25 Transmission Line has largely been the result of Ms. Rivera's expertise and involvement in the project.
- Staff requested the Board express any questions or concerns with the project activities as generally described above and to approve moving the project forward, including easement acquisition that may require pursuit of the District's authority to invoke the eminent domain process.
 - ❖ Staff also requested approval to utilize Ms. Rivera with easement negotiations and acquisition as needed.

Discussion followed regarding how and where the RFOs need to occur, how long it will take to build the infrastructure, and how adding Native Waters to Dry Creek will affect the quality of that water.

It was moved by Director Szmyd, seconded by Director Heiland, to adopt Resolution 2023-08 authorizing Staff to pursue easement acquisitions using the District's right of eminent domain if necessary. Motion carried by six aye votes, and one nay vote.

Carter Lake Filter Plant (CLFP):

District Manager Kauffman presented the following information to the Board:

- Gary Allen, District Manager of Longs Peak Water District (LPWD) and North Carter Lake Water District (NCLWD), was in attendance at the CLFP Board meeting.
 - ❖ Mr. Allen attended to listen and find out what was going to be done to address the complaints related to taste, odor, and color.
 - ❖ Mr. Allen was very concerned about the amount of complaints happening in the community, on social media, and to the office of his water districts.
 - ❖ Also in attendance was Jim Walker, Director of the LTWD Board.
- Audit:
 - ❖ CLFP had their Audit presentation by BDO USA, LLP on March 8, 2023.
 - ❖ The audit had minor issues that are generally tied to the size of the organization and inability to separate duties rather than any misstatements.
 - ❖ BDO has been working on CLFP's depreciation of assets and they would like CLFP Staff or consultants to complete that task.
- Projects:
 - ❖ NoCo Engineering would like to test two different treatments on the water from Dry Creek Reservoir.
 - The testing would be small scale in the lab and would be most beneficial to occur later in the year.
 - Due to the amount of taste, odor, and color calls, the direction requested was to start testing as soon as possible.
 - ❖ Pretreatment:
 - NoCo Engineering is working on creating the Dissolved Air Flotation (DAF) specification to send out for equipment procurement.
 - A rough draft of the one-line diagram that were presented to the CLFP Board was created.
 - NoCo Engineering needs to meet with LTWD and Central Weld County Water District (CWCWD) to discuss capacity and operations of the line to Dry Creek as well as connection to the canal.
 - NoCo Engineering prepared front end documents for the procurement specifications for review.

- Operations and Maintenance:
 - ❖ Average daily demand for January was 9.1 Million Gallons per Day (MGD), the same as in 2022.
 - ❖ Work had started on the replacement of an old compressor in the North Plant.
 - ❖ A proposal for new valves was received from Municipal Treatment for the North Plant to enable higher chlorine clean-in-place washes in the amount of \$205,568.00 (not including installation).
 - This was a budgeted item.
 - ❖ A quote was received from Wesco to modify piping out of the North Plant cells to ensure more accurate metering.
 - The cost for the five cells is \$99,735.
 - ❖ Dry Creek Reservoir (Dry Creek):
 - Pumping started January 24, 2023, and continued until February 21, 2023.
 - The water from Dry Creek has caused issues with the Soda Ash feed system, making it difficult to maintain.
 - LTWD, CWCWD, LPWD, Firestone, Fredrick, and Dacono all had taste, odor, and color complaints.
 - Some of the more significant complaints were on social media.
 - The CLFP Board decided, with input of CLFP Staff and Gary Allen, to not pump or treat water from Dry Creek until entities are better prepared to deal with the taste, odor, and color issues with treatment at Dry Creek or at CLFP.
- CLFP Manager's Report:
 - ❖ CLFP Manager Rick Whittet advertised the Lead Operator position internally and had one applicant.
 - ❖ Mr. Whittet was in the middle of interviews for the Administrative (Admin) Assistant position to assist Lisa Everson, CLFP Admin Assistant.
 - ❖ Mr. Whittet had several requests for tours of the plant from Northern Water Conservancy District (Northern) and Hach.
 - ❖ Verizon Wireless had reached out proposing a lease for the installation of a cell tower either at the plant house or on the south plant property.
 - The tower would be approximately 100 feet tall but would provide revenue to CLFP.
 - The Board approved Mr. Whittet pursuing the lease.

President McMurtrey called for a break at 6:37 p.m. The meeting resumed at 6:47 p.m.

St. Vrain Water Authority (SVWA):

District Manager Kauffman presented the following information to the Board:

- Staff were preparing to send out a Request For Proposals (RFPs) for SVWA management, audit, and insurance services.
 - ❖ The RFP also includes other general accounting duties such as accounts payable, accounts receivable, and budgeting as an optional duty.
 - ❖ The Town of Firestone (Firestone) currently does the financial work and was amenable to continue the work for a limited time.
 - ❖ There is concern that this could be considered a conflict of interest.
- SVWA Staff would like to make site security improvements.
 - ❖ Additional site security was not included in the 2023 budget, and Staff were looking into amending the budget.
- Plant operators were fitted for safety equipment.
- A temporary Certificate of Occupancy was issued so chemicals could be brought into the plant.
- It was expected that the plant would be producing water by the end of April 2023.

Windy Gap Firming Project (WGFP):

District Manager Kauffman presented the following information to the Board:

- Windy Gap Operations Subcommittee:
 - ❖ Ms. Kauffman, Water Resources Administrators Amanda Hoff and Garrett Dickson, and Business Project Manager Kammy Tinney attended the Operations Subcommittee meeting on February 28, 2023.

- Northern's thoughts on the operation of the Firming project was reviewed, including:
 - ◊ How the deliveries are allocated.
 - ◊ How "orders" are made.
 - ◊ How Chimney Hollow Reservoir (Chimney Hollow) will initially fill and how it could cause Lake Granby (Granby) to spill.
 - ◊ Potential leases of storage in Chimney Hollow.
 - ◊ How evaporation will be handled.
 - ◊ Along with other questions.
- ❖ It is anticipated that the series of Operations Subcommittee meetings could take some time to develop operating criteria.

There was discussion regarding when Windy Gap water would be available for use by the District, what it means for Granby to spill, the criteria that is used to decide if Granby will spill, and the importance of the Firming project to have a place to store Windy Gap water.

- **Windy Gap Deliveries:**
 - ❖ As of February 28, 2023, there was approximately 6,000 ac-ft of Windy Gap water in the system.
 - ❖ Participants were encouraged to take delivery of that water to reduce the potential amount that will spill.
- **Colorado River Connectivity Channel (CRCC):**
 - ❖ Northern staff and the contractor are working on change orders related to the delay in construction start as well as a maintenance agreement.
- **Chimney Hollow:**
 - ❖ The team had their quarterly partnering session in which they highlighted the successes and challenges of the project.
 - ❖ The contractor is working to modify their air permit to give them greater flexibility, increase daily limits on crushing and concrete batching without increasing their annual limit, and adding a diesel generator.
 - ❖ Northern is applying for a waiver for a site plan permit, which they legally they can, and the building permit, which Larimer County has not agreed to.
 - Larimer County's building permit process has been extremely difficult and time consuming and could cause delays to the project.
 - ❖ Main dam progress is up from the plinth by 50 feet (back to original grades) with approximately 334 feet to go to the top of the dam.
 - Asphalt will begin again March 20, 2023, amid a concern that the grouting program is able to keep ahead of the asphalt placement.
 - In order to help alleviate some concern, the grout team started "double shift" on March 7, 2023.
 - The embankment team will start double shift April 3, 2023.
 - It is expected that the plinth construction will be complete in May 2023.
 - ❖ Other items of concern include the following:
 - Higher costs for increased quantities of blanket filters.
 - Concrete placement requiring thermal control and costs for those controls.
 - Freeze-thaw durability of the concrete being placed on site.
 - ❖ Current schedule estimates indicate the work is approximately one week behind schedule based on critical path scheduling.
- **WGFP Mitigation Enhancements:**
 - ❖ There was no new information.
- **WGFP Enhancement Donor Fund Advisory Committee:**
 - ❖ There was no new information.
- **Overall Firming Project Budgeting:**
 - ❖ Current budgeting indicates the project will need additional financing or funding to provide for construction completion of the firming project and to address required mitigation enhancements.
 - ❖ Ms. Kauffman presented the most recent Construction Budget Report from Northern to the Board.
 - ❖ The summary indicates an estimated need for total project funding and the District's portion of that total.

Public Hearing: Action Item: Resolutions 2023-09, 2023-10, 2023-11, 2023-12 Inclusions:

President McMurtrey opened the Public Hearing. There were no public comments, and the Public Hearing was closed.

It was moved by Director Martens, seconded by Director Larry Brandt, to adopt Resolution 2023-09 Inclusion (Oswald), Resolution 2023-10 Inclusions (Hiatt, Jackson, Schink, Sullivan), Resolution 2023-11 Exclusions (R&M Holdings), and Resolution 2023-12 Exclusions (Forestar (USA) Real Estate Group, Ursa Major Technologies). Motion carried unanimously.

STAFF REPORTS

District Manager's Report: District Manager Kauffman reported on the following:

- **Regional Water Strat-Op Update:**
 - ❖ The group continued the discussion of partnership and opportunities along the northern Front Range.
 - ❖ The group tackled topics such as:
 - Dues and fees for participation to help pay for facilitators.
 - The proposed name for the group was currently Northern Colorado Water Alliance.
 - Whether the group needed a chair or not.
 - The mission and goals of the group.
 - The frequency of meetings.
 - Potential members that have not been invited to date.
 - ❖ The District contributed \$1,500 to the organization in 2022 and budgeted to spend approximately the same in 2023.
 - ❖ The group would like to continue meetings every other month with opportunities for socialization twice a year to help build trust.
 - Important points for a mission statement include education, collaboration, resilient communities, and resilient water systems.
 - ❖ Goals of the group centered around the following four items:
 - Communication with elected officials and/or legislators.
 - Water system gaps and opportunities.
 - The member area being an important player in water issues in the state.
 - Shared interest communication points to the public (consistent messaging).
- **Staffing:**
 - ❖ Staff officially offered the position of Global Information Systems (GIS) Specialist to a candidate and he accepted.
 - Pending background check and drug testing we anticipate the new employee starting April 4, 2023.
 - ❖ Staff were still advertising the Engineering Business Support Level II position.
 - Only one application had been received.
 - Staff were considering replacing that position with an engineer.
 - This change is partially due to the impacts anticipated with the recently funded expansion of I-25 between Highway (Hwy) 66 and Hwy 56, the West I-25 Transmission line requiring more oversight, and other capital projects.
- **Emergency Response Tabletop Exercise:**
 - ❖ March 2, 2023, the District closed the office so all employees could attend an emergency response meeting held at the Berthoud Recreation Center from 7:30 till 11.
 - Larimer County Sheriff's Office provided the training services of deputy Zack Anderson for the first portion of the exercise to review a situation we had in the field and office.
 - Deputy Anderson talked about what physical responses to watch for when people engage in conflict and recommend how to respond in threatening situations.
 - Deputy Anderson was also able to review the office layout and make some minor suggestions to improve Staff safety.
 - ❖ Following Deputy Anderson's portion, Ms. Kauffman set up a tabletop exercise involving a system contamination that required notifications and a boil water order.

- Staff were seated to ensure at least one member of each department was represented at each table.
- The exercise was structured to engage every department at each table in conversation amongst themselves to be aware of what each department needs from each other.
- **Dry Creek Reservoir Management Study:**
 - ❖ CLFP Manager Whittet, and Ms. Kauffman met with Stantec on February 7, 2023, to review the information they had compiled and progress they had made.
 - ❖ The general summary of the meeting was that the water in the reservoir was adding hardness and sulfate faster than evaporation would account for and the thought was that the soils and or spring were contributing to the water quality issues.
 - ❖ Additionally, issues with algae can be difficult to resolve without knowing the type of algae and the chemistry happening in the reservoir that allows blooms of algae.
 - ❖ The request was made to provide potential solutions to the water quality issues with their pros and cons to specifically address copper sulfate.
 - ❖ A draft report was provided on March 3, 2023, for review by Mr. Whittet, CWCWD District Manager Stan Linker, and Ms. Kauffman.
- **Agreements:**
 - ❖ Staff received feedback from Aurora Organic Dairy (AOD) on the proposed water dedication and waterline agreements.
 - The agreements were revised and sent back for AOD's comments (as of March 10, 2023).
 - ❖ The District approved the IGA addressing joint efforts in meeting RFOs for the Big Thompson and Little Thompson Rivers with Johnstown, Town of Berthoud (Berthoud), and City of Loveland (Loveland) last month.
 - This IGA was also approved by our counterparts and sent to the State requesting a meeting to discuss our plans.
 - The meeting was tentatively planned for March 29, 2023, at 9:00 a.m.
 - This IGA is a great example of joint efforts to meet requirements of the entities' water rights portfolios in a manner that is rarely sought and in a manner consistent with the Colorado Water Plan.
- **Other:**
 - ❖ Ms. Kauffman hoped the Directors had registered for the Spring Water Users meeting on April 10, 2023, at the Embassy Suites in Loveland.
 - Ms. Kauffman would not be unable to attend.
 - ❖ Water Resources Manager Nancy Koch, Water Resources Administrators Amanda Hoff and Garrett Dickson, and Ms. Kauffman met with Jim Hall of Northern and Matt Lindburg of Brown and Caldwell on March 14, 2023.
 - Mr. Hall and Mr. Lindburg came to provide a summary of a project called the South Platte Regional Opportunities Water Group (SPROWG).
 - Mr. Hall and Mr. Lindburg asked if the District would be interested in participating in the group.
 - The current participants are primarily located in the Denver and south Metro area.
 - The project is very conceptual at this point but the District decided to stay informed on the project to evaluate participation at some point in the future.
 - ❖ Ms. Koch, Ms. Hoff, Mr. Dickson, District Engineer Eaton, and Ms. Kauffman have met to have "popcorn" sessions (brainstorming sessions) to discuss what other water sources could be utilized in the District's system in the long term.
 - Two separate sessions were had to discuss waters along the Big and Little Thompson Rivers, the St. Vrain River, and a little bit of the South Platte River.
 - This process is preempted by the District's strategic goal of identifying waters for dedication in the future.
 - ❖ Ms. Kauffman had lunch with Helen Migchelbrink, the town manager for Town of Mead (Mead), on March 8, 2023, to discuss relevant topics for the two parties.
 - It was decided to schedule a lunch for the District to host to improve communication and relationships with Mead's staff.
 - There has been minor miscommunication and misunderstanding on both sides.

- Projects and development were also discussed to help talk about the heavy level of workload, the shift in business practices at the District, opportunities for the two entities to make things more efficient, and for opportunities to achieve water conservation in appropriate locations like tree lawns and medians.
- ❖ Ms. Kauffman provided the Board with the quarterly list of goals updates.

Business Manager's Report: Business Manager Diekhoff reported on the following:

- Office Update:
 - ❖ Office Upgrades:
 - The front office had been under construction and was expected to be mostly finished by the end of the week of 3/20/2023.
 - ❖ Marketing:
 - The new marketing team, WildRock, had been doing a great job of getting more awareness on Facebook.
 - The group was very professional and on top of some of the negative comments received regarding the taste, smell, and color of the water while CLFP was utilizing Dry Creek Reservoir water.
 - The group was also working on making the website more user-friendly.
 - Members of WildRock will be in attendance at the April 20, 2023, Board Meeting to share updates.
 - The group requested feedback from the Board ahead of the April meeting.
 - ❖ Reverse Notification:
 - Staff were working with a company called RAVE to start implementing a reverse notification system.
 - The system would allow the District to text, call, or email customers with important notices.
- Customer Appreciation:
 - ❖ Ms. Diekhoff shared new customer appreciation comments received by the Office Staff.
 - ❖ Director Szmyd advised Staff and other Board Members of leak repairs completed by Operations Crew, and how he spoke with Water System Worker Ron Beilby.
 - Mr. Szmyd noted that Mr. Beilby commented on the better conditions at the District.
- EyeOnWater (EOW):
 - ❖ There was a total of 1,514 users.
 - 15 percent of customers have created EOW accounts.

District Engineer's Report: District Engineer Eaton reported on the following:

- There were eight Tap Commitment Requests for February. The year-to-date total was nine.
- Capital Projects:
 - ❖ CR Land Services have started presenting easement offers for the Northeast Transmission Line project.
 - ❖ The Twin Mounds project continued to progress.
 - ❖ The design for the Loveland Campion Conversion Project Number 1 was complete and going out for bid.
 - ❖ Operations Manager Ken Lambrecht had commissioned a system wide SCADA inventory.
 - ❖ Staff were reviewing priorities for replacing Supervisory Control and Data Acquisition (SCADA) equipment.
 - ❖ Final design is in process to relocate the waterline for the Weld County Road (WCR) 54 Bridge Replacement project.
 - ❖ Raw Water Infrastructure
 - ❖ Design is in progress, and construction is expected to start in the fall of 2023, for the 3rd and Welker project in Mead.
 - ❖ The Larimer County Road (LCR) 8 and 21 waterline modifications project will begin quickly.
- Development Projects:
 - ❖ There were no new development projects for February.
 - ❖ Inspections were getting busy again as construction was picking up.

- Other Engineering & GIS Activities:
 - ❖ District Engineer Eaton advised the Board of the background of the new GIS Specialist, Zach Hecker.
 - ❖ Singletree Estates final easement negotiations were in progress.
 - Staff expected to have to go to court to obtain at least one of the easements.
 - ❖ Colorado Department of Transportation (CDOT) announced the start of segment 5 of the I-25 improvements.
 - This segment is located between Hwy 66 and Hwy 56.
 - The work on segment 5 is years ahead of the originally proposed schedule.
 - Staff will be heavily engaged due to the infrastructure impacted along the segment.

Discussion followed regarding staffing and monetary needs to keep up with the changes to CDOT's schedule.

Water Resources Manager's Report: Water Resources Administrator Hoff reported on the following:

- Ms. Hoff and Conservation Specialist Holly Suess had scheduled a meeting with Brookfield's Homeowners' Association (HOA) to discuss ways to continue improving their water conservation measures.
- At the February 16, 2023, Board Meeting Director Szmyd asked to see how the different quotas that Northern might set could affect the District's water supply.
 - ❖ Ms. Hoff presented charts to the Board and explained the different scenarios.
 - ❖ Ms. Hoff also explained that if the District starts using the carryover water how difficult it is to replenish.
 - ❖ If Northern were to issue a 60 percent quota, or less, for two years the District will have to use Dry Creek Reservoir water regardless of the taste and odor issues by the second year.

Discussion followed regarding Northern's quotas, drought demand, the District's historic use of carryover and replenishing it, and finding water within our system through keeping on top of system leaks and managing over-using customers.

- Ms. Hoff advised the Board that the Water Resources Department would request the Board approve an update to Resolution 2020-11 making the Outdoor Water Scheduling mandatory rather than voluntary.
- Water Court:
 - ❖ A follow-up Status Conference was scheduled for March 29, 2023, for the Consolidated Home Supply case.
 - ❖ An Operations Agreement was finalized by the District in the Handy Ditch case.
- The snowpack in the Upper Colorado River Basin was at 126 percent of normal.

Operations Manager's Report and Water Quality Update: In the absence of Operations Manager Ken Lambrecht, District Manager Kauffman reported on the following:

- Leak repairs had increased, and there were several large leaks.
- Monthly Total Coliform samples were within acceptable parameters. Disinfection Byproducts (BDP2) were below the Maximum Contaminant Level (MCL).
- Crew Leader Valve Exerciser Alan Cordova exercised 5,424 out of a total of 6,335 valves.

Director Szmyd questioned if the District had any information from the Colorado Department of Health and Environment (CDPHE) on Polyfluorinated Substances (PFAS). Ms. Kauffman advised the Environmental Protection Agency (EPA) just came out and said they will be issuing requirements.

DIRECTOR REPORTS

Director Brandenburg advised there was an article on PFAs in a free newspaper and the article stated that based on fish samples, the chemicals are in every watershed in Colorado. Mr. Brandenburg also asked if the Board would be interested in a team building event.

Director Szmyd advised that he had met with District Manager Kauffman and Operations Manager Lambrecht and discussed whether it was time to “push the red alert”. Mr. Szmyd believes people will see all of the snowpack and not believe there is a drought crisis. Mr. Szmyd believes it is time for the District to secure the water supply. He would like to see a lot of conservation efforts. Mr. Szmyd also discussed the presentation from the demographer at the Colorado Water Congress meeting. The presenter noted that the growth rate in Colorado was slowing down, however, the number of people per household was declining which means there are more houses being built.

Director James Walker agreed with Director Szmyd regarding the need to convince people to conserve water even with the snowpack.

Director Martens noted his appreciation of the assistance he received from Staff that evening. He also advised that he felt the lack of attention from customers to the District Board election was a big problem. Mr. Martens feels that too many people do not know or care about their water supply.

Director Brandt advised that Johnstown is building a very large culvert at the I-25 exit to cover the ditch. Mr. Brandt also advised that a report from 2022 indicates that there is no safe levels of fluoride in water. Mr. Brandt noted that he appreciated that the District sent flowers to his wife when she had broken her arm recently. He also noted that he made sure the church where she fell had a complete first aid kit, along with an Automated External Defibrillator (AED).

Discussion followed regarding what first aid equipment is available at the District office, and training of employees.

President McMurtrey questioned if there was a way to create a conservation enrollment program so that customers who conserve their water could keep it from being used in new construction. Ms. McMurtrey also advised she would like to have Board Officer elections at the April 20, 2023, meeting.

It was moved by President McMurtrey to Adjourn the meeting at 8:30 p.m.

Respectfully submitted,

Amber Kauffman